

## Appendix F

**From:** payne, kelly (trading standards officer) <kelly.payne@medway.gov.uk>  
**Sent:** 09 March 2026 14:04  
**To:** Licensing <licensing@gravesham.gov.uk>  
**Cc:** secretary@waldersladeclub.co.uk  
**Subject:** FW: Premises Licence Variation - Walderslade Working Men's Club & Institute

Dear Licensing,

Following the applicant's agreements to the following conditions being added to the Licence, I can advise that I have no objection to the application.

- *The business will operate a 'Challenge 25' policy for the sale of alcohol – i.e. requiring suitable proof of age from anyone who looks as though they are, or could be, under the age of 25 before selling them alcohol.*
- *The business will display signage at the point of sale of alcohol, advising customers that it operates a 'Challenge 25' policy.*
- *The only forms of proof of age accepted will be government issued photographic ID, such as valid passports and driving licences, or photographic ID bearing a PASS hologram, such as the Citizen Card*
- *Staff who may be responsible for selling alcohol will receive training on underage sales at the start of their employment, and thereafter at six-monthly intervals. It will be recorded when staff undergo this training, and these records will be made available to police and responsible authorities on request.*
- *Every time staff refuse to sell alcohol to an individual because they cannot provide satisfactory proof of their age, this will be recorded in a register. These records will include the date and time of the refused sale, the product requested, a description of the person attempting the purchase, and the reason for refusing the sale. These records will be made available to police and responsible authorities on request.*

Kind regards

Kelly

**Kelly Payne** | Trading Standards Officer | Regulatory Services | Medway Council  
**01634 333176** | Gun Wharf, Dock Road, Chatham, ME4 4TR