

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

13 DECEMBER 2011

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix A to this report sets out the existing work programme for the committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 29 November 2011.

3.2 The Chairman was advised that a petition referral had been received but that subsequently, the lead petitioner had agreed to hold an on-site meeting with officers to discuss the matter further. Therefore the possible consideration of this petition referral would be deferred until after that meeting.

3.3 The Chairman was also advised that recently Members had requested a Briefing Note about the Community Infrastructure Levy but following

discussion with the Portfolio Holder, officers now wished to submit a report to this committee for consideration on 31 January 2012.

4. Future work programme

4.1 Cabinet's Forward Plan

There are no new items that have been added to the Forward Plan within the remit of this committee:

5. Change to terms of reference of the Committee

5.1 As a consequence of the Better for Less programme, responsibility for the library service has recently moved from the Business Support Directorate to the Leisure and Culture division of the Regeneration Community and Culture Directorate. In December 2005 the Council established the principle of aligning the number and terms of reference of Overview and Community Committees with the Council directorate structure to ensure clear links between the functions of the authority. This also promotes clear lines of Executive and Directorate accountability.

5.2 In line with this principle, the Committee is advised that responsibility for scrutiny of the provision and management of libraries has been transferred to this committee's terms of reference.

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

7. Recommendations

7.1 The committee is asked to:

- (a) consider whether any changes or additions need to be made to the current work programme shown at Appendix A;
- (b) agree the addition of a report on the Community Infrastructure Levy for consideration on 31 January 2012;
- (c) note the change to the terms of reference as set out in paragraph 5 of the report.

Background papers. None.

Lead officer contact

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Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Council Plan – 2 nd quarter monitoring 2011/2012	Scrutiny of performance/budget	Anna-Marie Lawrence-Lovell, Performance Manager	To consider the Council Plan – 2 nd quarter monitoring 2011/2012	13 December 2011
Review of the waste contracts (to include any known problems in the future, such as the provision and cost of recycling bags)	Scrutiny of performance/budget	Sarah Dagwell, Head of waste services	To review the first year's performance for each of the waste contracts	13 December 2011
Portfolio Holder for Housing and Community Services – in attendance	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out in his portfolio, in the remit of this committee, and answer any questions	13 December 2011
Portfolio Holder for Strategic Development and Economic Growth – in attendance	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out in her portfolio, in the remit of this committee, and answer any questions	13 December 2011
Proposed draft revenue and capital budget 2012/13	Scrutiny of performance/budget	Mick Hayward, Chief Finance Officer	To consider the Cabinet's draft budget proposals for the next financial year and forward comments/recommendations on to Business Support Overview and Scrutiny Committee on 2 February 2012	13 December 2011

Item	Work type	Responsible officer	Objectives	Timescale
Petition – referral regarding road safety along Church Street in Hoo St Werburgh	Community issues	Caroline Salisbury, Democratic Services Officer	To consider a petition referred to the committee, as petitioners are dissatisfied with the council's response	13 December 2011
Kent Fire and Rescue Service – update	Service information	Steve Griffiths, Kent Fire and Rescue	Update on what has changed in the provision of services and the improvements achieved.	31 January 2012
Probation service – prevention of future generations offending	Service information	Maurice O'Reilly, Kent Probation	Report on the work undertaken with families to prevent future generations offending.	31 January 2012
Portfolio Holder for Community Safety and Customer Contact – in attendance	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out in his portfolio, in the remit of this committee, and answer any questions	31 January 2012
Council Plan – 3 rd quarter monitoring 2011/2012	Scrutiny of performance/budget	Anna-Marie Lawrence-Lovell, Performance Manager	To consider the Council Plan – 3 rd quarter monitoring 2011/2012	3 April 2012
The Leader, in his role as Portfolio Holder for Inward Investment and Strategic Tourism Promotion and Regeneration – in attendance	Holding to account		The Leader will be invited to give a presentation on work carried out in his role as Portfolio Holder for Inward Investment and Strategic Tourism Promotion and Regeneration, and answer any questions	3 April 2012
End of year performance report 2011/2012	Scrutiny of performance/budget	Anna-Marie Lawrence-Lovell, Performance Manager	To consider the end of year Council Plan monitoring for 2011/2012	Summer 2012

Item	Work type	Responsible officer	Objectives	Timescale
Increase in powers for Police Community Support Officers (PCSOs)	Service information	Neil Howlett, Community Safety Partnership Manager and Kent Police	This report will detail an increase in powers for PCSOs.	To be confirmed
Using the River Medway to its full potential	Service information		This report follows a referral from the Children and Young People Overview and Scrutiny Committee on 23 June 2011	To be confirmed

Future meeting dates:

2011: 13 December

2012: 31 January; 3 April

Work completed in 2011/12:

4 October 2011

- Local Development Framework (LDF) – Core Strategy
- Interim Medway Housing Design Standards
- Lodge Hill Development Brief
- Members' Item: Pavement resurfacing – water meter replacement

16 June 2011

- End of year performance report 2010/2011
- Petition referral
- Six month update on progress of the recommendations of the PACT review
- Community Safety Partnership (CSP) Plan
- Annual scrutiny of the Community Safety Partnership (CSP)
- Flood and Water Management Act 2010 and Water Regulations 2009

10 August 2011

- Quarter 1 council Plan monitoring 2011/2012
- Highway Winter Services task group - update
- Attendance of Portfolio Holder for Front Line Services
- Flood and Water Management Act 2010 – preliminary flood risk assessment for Medway