

# **Record of Cabinet Sub Committee (Medway Norse Ltd Shareholder Board) decisions**

**Tuesday, 17 February 2026**

**6.03pm to 7.06pm**

**Date of publication: 19 February 2026**

**Subject to call-in these decisions will be effective from 27 February 2026**

**The record of decisions is subject to approval at the next meeting of the Cabinet Sub Committee**

**Present:**

Councillor Simon Curry (Chairperson)	Portfolio Holder for Climate Change and Strategic Regeneration
Councillor Nina Gurung	Portfolio Holder for Heritage, Culture and Leisure
Councillor Zoë Van Dyke	Portfolio Holder for Business Management

**In Attendance:**

Ruth Du-Lieu, Assistant Director, Front Line Services and Deputy Director of Place  
Vanessa Etheridge, Democratic Services Officer  
Bhupinder Gill, Assistant Director, Legal and Governance  
Andrew Mann, Partnership Director, Medway Norse Ltd  
Phil Watts, Chief Operating Officer

## **Apologies for absence**

There were none.

## **Record of decisions**

The record of the meeting held on 7 October 2025 was agreed by the Sub Committee and signed by the Chairperson as correct.

## **Declarations of disclosable pecuniary Interests and other significant Interests**

### Disclosable pecuniary interests

There were none.

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Other significant interests (OSIs)

There were none.

Other interests

There were none.

**Exclusion of the Press and Public**

***Decision number:***

***Decision:***

**01/2026**

The Committee agreed that the press and public be excluded from the meeting during the consideration of the exempt material relating to agenda item 4 (Minute 5) under section 100A (4) of the Local Government Act 1972 and the wider discussion held under agenda item 4, because consideration of these matters in public would disclose exempt information as defined by Schedule 12A, paragraph 3 - Information relating to financial or business affairs of any particular person (including the authority holding that information), the Committee considered that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**Quarterly progress update on Joint Venture**

**Background:**

The report sought to update the Sub Committee on progress, performance, risk, budget and contract status relating to the operation of the joint venture between September 2025 and December 2025.

The Chairperson took the opportunity to thank the Executive Assistant at Medway Norse for all their work in compiling the papers for the Client Liaison Board. He also took the opportunity to highlight successful events which staff of Medway Norse had participated in such as the Christmas Tractor Run, the Children's Herb Garden (sensory garden), and the Winter Wonderland event at Christmas as well as other child friendly events. He congratulated the Household Waste and Recycling Centre on the achievement of an overall satisfaction rate of the service of 95% in the Medway Council satisfaction survey, and thanked those involved for a successful Christmas refuse collection service.

The Sub Committee noted that the new 5 year Business Plan would be signed off by the Client Liaison Board ready for the 1 April 2026. As there was not a meeting of this Sub Committee before the end of the financial year and the Sub Committee also needed to agree the Business Plan, a delegation for expediency and flexibility, to the Assistant Director, Frontline Services and Deputy Director of Place, in consultation with the Chairperson of the Sub Committee was discussed and agreed. It was also noted that the Norse Group would need to agree the Business Plan within the timeframe. The Assistant Director, Frontline Services and Deputy Director of Place

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agreed to keep members of the Sub Committee regularly updated with progress on the business plan.

Exempt Appendices A and B to the report provided further information in respect of the Medway Norse Performance Update (MN Q3 Report), and the Medway Norse Risk Register status report as audited by Norse Group, which the Sub Committee considered and discussed.

From the discussions of the Exempt Appendices above, it was requested that 'commercial activity' be added to the workplan for future reporting to the Sub Committee. The Sub Committee also requested further information on the Risk Register at subsequent meetings. Discussions on the form this would take would be held outside of the meeting in readiness for reporting at the next meeting.

In response to queries, the Assistant Director, Frontline Services and Deputy Director of Place agreed to confirm Trade Union consultation and keep the Sub Committee regularly updated on Human Resource matters.

**Decision number:            Decision:**

The Cabinet Sub Committee noted the contents of the report.

The Cabinet Sub Committee noted the progress that had taken place to develop a new business plan to take effect from April 2026 to March 2031 (Five year Business Plan).

**02/2026**            The Cabinet Sub Committee agreed to delegate to the Assistant Director, Frontline Services and Deputy Director of Place, in consultation with the Chairperson of the Sub Committee, to approve the new 5 year Business Plan.

**Reasons:**

In order to fulfil its role as shareholder, on behalf of the Council, the Sub Committee must be appraised of the financial performance of the company.

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**Chairperson**

.....  
**Date**

**Vanessa Etheridge - Democratic Services Officer**

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