

Cabinet

30 June 2026

Introduction of Mobile Homes Fee Policy

Addendum Report

Portfolio Holder: Councillor Louwella Prenter, Portfolio Holder for Housing and Homelessness

Report from: Adam Bryan, Director of Place

Author: Becs Wilcox, Chief Housing Officer

Summary

The report was considered by the Regeneration, Culture and Environment Overview and Scrutiny Committee on 11 June 2026 and the minutes of the discussion are set out in this Addendum Report.

1. **Regeneration, Culture and Environment Overview and Scrutiny Committee**
 - 1.1. The report was considered by the Committee on 11 June 2026 and the draft minutes of the discussion are as follows:
 - 1.2. Discussion:
 - 1.3. The Committee were informed that without a fee policy in place it would not be possible to cover the costs of regulating mobile home parks and the costs would fall to the general fund.
 - 1.4. Members queried whether the policy included people living in mobile homes permanently on holiday parks, whether discretion would be used when issuing penalties and whether insulation would be checked during inspections. Officers agreed to produce a briefing note in response to Members queries.
 - 1.5. In response to a query about whether homes occupied by the travelling community were counted as mobile homes, it was confirmed that gypsies and travellers were exempt from the licence fee.
 - 1.6. Decision:
 - a) The Committee noted and submitted comments on the Mobile Homes Fee Policy to the Cabinet.

- b) Officers agreed to provide a briefing note for Members in response to the queries raised.