

Medway Council

Fees and Charges 2026/27

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REGENERATION, CULTURE AND ENVIRONMENT

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Trading Standards			
Weights & Measures - General			
Hourly rate of Charge - (minimum charge 1 hour)	135.50	141.00	4.06%
Certificate of Errors	135.50	141.00	4.06%
Supply of replacement certificate	135.50	141.00	4.06%
Certificate of Errors	42.60	44.40	4.23%
Supply of replacement certificate	42.60	44.40	4.23%
Weights & Measures - Weights			
Weights exceeding 5kg, 10lb or not exceeding 500mg, 2CM	34.00	35.40	4.12%
Other weights	34.00	35.40	4.12%
Weights & Measures - Linear Measures			
Linear measures not exceeding 3m or 10ft each scale	40.70	42.40	4.18%
Weights & Measures - Capacity Measures			
Capacity measures without diversions not exceeding 1 litre or 1 quart	34.00	35.40	4.12%
Cubic ballast measures (other than brim measures)	339.00	352.60	4.01%
Brim measures (unsubdivided) up to 1 metre	169.60	176.40	4.01%
Liquid capacity measures for making up and checking average quantity packages	67.90	70.60	3.98%
Weights & Measures - Weighing Instruments			
Not exceeding 30kg - first item	67.90	70.60	3.98%
Not exceeding 30kg - Second and subsequent items	67.90	70.60	3.98%
Exceeding 30kg but not exceeding 1 tonne (1 ton)	67.90	70.60	3.98%
Exceeding 1 tonne but not 10 tonnes (1 ton - 10 tons)	135.50	141.00	4.06%
(1) Time on site of 4 hours or less (half day charge)	474.60	493.60	4.00%
(2) Time on site exceeding 4 hours (full day charge)	948.80	987.20	4.05%
Weights & Measures - Intoxicating Liquor Measuring Instruments			
Not exceeding 5 fl. oz.	67.90	70.60	3.98%
Other	67.90	70.60	3.98%
Weights & Measures - Liquid Fuel Measuring Instruments			
LFLO dispenser per meter/measuring container submitted	101.70	105.80	4.03%
Testing of peripheral electronic equipment on a later occasion than stamping of instrument - per site	101.60	105.80	4.13%
Charge for each credit card acceptor unit tested, irrespective of the number	101.60	105.80	4.13%
Weights & Measures - Road Tankers			
Wet hose type with two testing liquids	406.70	423.00	4.01%
Jammed ticket printer (no replacement parts)	271.00	281.90	4.02%
Replacement of parts without effect on calibration	271.00	281.90	4.02%
(1) First or single dipstick	67.90	70.60	3.98%
(2) Each additional dipstick submitted at the same time	40.70	42.40	4.18%
Weights & Measures - Other			
Any other metrological testing, goods or equipment (per hour)	131.70	141.00	7.06%
Petroleum			
Petroleum Installation Record Search (per hour)	130.40	141.00	8.13%
Licence & Renewal			
Trader approval scheme			
Fair Trader Scheme "Large org. member" (Above VAT registered threshold) Member Before 31/3/19	329.00	342.10	3.98%
Fair Trader Scheme "Small org. member" (Below VAT registered threshold) Member Before 31/3/19	237.50	247.00	4.00%
Fair Trader Scheme initial application fee	158.70	165.00	3.97%
Fair Trader Scheme - extra categories on website per category	69.80	72.60	4.01%
Fair Trader Scheme - enhanced listing (with company logo hyperlink)	83.50	86.90	4.07%
Fair Trader Scheme - enhanced listing - Annual Continuation Fee	16.20	16.90	4.32%
Fair Trader Scheme "Large org. member" (Above VAT registered threshold) NEW Member Rate from 1 April 2019	470.80	489.70	4.01%
Fair Trader Scheme "Small org. member" (Below VAT registered threshold) NEW Member Rate from 1 April 2019	392.10	407.80	4.00%

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%

Gillingham Pier**Rent of berth:****Western Side of slipway**

under 30 ft. - per month	86.10	94.71	10.00%
under 30 ft. - per annum	859.30	945.23	10.00%
30ft to under 40ft - per month	109.50	120.45	10.00%
30ft to under 40ft - per annum	1,092.90	1,202.19	10.00%
40 ft. and over - per month	158.60	174.46	10.00%
40 ft. and over - per annum	1,596.50	1,756.15	10.00%

Pontoon

under 20 ft. - per month	86.10	94.71	10.00%
under 20 ft. - per annum	859.30	945.23	10.00%
20ft to under 30ft - per month	109.60	120.56	10.00%
20ft to under 30ft - per annum	1,092.90	1,202.19	10.00%
30ft to under 40ft - per month	158.60	174.46	10.00%
30ft to under 40ft - per annum	1,596.50	1,756.15	10.00%

Mooring Fees**Commercial and Casual Mooring**

Under 20ft - per day	14.90	16.39	10.00%
20ft to under 30ft - per day	15.60	17.16	10.00%
30ft to under 40ft - per day	22.00	24.20	10.00%
40ft to under 50ft - per day	23.00	25.30	10.00%
50ft to under 60ft - per day	30.30	33.33	10.00%
60ft to under 70ft - per day	43.60	47.96	10.00%
70ft to under 80ft - per day	57.90	63.69	10.00%
80ft to under 90ft - per day	74.00	81.40	10.00%
90ft to under 100ft - per day	91.20	100.32	10.00%
Per additional foot over 100ft - per day	1.80	1.98	10.00%

Commercial vessels of 20 tons Grt and over (approx. 50ft) per tonne per day Note - for long term stays 60% discount to be allowed for the second period of seven days and 80% for any subsequent periods of seven days.	0.55	0.61	10.91%
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Season Tickets per boat	163.90	180.29	10.00%
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Slipways**Painting, repairs etc. daily rate**

Under 30ft	27.00	29.70	10.00%
30ft - 40ft	38.20	42.02	10.00%
40ft - 45ft	57.80	63.58	10.00%

Launching (launch and haul out)

under 30ft	22.30	24.53	10.00%
30ft to under 40ft	25.00	27.50	10.00%
40ft to under 45 ft.	63.00	69.30	10.00%

Sun Pier**Commercial Mooring**

Per passenger	-	1.00	New Charge
Overnight payment	-	20.00	New Charge

Leisure Day Mooring only (non-commercial)

Per vessel	-	12.00	New Charge
Overnight fee	-	20.00	New Charge

Limehouse Landing**(Vessels subject to risk assement & boarding method statement)**

Per passenger	-	1.00	New Charge
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Front Line Services	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Overnight (special permission only) payment	-	20.00	New Charge
Rochester Pier Pontoon			
Commercial Mooring			
Per passenger	-	1.00	New Charge
Overnight (special permission only) additional payment	-	20.00	New Charge
Long term mooring on pontoon			
under 30 ft. - per month	-	100.00	New Charge
under 30 ft. - per annum	-	1,000.00	New Charge
30ft to under 40ft - per month	-	120.00	New Charge
30ft to under 40ft - per annum	-	1,200.00	New Charge
40 ft. to 50ft - per month	-	174.00	New Charge
40 ft. to 50ft - per annum	-	1,740.00	New Charge
50ft and over per month - subject to negotiation			
50ft and over per annum - subject to negotiation			
Casual Day Mooring only (non Commercial)			
Per vessel	-	20.00	New Charge
Waste Services			
Bulky Collection			
<i>(These charges are for upto 3 items per collection and the first collection each year is free with the charges detailed below for any further collections)</i>			
Standard collection - Metal	28.20	30.00	6.38%
Standard collection - Non Metal	28.20	30.00	6.38%
Collection within two working days	51.40	54.00	5.06%
Recovery of lost item from recycling bring bank	40.10	42.00	4.74%
Graffiti Removal			
Hourly charge for removal of graffiti from private land	53.90	57.00	5.75%
Household Waste Recycling Centre's (HWRC's)			
Car tyre disposal	5.10	5.35	4.90%
Ancillary Charge at HWRC	13.75	14.50	5.45%
Food Waste Caddy Liners			
1 roll of 26 caddy liners	2.50	2.60	4.00%
Garden Waste Bin - Subscription	-	40.00	New Charge
Public Conveniences			
Access Key to Disabled Persons' Convenience	7.00	7.30	4.29%
Highway Group			
Vehicle crossings			
New / extended crossings (using Term Contractor)	430.00	450.00	4.65%
New / extended crossings (using Private Contractor)	310.00	325.00	4.84%
Charge for TMA notices - Per Notice	11.00	11.50	4.55%
Charge for service plans - Per Site	76.00	79.00	3.95%
Checking legality of crossings	265.00	275.00	3.77%
Confirming permission was given (conveyancing queries)	115.00	120.00	4.35%
Vehicle Crossing inspection Pre Application (A check to see if consent would be given prior to formal application - Balance due on receipt of formal application)	160.00	165.00	3.13%
Highways Licensing Fees			

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Licence to place articles on the highway (to display goods - commercial premises Annual Fee)	250.00	260.00	4.00%
A Boards - placement on highway (Fee per Board)	100.00	110.00	10.00%
Section 177 Oversailing Licence - Application Fee (A fee to gather information and pass to legal where permanent structures overhang the highway)	690.00	725.00	5.07%
Section 142 Licence to permit planting in highways greenspaces (to allow residents and community groups to plant and maintain highway verges and amenity grass)	160.00	165.00	3.13%
Application to install a memorial bench on land designated as a highway (S14 Public Health Act 1925)	215.00	220.00	2.33%
Banner Application Fee (Per Application - Maximum of 2 locations)	80.00	85.00	6.25%

Highway lighting

Checking lighting designs	1,500.00	1,550.00	3.33%
Additional charge for every 50m length of Highway in design	100.00	105.00	5.00%
Application to alter/move Highway lighting equipment (street light, sign etc.).	225.00	235.00	4.44%
Application to fit shielding to a street light	45.00	47.00	4.44%
Hourly rate to administer and monitor third party works	70.00	73.00	4.29%

Highways - Highway Adoption via S38/S278 Agreements

Technical/Supervision Fee Charges	10%		
Traffic Management fixed Fee Charge.	2,683.70	2,775.00	3.40%
Structures Fixed Fee Charge	2,012.80	2,100.00	4.33%
Medway Norse (Landscaping) Fixed Fee Charge	2,012.80	2,100.00	4.33%
Traffic Signals Fixed Fee Charge	2,012.80	2,100.00	4.33%
Solicitor Enquiry re Highway Adoption Charge	62.10	65.00	4.67%
Highway Drainage Fixed Fee Charge	2,012.80	2,100.00	4.33%

Highway Search Charges

Standard Search	44.00	46.00	4.55%
Additional charge per question	11.00	11.50	4.55%
Additional charge for requested A3 size plan	21.50	22.50	4.65%

Requests to Stop Up the Highway

Administrating and processing a request to stop up highway rights	800.00	830.00	3.75%
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Highways Pre Application Advice for Developers

Small Residential Developments (less than 10 units)	232.40	240.00	3.27%
- Preliminary Advice	284.90	295.00	3.55%
- Full Advice			
Medium Residential Developments (between 10 and 50 units)			
- Preliminary Advice	336.10	350.00	4.14%
- Full Advice	387.40	400.00	3.25%
Large Residential Developments (between 51 & 100 units)			
- Preliminary Advice	438.70	455.00	3.72%
- Full Advice	491.10	515.00	4.87%
Strategic Residential Developments (over 101 units)			
- Preliminary Advice	542.40	560.00	3.24%
- Full Advice	593.70	620.00	4.43%

Dropped Kerb

Admin Fee for amendments to TRO	1,689.71	1,757.30	4.00%
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Community Safety & Enforcement**Environmental Health**

per hour officer cost (minimum 1 hour charge)	67.10	69.80	4.02%
Contaminated Land Searches min cost (up to 3 hours)	187.90	195.40	3.99%
Contaminated Land Searches per hour thereafter	67.10	69.80	4.02%

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Private Water Supplies			
Analysis under regulation 10	33.60	34.95	4.02%
All other charges (per hour) - see website for national capped charges	67.10	69.80	4.02%
Unfit Food			
Examination of Food and the issue of Certificates for voluntary surrender	263.00	275.55	4.77%
Officer time per hour over and above the first two hours	67.00	69.80	4.18%
Disposal of unfit food - transportation and tipping charges	At Cost	At Cost	N/A
Food Hygiene			
FHRS re-score visit request	219.10	227.90	4.02%
Level 2 Award in Food Safety in Catering (pp subject to min 10 people per course)	73.20	Remove	N/A
Level 3 Award in Supervising Food Safety in Catering (pp nb min 4 people per course)	375.60	Remove	N/A
Issue of export certificate (per hour officer time, min 1 hour)	67.00	69.80	4.18%
Health and Safety			
Level 2 award in health and safety in the workplace	74.20	Remove	N/A
Asbestos Training - Half Day (pp - minimum 10 people per course)	100.50	Remove	N/A
General Safety Certificate as defined by section 1 of Safety of Sports Ground Act 1975. (rate/hour of work undertaken).	67.10	69.80	4.02%
Port Health			
Ship Water Sampling Requests minimum up to 2 hours	67.00	69.80	4.18%
Rate per hour thereafter	67.00	69.80	4.18%
PHE water sample fees (where charged)	At Cost	At Cost	
Ship Water Sampling Requests minimum up to 2 hours (Weekends and BH)	100.10	104.15	4.05%
Rate per hour for weekends and bank holidays thereafter	100.10	104.15	4.05%
Licensing			
Skin Piercing (Registration)	237.90	247.45	4.01%
Skin Piercing (minor variation)	112.60	117.10	4.00%
Amendment/Replacement of a licence or certificate	68.80	71.55	4.00%
Pleasure boat licences	187.90	195.45	4.02%
Safer Communities			
Minimum fees for collection and return of stray dogs directly to owner (including £25 statutory charge) prior to transporting dogs to the contracted kennels.	78.00	82.00	5.13%
Additional part/daily fee the kennelling of stray dogs - additional to minimum fee; per day rate	18.20	35.00	92.31%
Additionl fee if dog is collected out of hours	19.00	20.00	5.26%
Delivery of stray dog to the owner from the kennel (Kennels are not open to the public)	32.00	34.00	6.25%
Dog owners' suggested contribution towards expenses incurred in rehoming their dog. Larger amounts are acceptable at the owners' discretion.	68.80	Remove	N/A
Fixed penalty charge for depositing waste. Discounted to £500 if paid within 21 days	750.00	750.00	0.00%
Fixed penalty charge for failure to produce waste documents – no reduction (fee to be paid in 28 days)	300.00	300.00	0.00%
Fixed penalty charge for failure to comply with duty of care (household). No reduction full payment to be paid in 28 days.	300.00	300.00	0.00%
Fixed penalty charge for failure to comply with waste receptacles notice. Discounted to £60 if paid within 21 days.	80.00	80.00	0.00%
Fixed penalty charge for failure to comply with waste receptacles notice. Discounted to £75 if paid within 21 days.	110.00	110.00	0.00%
Fixed penalty charge for failure to produce authority to transport waste – no reduction full payment to be paid in 28 days.	300.00	300.00	0.00%

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Fixed penalty charge for abandonment of a vehicle. Discounted to £150 if paid within 21 days.	200.00	200.00	0.00%
Fixed penalty charge for depositing litter. Discounted to £90 if paid within 10 days	150.00	150.00	0.00%
Fixed penalty for fly posting. Discounted to £90 if paid within 10 days	150.00	150.00	0.00%
Fixed penalty for the unauthorised distribution of free printed matter.	150.00	150.00	0.00%
Fixed penalty for graffiti. Discounted to £90 if paid within 10 days	150.00	150.00	0.00%

Anti Social Behaviour, Crime and Policing Act 2014

Failure to adhere to a Community Protection Notice or Public Spaces Protection Order. The penalty charge notice is reduced to £70 if paid within 10 days	100.00	100.00	0.00%
Country Park out of hours vehicle release fee	78.30	81.40	3.96%
Fees for the removal of unauthorised posters. N.B. Price will increase significantly if traffic management is necessary.	50.10	52.10	3.99%
Dog waste bags for pack of 50	2.00	2.10	5.00%

Travel Safety**Accident Data Searches:**

1 junction - 36 months	78.10	81.20	3.97%
1 junction - 60 months	84.80	88.20	4.01%
2 junctions - 36 months	112.50	117.00	4.00%
2 junctions - 60 months	124.40	129.40	4.02%
3 junctions - 36 months	149.30	155.30	4.02%
3 junctions - 60 months	160.90	167.30	3.98%
4 junctions - 36 months	182.50	189.80	4.00%
4 junctions - 60 months	198.90	206.90	4.02%
5 junctions - 36 months	215.60	224.20	3.99%
5 junctions - 60 months	240.50	250.10	3.99%
6 junctions - 36 months	252.20	262.30	4.00%
6 junctions - 60 months	278.90	290.10	4.02%
7 junctions - 36 months	290.40	302.00	3.99%
7 junctions - 60 months	315.10	327.70	4.00%
8 junctions - 36 months	323.40	336.30	3.99%
8 junctions - 60 months	356.60	370.90	4.01%
9 junctions - 36 months	358.00	372.30	3.99%
9 junctions - 60 months	395.00	410.80	4.00%
10 junctions - 36 months	395.00	410.80	4.00%
10 junctions - 60 months	433.00	450.30	4.00%
11 junctions - 36 months	426.50	443.60	4.01%
11 junctions - 60 months	480.80	500.00	3.99%
12 junctions - 36 months	464.60	483.20	4.00%
12 junctions - 60 months	507.60	527.90	4.00%
13 junctions - 36 months	501.20	521.30	4.01%
13 junctions - 60 months	547.60	569.50	4.00%
14 junctions - 36 months	536.00	557.40	3.99%
14 junctions - 60 months	589.00	612.60	4.01%
15 junctions - 36 months	569.30	592.10	4.00%
15 junctions - 60 months	627.00	652.10	4.00%
16 junctions - 36 months	608.90	633.30	4.01%
16 junctions - 60 months	663.70	690.30	4.01%
17 junctions - 36 months	638.70	664.30	4.01%
17 junctions - 60 months	700.20	728.20	4.00%
18 junctions - 36 months	671.90	698.80	4.00%
18 junctions - 60 months	741.70	771.40	4.00%
19 junctions - 36 months	710.30	738.70	4.00%
19 junctions - 60 months	783.10	814.40	4.00%
20 junctions - 36 months	749.70	779.70	4.00%
20 junctions - 60 months	822.90	855.80	4.00%
21 junctions - 36 months	781.50	812.80	4.01%
21 junctions - 60 months	864.20	898.80	4.00%
22 junctions - 36 months	812.90	845.40	4.00%

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
22 junctions - 60 months	905.90	942.10	4.00%
23 junctions - 36 months	854.20	888.37	4.00%
23 junctions - 60 months	937.50	975.00	4.00%
24 junctions - 36 months	887.50	923.00	4.00%
24 junctions - 60 months	979.00	1018.20	4.00%
25 junctions - 36 months	929.30	966.50	4.00%
25 junctions - 60 months	1,020.40	1061.20	4.00%
26 junctions + will be priced based on the application received			
Stage 1 Safety Audit - Simple Priority Junction	829.30	862.50	4.00%
Stage 1 Safety Audit - Other Junction or arrangements	967.50	1006.20	4.00%
Stage 1 Safety Audit - Complex junctions or Estate layouts	Price on application	Price on application	N/A
Stage 2, 3 and monitoring stage (Combined fee)	4,716.30	4716.30	0.00%
Review of External Safety Audit and Proposal	537.70	559.20	4.00%
Road Safety Assessment (Vehicle crossing)	128.60	133.70	3.97%

Traffic Management**Scaffold/ Hoarding Licence**

Processing and first inspection	165.00	172.00	4.24%
Subsequent inspections	86.00	90.00	4.65%
Keep Clear markings	50.00	52.00	4.00%
Removal of unauthorised signs (per sign)	125.00	130.00	4.00%

Miscellaneous

Skip licence (first 14 days)	70.00	73.00	4.29%
Consent to place or store materials on the highway (This may include building materials, spoil, storage containers, contractors plant, debris from trees/vegetation, GPR or topographical surveys and traffic management (not including traffic lights or stop and go boards) - First 14 days	110.00	115.00	4.55%
Charge for Additional 2 week period	80.00	85.00	6.25%
Crane over sailing licence	250.00	260.00	4.00%
Temporary Traffic sign permit / site approval:			
Weekday core time (8am - 6pm)	190.00	200.00	5.26%
Weekdays outside Core time	280.00	290.00	3.57%
Weekends	370.00	385.00	4.05%
Temporary Event or Development signing approval	162.10	170.00	4.87%
Abnormal load support	POA	POA	N/A
Temporary Traffic Signal Approval	POA	POA	N/A
Temporary 15 minute closure approval	89.00	93.00	4.49%
Signal Bagging	POA	POA	N/A
Temporary Traffic management layout approval	POA	POA	N/A
Traffic Regulation Order (Permanent)	4,500.00	4,700.00	4.44%
Traffic Counts (survey results)			
ATC Up to 2 years old	191.20	198.90	4.03%
ATC Older than 2 years	95.70	99.50	3.97%
Manual counts	POA	POA	N/A
Licence for private Service in the Highway (Up to 200m)	750.00	765.00	2.00%
Licence for private Service in the Highway (every 200m after)	215.00	220.00	2.33%

Temporary road closures

Front Line Services

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Emergency Closures 14(2)	1,350.00	1,410.00	4.44%
Planned closures 14(1) - Up to 21 days	1,750.00	1,820.00	4.00%
Planned closures 14(1) - More than 21 days	2,150.00	2,240.00	4.19%
Town and Police Closure orders	105.00	110.00	4.76%

Parking (Excluding Pay and Display)**Permit Type**

Resident	35.00	35.00	0.00%
Resident Support	35.00	35.00	0.00%
Daily visitor vouchers each	2.30	2.30	0.00%
Season Ticket Medway Residents	710.00	710.00	0.00%
Season Ticket Medway Residents Quarterly	210.00	210.00	0.00%
Season Ticket Non Medway Resident	810.00	810.00	0.00%
Season Ticket Non Medway Resident Quarterly	250.00	250.00	0.00%
Shoppers Season Ticket	800.00	800.00	0.00%
Shoppers Season Ticket Quarterly	250.00	250.00	0.00%
Single Car Park	560.00	560.00	0.00%
Cared for Permit (Individual)	32.00	32.00	0.00%
Business	184.00	184.00	0.00%
Special Business	206.00	206.00	0.00%
Late Night	55.00	55.00	0.00%
Worship Permit	55.00	55.00	0.00%
Jezreels	140.00	140.00	0.00%
Dispensations per day	20.00	20.00	0.00%
Suspended Bays per bay per day	50.00	50.00	0.00%
Rochester Multi Storey Car Park Season Ticket	950.00	950.00	0.00%
Rochester Multi Storey Car Park Season Ticket Quarterly	290.00	290.00	0.00%
Traders Permit	184.00	184.00	0.00%
Traders Permit Fair trade member	159.00	159.00	0.00%
Business permit for schools	48.00	48.00	0.00%
Carers permit	53.00	53.00	0.00%
Essential User Permit	60.00	60.00	0.00%
Special Permit	190.00	190.00	0.00%
Admin Charge for permit Ammendments	25.00	25.00	0.00%

Traffic Management Act 2004 - Notification of Penalty Charge Notice Rates

Full charge PCN Serious Offences	70.00	70.00	0.00%
Full charge PCN Less Serious Offences	50.00	50.00	0.00%
Reduced rate (if paid within 14 days) Serious Offences	35.00	35.00	0.00%
Reduced rate (if paid within 14 days) Less Serious Offences	25.00	25.00	0.00%

Transport Act 2000 - Notification of Penalty Charge Notice Rates

Bus Lane Enforcement - paid within 14 days	30.00	30.00	0.00%
Bus Lane Enforcement - paid after 14 days	60.00	60.00	0.00%

Medway Council Pay and Display Charges from 1st April 2026**Off Street Parking**

Dependent on the time permitted for a vehicle to stay within the car park, a variation of the below will be

Time Period in Hours	25/26 Tariff (pence)	26/27 Tariff (pence)	Increase %
0-0.5	190	100	-47.37%
0.5-1	240	290	20.83%
1-2	290	350	20.69%
2-4	390	450	15.38%
5	440	500	13.64%
4-6	490	550	12.24%
6+	660	720	9.09%
48	1140	1200	5.26%

**Short Stay Car Parks in Rochester (Corporation Street, Blue Boar Lane)
following the implementation of ANPR Technology**

Time Period in Hours	25/26 Tariff (pence)	26/27 Tariff (pence)	Increase %
5 - 18 Hours	1380	1440	4%

Rochester Riverside MSCP

Time Period in Hours	25/26 Tariff (pence)	26/27 Tariff (pence)	Increase %
0-1	240	290	20.83%
1-2	290	350	20.69%
2-3	340	400	17.65%
3-5	390	450	15.38%
5-18	770	830	7.79%

On Street Parking

Dependent on the time permitted for a vehicle to stay within each parking location, a variation of the below will be charged:

Time Period in Hours	25/26 Tariff (pence)	26/27 Tariff (pence)	Increase %
0-0.5	190	100	-47.37%
0.5-1	240	290	20.83%
1-2	290	350	20.69%
2-4	390	450	15.38%
4-6	490	550	12.24%
6+	660	720	9.09%
48	1140	1200	5.26%

Multi Storey Car Park (Brook & Pentagon)

Time Period in Hours	25/26 Tariff (pence)	26/27 Tariff (pence)	Increase %
0-1	240	290	20.83%
1-2	290	350	20.69%
2-3	340	400	17.65%
3-4	390	450	15.38%
4-5	440	500	13.64%
5-6	490	550	12.24%
6+	660	720	9.09%

Frontline Services Licensing

2025/26 Fees					
Nature of Licensable activity	Size of licensable activity	Fees Part A	Fees Part B		
			1 & 2 star establishment. 1 year licence.	3 & 4 star establishment. 2 year licence.	5 star establishment. 3 year licence.
Boarding in kennels for Dogs	1-15 pens/kennels	£260 plus vet fees	£260	£400	£575
Boarding for Cats	16-30 pens/kennels	£345 plus vet fees			
	31+ pens/kennels	£400 plus vet fees			
Selling of Animal as Pets		£260 plus vet fees	£260	£400	£575
Home Boarding of Dogs and Day Care for Dogs	1-5 Dogs	£260 plus vet fees			
	6+ Dogs	£345 plus vet fees			
Arranging Home Boarding for Dogs with Hosts (Arranged not providing Home Boarding themselves)	Franchise Fee	£260 plus vet fees	£260	£400	£575
	Hosts	£92 per additional host plus vets fees	N/A	N/A	N/A
Breeding of Dogs	1-10 adult dogs resident	£260 plus vet fees	£260	£400	£575
	11-20 adult dogs resident	£345 plus vet fees			
	21+ adult dogs resident	£435 plus vet fees			
Hiring of Horses	1-30 Horses on the premises	£345 plus vet fees	£260	£400	£575
	31+ horses on the premises	£435 plus vet fees			
Keeping or training animals for exhibition	N/A	£260 plus vet fees	N/A	N/A	£260
Part A covers the application and authorisation process. Part B is the cost for administering and enforcing the framework. Both fees must be paid in full (along with any veterinary fees) prior to the licence being issued.					
Other Charges					
Requests for variations	Administration fee	£45	Vet fees will be charged separately if applicable.		
	Pre-application/Site inspection (if required)	£90			
Request for re-inspection		£130			
Pre Application Advice		£125			
Zoo fees		£945	Vet fees will be charged separately		
Dangerous Wild animals		£380			

2026/27 Fees					
Nature of Licensable activity	Size of licensable activity	Fees Part A	Fees Part B		
			1 & 2 star establishment. 1 year licence.	3 & 4 star establishment. 2 year licence.	5 star establishment. 3 year licence.
Animal Boarding - Kennels & Catteries	1-15 pens/kennels	£280 plus vet fees	£280	£425	£600
	16-30 pens/kennels	£365 plus vet fees			
	31+ pens/kennels	£425 plus vet fees			
Selling of Animal as Pets		£280 plus vet fees	£280	£425	£600
Home Boarding of Dogs and Day Care for Dogs	1-5 Dogs	£280 plus vet fees			
	6+ Dogs	£365 plus vet fees			
Arranging Home Boarding for Dogs with Hosts (Arranged not providing Home Boarding themselves)	Franchise Fee	£280 plus vet fees	£280	£425	£600
	Hosts	£99 per additional host plus vets fees	N/A	N/A	N/A
Breeding of Dogs	1-10 adult dogs resident	£280 plus vet fees	£280	£425	£600
	11-20 adult dogs resident	£365 plus vet fees			
	21+ adult dogs resident	£470 plus vet fees			
Hiring of Horses	1-30 Horses on the premises	£365 plus vet fees	£280	£425	£600
	31+ horses on the premises	£470 plus vet fees			
Keeping or training animals for exhibition	N/A	£280 plus vet fees	N/A	N/A	£280
Part A covers the application and authorisation process. Part B is the cost for administering and enforcing the framework. Both fees must be paid in full (along with any veterinary fees) prior to the licence being issued.					
Other Charges					
Requests for variations	Administration fee	£47	Vet fees will be charged separately if applicable.		
	Pre-application/Site inspection (if required)	£95			
Request for re-inspection		£135			
Pre Application Advice		£130			If pre application advice leads to a licence application. The Part A fee detailed above will be reduced by £30
Zoo fees		£995	Vet fees will be charged separately		
Dangerous Wild animals		£400			

Increase %		
7.69%	6.25%	4.35%
7.69%	6.25%	4.35%
7.69%	6.25%	4.35%
N/A	N/A	N/A
7.69%	6.25%	4.35%
7.69%	6.25%	4.35%
N/A	N/A	7.69%
4.44%	N/A	N/A
5.56%	N/A	N/A
3.85%	N/A	N/A
4.00%	N/A	N/A
5.29%	N/A	N/A
5.26%	N/A	N/A

REGENERATION, CULTURE AND ENVIRONMENT

FRONT LINE SERVICES

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
INTEGRATED TRANSPORT			
Subsidised Bus Services			
Bus Contract Deductions for Administration (per hour)	185.00	190.00	2.70%
Yellow Bus Fares - charge for one term	80.00	83.00	3.75%
Yellow Bus Fares - charge for two terms	150.00	156.00	4.00%
Yellow Bus Fares - charge for one year -	390.00	405.00	3.85%
Replacement of Medway Scholar pass (except Arriva)	15.00	16.00	6.67%
Replacement of Medway School Yellow Bus pass	15.00	16.00	6.67%
Concessionary Fares			
Application fee for young persons half fare bus pass. Fee to come into effect July for new academic year.	15.00	16.00	6.67%
Replacement of lost bus pass - elderly and disabled persons concession (no charge if crime number given)	15.00	15.00	0.00%
Replacement of lost bus pass - young persons half fare concession (no charge if crime number given). Fee to come into effect July.	15.00	15.00	0.00%
Local Transport Plan			
Information from existing automatic traffic count (per site)	72.40	75.00	3.59%
Information from existing manual traffic count (per site)	216.00	224.00	3.70%
Chatham Waterfront Bus Station			
Charge per bus service departure	0.90	0.90	0.00%
Streetworks Permit Scheme (These need Dft approval so could be subject variation if following consultation these are not agreed)			
Permit Fee - Maid Road Category 0,1 & 2 - Provisional Advance Activity	97.00	97.00	0.00%
Permit Fee - Maid Road Category 0,1 & 2 - Major works 10 days+	218.00	218.00	0.00%
Permit Fee - Maid Road Category 0,1 & 2 - Major works 10 to 4 days	119.00	119.00	0.00%
Permit Fee - Maid Road Category 0,1 & 2 - Major works up to 3 days	61.00	61.00	0.00%
Permit Fee - Maid Road Category 0,1 & 2 - Standard Activity	119.00	119.00	0.00%
Permit Fee - Maid Road Category 0,1 & 2 - Minor Activity	61.00	61.00	0.00%
Permit Fee - Maid Road Category 0,1 & 2 - Immediate Activity	56.00	56.00	0.00%
Permit Fee - Main Road Category 3 & 4 - Provisional Advance Activity	97.00	97.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Major works 10 days+	218.00	218.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Major works 10 to 4 days	119.00	119.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Major works up to 3 days	61.00	61.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Standard Activity	119.00	119.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Minor Activity	61.00	61.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Immediate Activity	56.00	56.00	0.00%
Permit Fee - Main Road Category 3 & 4 - Provisional Advance Activity (Non Traffic Sensitive)	70.00	70.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Major works 10 days+ (Non Traffic Sensitive)	137.00	137.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Major works 10 to 4 days (Non Traffic Sensitive)	70.00	70.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Major works up to 3 days (Non Traffic Sensitive)	43.00	43.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Standard Activity (Non Traffic Sensitive)	70.00	70.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Minor Activity (Non Traffic Sensitive)	43.00	43.00	0.00%
Permit Fee - Maid Road Category 3 & 4 - Immediate Activity (Non Traffic Sensitive)	38.00	38.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Provisional Advance Activity	70.00	70.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Major works 10 days+	137.00	137.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Major works 10 to 4 days	70.00	70.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Major works up to 3 days	43.00	43.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Standard Activity	70.00	70.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Minor Activity	43.00	43.00	0.00%
Permit Fee - Minor Road Category 3 & 4 - Immediate Activity	38.00	38.00	0.00%
Permit Fee - Category 0, 1, 2 and 3 & 4 TSS - Variation to Permit	45.00	45.00	0.00%
Permit Fee - Category 3 & 4 Non TSS - Variation to Permit	35.00	35.00	0.00%

Appendix 7

Working Without a Permit (Reduced rate if paid within 29 Days)	500.00	1,000.00	100.00%
Working Without a Permit (Reduced Rate)	300.00	600	100.00%
Breach of Permit (Reduced Rate if paid within 29 Days)	120.00	240	100.00%
Breach of Permit (Reduced Rate)	80.00	160	100.00%
Disabled Bays			
Disabled Parking Bays	46.00	48.00	4.35%

REGENERATION, CULTURE AND ENVIRONMENT

GREENSPACE SERVICES	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Country Parks			
Fishing			
Day ticket (no night fishing) adult	13.40	13.95	4.10%
Day ticket (no night fishing) Junior/+60	7.90	8.20	3.80%
Pre-booked club outings	275.50	286.50	3.99%
Parking Fees (All Country Parks)			
Flat Rate Parking Fee (per day)	2.50	3.50	40.00%
Coaches (per day)	9.00	9.00	0.00%
Annual Season Ticket	60.00	75.00	25.00%
Orienteering			
Orienteering / price per visit per child	2.70	2.80	3.70%
Other Activities			
Children's activity sessions	4.10	4.25	3.66%
Guided walks	4.00	4.15	3.75%
Forest School Visit - price per child	5.90	6.10	3.39%
Fishing teach ins for children	13.20	13.70	3.79%
Event Site Hire - All Green Spaces (price per event)			
Up to 100 People	70.10	Remove	N/A
101 to 500 People	395.70	Remove	N/A
501 to 1,000 people	738.80	Remove	N/A
1001 to 5000 people	1452.50	Remove	N/A
More than 5000 people	4520.40	Remove	N/A
Deposit against damage - £500 to £1000 (subject to proposed event) 25% discount for registered charities on all the above			
Toilet cleaning charge post external event hire (cleaning costs only)	135.20	Remove	N/A
Boot Camps and Fitness Classes	141.50	147.00	3.89%
Allotment Rental - Charge per sq. metre			
Plot and water	0.38	0.40	5.26%
Plot only	0.27	0.28	3.70%
Flat rate per shed	23.00	24.00	4.35%
Flat rate use of container	8.70	9.00	3.45%
Bloor Lane Church Allotment	48.50	50.45	4.02%
Miscellaneous Recreation			
Playhut - Playgroups - per 3 hours	28.20	29.30	3.90%
Cricket Pitch Hire - from 10 am to 6 pm			
Per day - Adult	102.70	106.80	3.99%

REGENERATION, CULTURE AND ENVIRONMENT

GREENSPACE SERVICES	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Public Rights of Way			
Process Application for pre-publication stage	76.80	79.90	4.04%
Land Registry Search plus search fee	30.70	32.00	4.23%
Site visit	229.80	239.00	4.00%
Preparation of Plans	107.40	111.70	4.00%
Initial consultation	153.30	159.50	4.04%
Responding to consultation replies. (Includes £150 site visit)	383.30	398.60	3.99%
Preparation of Committee Report	337.20	350.70	4.00%
Order Making Stage			
Prepare Order, Notice and Statement	260.90	271.30	3.99%
Distribution of Order	184.10	191.50	4.02%
Posting Notices on Site	168.70	175.50	4.03%
Advertise Notice of Making of Order. (plus cost of advertisement)	53.60	55.80	4.10%
Responding to replies	153.30	159.50	4.04%
Site visits as required - per visit	229.80	239.00	4.00%
Forwarding documentation to DEFRA	797.10	830.00	4.13%
Confirmation of Order			
Site visit	153.30	159.50	4.04%
Preparation of Confirmation Notice	76.80	79.90	4.04%
Distribution of Confirmed Order	184.10	191.50	4.02%
Post Notices on Site	168.70	175.50	4.03%
Advertise Notice of Confirmation of Order. (plus cost of advertisement)	53.60	55.80	4.10%
Produce LEO, amend Definitive Map and inform OS	184.10	191.50	4.02%
Additional letter (to applicants and objectors)	46.20	48.00	3.90%
Additional site visit (to check plans, meet objectors etc.)	229.80	239.00	4.00%
Site visit to check works have been carried out and standard agreed	229.80	239.00	4.00%
Certificate Preparation for bringing into force	76.80	79.90	4.04%
Advertising of Certificate for bringing into force (plus cost of advertisement)	53.60	55.80	4.10%
Distribution of Certificate	153.30	159.50	4.04%
Recreation Grounds - With Pavilion			
Per Season - Adult - 18 matches (with pavilion)	763.90	794.50	4.01%
Per Season - Junior / 60+ - 18 matches (with pavilion)	275.50	286.50	3.99%
Recreation Grounds - Without Pavilion			
Per Season - Adult - 18 matches (without pavilion)	482.10	501.40	4.00%
Per Season - Junior /60+ - 18 matches (without pavilion)	140.30	145.90	3.99%
Casual Use with Pavilion			
Adults (casual use)	125.20	130.20	3.99%
Junior / 60+ (casual use)	117.70	122.40	3.99%
Casual Use without Pavilion			
Adults (casual use/without pavilion)	66.30	68.95	4.00%
Junior / 60+ (casual use/ without pavilion)	37.60	39.10	3.99%
School Parties with Pavilion	171.60	178.50	4.02%
School Parties without Pavilion	92.00	95.70	4.02%

REGENERATION, CULTURE AND ENVIRONMENT

GREENSPACE SERVICES	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Pitch & Putt			
Round with Clubs Adult	10.90	11.30	3.67%
Round with Clubs Junior/60+	5.40	5.60	3.70%
Round with own Clubs Adult	7.10	7.40	4.23%
Round with own Clubs Junior/60+	4.00	4.20	5.00%
Broken Club	45.40	48.00	5.73%
Lost Ball	5.10	5.50	7.84%
Deposit on Club	16.20	17.00	4.94%

REGENERATION, CULTURE AND ENVIRONMENT

PLANNING	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
PLANNING			
VAT to be added where applicable			
Photocopying (per page)	0.10	0.10	0.00%
Plan copying (A0 per plan)	20.00	21.00	5.00%
Plan copying (A1 per plan)	10.30	11.00	6.80%
Plan copying (A2 per plan)	5.20	5.50	5.77%
Plan copying (A3 per plan)	2.40	2.50	4.17%
Plan copying (A4 per plan)	1.10	1.25	13.64%
Decision notices (copies of per page plus postage & packing)	0.10	0.10	0.00%
Section 106 agreements (copies of per page plus postage & packing)	0.10	0.10	0.00%
Research for private property sales/purchases (up to one hour)	51.00	54.00	5.88%
Research for private property sales/purchases (per hour thereafter)	51.00	54.00	5.88%
Search of adjoining land/property up to 200m - (plus research fee as above)	64.80	68.00	4.94%
<u>Pre Application Service</u>			
Charge per hour: Assistant Director	179.00	187.00	4.47%
Charge per hour: Head of Service	152.00	159.00	4.61%
Charge per hour: Group Manager / Principal Planner	134.50	140.00	4.09%
Charge per hour: Senior Planner / Senior Arboriculture Officer	117.00	122.00	4.27%
Charge per hour: EHO / Highways Officer / Conservation Officer	107.50	112.00	4.19%
Charge per hour: Planners	90.00	95.00	5.56%
Charge for Presentations to Members	1,031.00	1080.00	4.75%
<u>Major Developments</u>			
Strategic Residential			
Preliminary Advice	458.00	480.00	4.80%
Meeting and Written Advice	4,007.00	4200.00	4.82%
Major Residential			
Preliminary Advice	458.00	480.00	4.80%
Meeting and Written Advice	2,004.00	2100.00	4.79%
Strategic Commercial			
Preliminary Advice	458.00	480.00	4.80%
Meeting and Written Advice	4,007.00	4200.00	4.82%
Major Commercial			
Preliminary Advice	458.00	480.00	4.80%
Meeting and Written Advice	2,004.00	2100.00	4.79%
<u>Minor Developments</u>			
Minor Residential			
Written	535.00	560.00	4.67%
Meeting and Written Advice	668.00	700.00	4.79%
Minor Commercial			
Written	535.00	560.00	4.67%
Meeting and Written Advice	668.00	700.00	4.79%

REGENERATION, CULTURE AND ENVIRONMENT

PLANNING	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
PLANNING			
VAT to be added where applicable			
Other			
Householder			
Meeting	194.00	202.50	4.38%
Additional Sites as above plus £50 plus VAT	65.00	67.50	3.85%
Officer Hourly Rates			
Hourly rates: Head of Service	152.00	159.00	4.61%
Hourly rates: Principal Planner	134.50	140.00	4.09%
Hourly rates: Senior Planner	117.00	122.00	4.27%
Hourly rates: Planners	90.00	95.00	5.56%
Discharge of Conditions - Discussion of requirements			
Meeting	see above	see above	
Discussions relating to amendments to previously approved schemes			
Meeting	see above	see above	
Discussion post refusal			
No pre-app sought prior to submitting planning application	Relevant Pre-App Charges apply	Relevant Pre-App Charges apply	
Pre-App sought prior to submitting planning application	see above	see above	
Listed Building			
Written Advice Only	142.00	148.50	4.58%
Trees			
Meeting - hourly rate	117.00	122.00	4.27%
<u>Section 106 - Post Resolution Preparation - Charge For Planning Officer Time</u>			
Officer time	see above	see above	
Administration Charge for invalid Planning Applications			
Householder, Minor and Other Applications With no Planning officer Input	56.70	59.20	4.41%
Major Applications and applications where officer input required	113.50	118.50	4.41%
Administration Charge for retrospective applications following an Enforcement Investigation			
All Planning Applications	42.00	44.00	4.76%
S106 Monitoring Cost Per Obligation Trigger - no VAT	584.00	610.00	4.45%
Planning Performance Agreements			
10-25 Units or 1,000 - 4,900 sqm commercial floorspace	10,000.00	10,000.00	0.00%

REGENERATION, CULTURE AND ENVIRONMENT

ECONOMIC DEVELOPMENT	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
<u>ECONOMIC DEVELOPMENT</u>			
Innovation Centre Medway			
VAT to be added where applicable			
<u>Room Hire</u>			
<i>NB: Rates for all rooms negotiable for introductory, long-term and regular bookings</i>			
Charity and Public Sector			
Darwin Room (per hour)	50.00	50.00	0.00%
Darwin Room (per half day - 4 hours)	180.00	180.00	0.00%
Darwin Room (per day - 8 hours)	300.00	300.00	0.00%
G3 Room (per hour)	33.00	33.00	0.00%
G3 Room (per half day - 4 hours)	105.00	105.00	0.00%
G3 Room (per day - 8 hours)	150.00	150.00	0.00%
G5 Room (per hour)	33.00	33.00	0.00%
G5 Room (per half day - 4 hours)	105.00	105.00	0.00%
G5 Room (per day - 8 hours)	150.00	150.00	0.00%
Non-Tenants			
Darwin Room - per hour	68.00	68.00	0.00%
Darwin Room (per half day - 4 hours)	230.00	230.00	0.00%
Darwin Room (per day - 8 hours)	380.00	380.00	0.00%
G3 Room (per hour)	40.00	40.00	0.00%
G3 Room (per half day - 4 hours)	140.00	140.00	0.00%
G3 Room (per day - 8 hours)	231.00	231.00	0.00%
G5 Room (per hour)	40.00	40.00	0.00%
G5 Room (per half day - 4 hours)	140.00	140.00	0.00%
G5 Room (per day - 8 hours)	231.00	231.00	0.00%
<u>Data Centre</u>			
Internal Tenants			
Data Centre space (per "U" of space per month)	18.00	18.72	4.00%
Data Centre space (per half rack of space per month)	325.00	338.00	4.00%
Data Centre space (per 1 rack of space per month)	525.00	546.00	4.00%
Data Centre power (per KWh per month)	0.20	0.21	5.00%
Non-Tenants			
Data Centre space (per "U" of space per month)	35.00	36.40	4.00%
Data Centre space (per half rack of space per month)	380.00	395.20	4.00%
Data Centre space (per 1 rack of space per month)	585.00	608.40	4.00%
Data Centre power (per KWh per month)	0.20	0.21	5.00%
<u>Bandwidth</u>			
Starting from 10mb			
Internal Tenants			
Per mb per month	13.50	14.04	4.00%
Non-Tenants			
Per mb per month	17.00	17.68	4.00%
<u>Other Charges</u>			
Office set up fee	165.00	171.60	4.00%
Floor box moving fee - per box	40.00	41.60	4.00%
Floor box power usage for individual offices (per KWh per month)	0.25	0.26	4.00%
Printing/copying per copy black and white	0.08	0.08	0.00%
Printing/copying per copy colour	0.14	0.15	7.14%
Telephone hire per handset per month	13.50	14.00	3.70%
Telephone calls Local per minute	0.05	0.05	11.11%
Telephone calls National per minute	0.13	0.13	4.00%
<u>Markets Pitch Hire (3 Meters by 3 Meters)</u>			
Gillingham Market (Monday & Saturday) - Regular Trader	22.00	22.00	0.00%

REGENERATION, CULTURE AND ENVIRONMENT

ECONOMIC DEVELOPMENT	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
<u>ECONOMIC DEVELOPMENT</u>			
Innovation Centre Medway			
VAT to be added where applicable			
- Casual Trader	27.00	35.00	29.63%
Rochester Market - Food Stall	25.00	25.00	0.00%
- Craft Stall	15.00	15.00	0.00%

A 50% Discount is applied to the Market Pitch Hires above for Jan to Mar to encourage traders to attend the markets in the winter months, at the Discretion of the Head of Service

REGENERATION, CULTURE AND ENVIRONMENT

LEISURE CENTRES	Fee 2025/26	Fee 2026/27	Increase
SPORTS CENTRE FACILITIES			
MEMBERSHIPS			
It should be noted that some existing members have a 'price			
Premier Membership - Advance annual payment	479.40	479.40	0.00%
Family Membership - Advance annual payment	990.00	1030.00	4.04%
Premier Membership - Monthly (Direct Debit)	39.95	39.95	0.00%
Premier Membership - Monthly (Pay & Play)	55.75	60.25	8.07%
Family Membership - Monthly (Direct Debit)	87.75	89.90	2.45%
Senior Membership - Monthly (Direct Debit)	24.30	25.30	4.12%
Senior Membership - Monthly (Pay & Play)	29.90	32.30	8.03%
Junior Membership (Monthly Pay & Play)	16.50	17.20	4.24%
Gym and swim Membership - Monthly (Direct Debit)	38.95	38.95	0.00%
Gym and swim Membership - Monthly (Pay & Play)	50.60	54.70	8.10%
Class and swim Membership - Monthly (Direct Debit)	38.95	38.95	0.00%
Class and swim Membership - Monthly (Pay & Play)	50.60	54.70	8.10%
Rackets and swim Membership - Monthly (Direct Debit)	38.95	38.95	0.00%
Rackets and swim Membership - Monthly (Pay & Play)	50.60	54.70	8.10%
Student Membership - Monthly	32.40	33.75	4.17%
Disabled Membership - Monthly	25.00	25.30	1.20%
Swimming Membership - Monthly	26.90	28.00	4.09%
Echoes Gym Non-Member Casual	15.50	15.50	0.00%
Gym induction	25.00	25.00	0.00%
Centre admission annual pass			
Adult	63.75	66.30	4.00%
Family	90.30	93.95	4.04%
Junior (under 16)	32.95	34.30	4.10%
Senior	32.95	34.30	4.10%
Centre admission fee - daily			
Adult	3.60	3.75	4.17%
Junior (under 16)	2.60	2.70	3.85%
Senior	2.60	2.70	3.85%
Casual Swim (There is a £2 reduction for Customers with an Annual Centre Admission Pass)			
Adult	7.70	8.00	3.90%
Under 16's	5.25	5.50	4.76%
Over 60's	5.25	5.50	4.76%
Disability Swim	5.25	5.50	4.76%
Designated Family Holiday Swim Sessions: Children (under-16) - £1 when accompanied by full fee-paying adult.			
Swimming Lessons			
Adults	11.00	11.00	0.00%
Children and Young People (under-16)	8.70	8.95	2.87%
School swim	3.80	3.95	3.95%
Squash - 40 minutes	13.40	13.90	3.73%
Badminton - per hour	15.80	16.40	3.80%
Table Tennis - per hour	12.20	12.70	4.10%
Fitness classes	8.80	9.20	4.55%

Senior Sports Activities (£2 reduction with annual Centre admission pass)	8.25	8.25	0.00%
Medway Park - Hire of Pool (Per Hour)			
Training Pool	51.50	53.60	4.08%
Diving Pool	51.50	53.60	4.08%
All Pools	245.50	255.30	3.99%
Gala (including timing) 3 hour package	604.50	628.70	4.00%
Sports Hall hire			
Sports Hall 1 (12 Court Hall) per hour	189.60	196.80	3.80%
Sports Hall 2 (6 Court Hall) per hour	94.80	98.40	3.80%
ROOM HIRE (Medway Park and Strood)			
Per Hour	26.00	27.00	3.85%
Per Day	138.25	143.80	4.01%
Dance Studios			
Dance studios per hour	38.50	40.00	3.90%
Athletics Tracks (Medway Park and Deangate)			
Clubs per hour	76.90	80.00	4.03%
Floodlights per hour	26.00	27.05	4.04%
Individual Use	5.50	5.75	4.55%
STRAND LEISURE PARK			
Summer Season			
Admissions			
Adult per session	7.80	8.15	4.49%
Jnr per session	5.15	5.35	3.88%
Senior per session	5.15	5.35	3.88%
STROOD SPORTS CENTRE & HUNDRED OF HOO SPORTS CENTRE			
Wet Side Strood & Hoo			
Large Pool per hour Strood	168.60	175.40	4.03%
Training Pool per hour Strood	51.50	53.60	4.08%
Large Pool per hour Hoo	84.30	87.70	4.03%
Training Pool per hour Hoo	51.50	53.60	4.08%
Hydrotherapy pool per hour Strood	76.80	79.90	4.04%
Sports Hall Hire (Strood)			
Sports Hall (Six Court Hall)	94.80	98.40	3.80%
Sauna & Steam (Strood Only)			
Sauna & Steam (There is a £2 reduction for Customers with an Annual Centre Admission Pass)	12.20	12.70	4.10%
KICKS			
Peak times Monday - Thursday after 5pm.			
5-a-side Pitch Hire	43.30	45.05	4.04%
7-a-side Pitch Hire	68.25	71.00	4.03%
WATLING PARK FOOTBALL CENTRE			
(per session)			
Full pitch	102.00	106.00	3.92%
Half pitch	65.50	68.10	3.97%

Cozenton Park

Premier-plus membership (monthly)	60.40	62.85	4.06%
Family Premier-plus membership (monthly)	124.20	129.20	4.03%
Leisure pool (with centre admission pass)	7.10	7.10	0.00%
Leisure pool (without centre admission pass)	10.60	11.00	3.77%
Family Splash (leisure pool + inflatables) (with centre admission pass)	8.60	8.95	4.07%
Family Splash (leisure pool + inflatables) (without centre admission pass)	12.60	13.10	3.97%
Casual Swim (There is a £2 reduction for Customers with an Annual Centre Admission Pass) (excludes leisure pool)			
Adult	7.70	8.00	3.90%
Under 16's	5.25	5.50	4.76%
Over 60's	5.25	5.50	4.76%
Disability Swim	5.25	5.50	4.76%
Designated Family Holiday Swim Sessions: Children (under-16) - £1 when accompanied by full fee-paying adult.			
Parent and baby (under 3) (with centre admission pass)	5.25	5.25	0.00%
Parent and baby (under 3) (without centre admission pass)	7.70	7.70	0.00%
Parties	400.00	400.00	0.00%
Party with exclusive whole leisure pool hire	700.00	700.00	0.00%
Price for registered charities	-	510.00	New Charge
Room hire (per hour)	26.00	27.00	3.85%

REGENERATION, CULTURE AND ENVIRONMENT

		Fee 2025/26 £	Fee 2026/27 £	Increase %
Medway Outdoor Events (As Agreed at Cabinet 8th August 2023)				
<u>General Fees</u>				
Application Fee (Non Refundable set fee regardless of the size of the Event)	Commercial	195.00	200.00	2.56%
	Community	65.00	67.00	3.08%
Hire Fee (Fee applied to the sole or first event day)	Small	345.00	360.00	4.35%
	Medium	640.00	665.00	3.91%
	Large	1,250.00	1300.00	4.00%
	Major	POA*	N/A	N/A
Hire Fee (Additional consecutive event days - Charged at 30% of hire fee)	Small	100 per day	105.00	5.00%
	Medium	190.00 per day	200.00	5.26%
	Large	380.00 per day	390.00	2.63%
	Major	POA*	N/A	N/A
Hire Fee - (Site build and derig days - Charged at 15% of hire fees)	Small	55.00 per day	57.00	3.64%
	Medium	95.00 per day	100.00	5.26%
	Large	190.00 per day	200.00	5.26%
	Major	POA*	N/A	N/A
Environmental Impact Fee (Charged to commercial and private events only)	Small	10% of Hire Fee	N/A	N/A
	Medium	10% of Hire Fee	N/A	N/A
	Large	15% of Hire Fee	N/A	N/A
	Major	20% of Hire Fee	N/A	N/A
Damage Deposit (Fully refundable if not required)	Charged to any event at the councils discretion	£500 or 20% of total hire fee, whichever is higher	N/A	N/A
Overstay Fee (Charged when an event has not left by the agreed time)	charged to any event at the Councils discretion	15% of one day hire fee	N/A	N/A
<u>Amusements</u>				
Application Fee (Non Refundable)	Small (up to 500)	195.00	200.00	2.56%
	Medium (up to 1000)	195.00	200.00	2.56%
	Large (1000+)	195.00	200.00	2.56%
Hire Fee (One day Event)	Small	700.00	700.00	0.00%
	Medium	700.00	750.00	7.14%
	Large	700.00	800.00	14.29%
Hire Fee (Additional event days)	Small	700.00	700.00	0.00%
	Medium	700.00	750.00	7.14%
	Large	700.00	800.00	14.29%
Hire Fee (Rig and de rig days - Charged at 15% of one event day hire fee, per day)	Small	105.00	105.00	0.00%
	Medium	105.00	112.50	7.14%
	Large	105.00	120.00	14.29%
Green Space Levy (Charged to commercial and private events only)	Small	10% of total hire fee	N/A	N/A
	Medium	10% of total hire fee	N/A	N/A
	Large	20% of total hire fee	N/A	N/A
Damage Deposit (Fully refundable if not required)	Small	1,800.00	1800.00	0.00%
	Medium	1,800.00	1800.00	0.00%
	Large	1,800.00	1800.00	0.00%
Overstay Fee (Charged when an Event has not left the site by the agreed time)	Small	15% of one day hire	N/A	N/A
	Medium	15% of one day hire	N/A	N/A
	Large	15% of one day hire	N/A	N/A

Overstay Fee - Is charged to any event at the Councils Discretion

*POA - Price on Application

Additional Charges may be required and will be quoted for on an ad hoc basis dependant of the requirements of the application ,size and type of the event.

The application of any discounts to these charges are incorporated in the Medway Council Outdoor Events Policy document

REGENERATION, CULTURE AND ENVIRONMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
<i>Entrance fees for castles are set in conjunction with English Heritage.</i>			
<u>ROCHESTER CASTLE</u>			
Per Person (Adult)	9.50	9.50	0.00%
Per Person (65+ and Students)	6.50	6.50	0.00%
Per Person (Child 5-17 years)	4.50	4.50	0.00%
Family - 2 adult and upto 3 Children	22.50	24.50	8.89%
English Heritage membership including corporate	Free	Free	N/A
Education visit Inc. introduction in Tower Two	27.00	Remove	N/A
Hire - grounds only (per hour)	385.00	Remove	N/A
Hire - whole site (per hour)	1,276.00	POA	New Charge
Wedding hire (castle and grounds - four hours)	4,466.00	POA	New Charge
<u>UPNOR CASTLE</u>			
Per Person (Adult)	8.50	8.50	0.00%
Per Person (65+ and Students)	6.50	6.50	0.00%
Per Person (Child 5-17 years)	4.00	4.00	0.00%
Family - 2 adult and upto 3 Children	21.00	22.00	4.76%
English Heritage membership including corporate	Free	Free	N/A
Wedding hire (castle and grounds - four hours)	1,300.00	1,500.00	15.38%
Upnor Castle residents pass (season)	32.00	35.00	9.38%
Hire - Whole site per hour	640.00	640.00	0.00%
Hire - Grounds only per hour	125.00	125.00	0.00%
Half day visit with Education Officer	82.50	86.00	4.24%
<u>TEMPLE MANOR</u>			
Hire of site per hour	100.00	Remove	N/A
Half day visit with Education Officer	100.00	Remove	N/A
<u>GUILDHALL MUSEUM</u>			
Admission - Adult	5.00	5.00	0.00%
Admission - Child (5-17 years) when accompanied by a fee paying Adult	1.10	1.10	0.00%
Admission - 65+ & Student	New	4.50	N/A
Annual family pass - two adult and two child	10.00	12.00	20.00%
Hire of Members room to Oyster Fisheries	59.50	62.00	4.20%
Hire of Members room per hour 9am - 5pm	62.00	40.00	-35.48%
Hire of Guildhall Chamber per hour 9am - 5pm	102.00	65.00	-36.27%
Illustrated lectures for adult groups in the Museum	40.00	42.00	5.00%
Illustrated lectures for adult groups - outreach (daytime)	40.00	42.00	5.00%
Illustrated lectures for adult groups - outreach (evening)	110.00	115.00	4.55%
Heritage engagement sessions - on site introductions	85.00	Remove	N/A
Education Outreach Visits - Medway Schools - Morning	230.00	240.00	4.35%
Education Outreach Visits - Medway Schools - Whole day	310.00	325.00	4.84%
Weddings	630.00	400.00	-36.51%
<u>EASTGATE HOUSE</u>			
Per Person (Adult)	7.00	7.00	0.00%
Per Person (Child 5-17 years)	3.50	3.50	0.00%
Per Person (65+ and Student)	5.00	5.00	0.00%
Family - 2 adult and upto 3 Children	17.10	18.50	8.19%
English Heritage members 20% discount			
Education visit	82.50	86.00	4.24%
Hire of activity room Wednesday to Sunday (per hour)	18.00	Remove	N/A
Hire of activity room Monday to Tuesday (per hour)	24.00	Remove	N/A
Hire of whole house Monday to Tuesday 10am - 5pm per hour	71.50	Remove	N/A
Hire of whole house Monday to Tuesday 5pm to 8pm per hour	104.50	Remove	N/A
Hourly rate for room hire when open	-	25.00	New Charge
Hourly rate for First Floor when closed 10am - 10pm (closed)	-	70.00	New Charge
Additional hours 4pm - 7pm per hour	-	40.00	New Charge

Additional hours 7pm - 10pm per hour	-	55.00	New Charge
Additional hours after 10pm per hour	-	80.00	New Charge
Hire of whole house 10am - 10pm (per hour)	-	90.00	New Charge
Night events (7pm to 2am)	-	550.00	New Charge
Hire of whole house 10pm - 10am per hour	-	145.00	New Charge
Exhibiiton Room (Commercial Rate)	-	150.00	New Charge
Exhibiiton Room (Community Rate)	-	90.00	New Charge
Weddings	1,300.00	1,500.00	15.38%

HERITAGE - Annual Passes/Resident Pass

Per Person (Adult)	-	35.00	New Charge
Per Person (65+ and Student)	-	27.00	New Charge
Per Person (Child 5-17years)	-	15.00	New Charge
Family - 2 adult and up to 3 children	-	90.00	New Charge
Carers (when accompanied by a paying customer)	-	Free	New Charge

Rochester Castle, Guildhall Museum and Eastgate House (20% Discount for joint ticket)

Per Person (Adult)	17.20	17.20	0.00%
Per Person (65+ and Students)	13.20	13.20	0.00%
Per Person (Child 5-17 years)	7.30	7.30	0.00%
Family - 2 adult and upto 3 children	39.70	44.00	10.83%
Carers (when accompanied by a paying customer)	-	Free	New Charge

Rochester Castle, Upnor Castle, Guildhall Museum, and Eastgate House (25% Discount for joint ticket)

Per Person (Adult)	22.50	22.50	0.00%
Per Person (65+ and Students)	17.25	17.25	0.00%
Per Person (Child 5-17 years)	9.80	9.80	0.00%
Family - 2 adult and upto 3 children	53.00	58.00	9.43%
Carers (when accompanied by a paying customer)	-	Free	New Charge

Discretionary entry fee discounts to maximise marketing - Head of Service authorised (Examples Below)

Buy -one-get one free
 Free admission for charity/school raffles
 Promotional Discounts
 Kids go free
 Advance booking online discounts

Outdoor theatre

POA - Price On Application
 By negotiation and sign-off by Head of Service

Filming/Photo shoots

POA - Price On Application
 By negotiation and sign-off by Head of Service

REGENERATION, CULTURE AND ENVIRONMENT

MEDWAY ARCHIVES, LOCAL STUDIES CENTRE	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Photocopying (Local Studies) A4	0.60	0.60	0.00%
Photocopying (Local Studies) A3	0.85	0.85	0.00%
<i>Photocopying (Local Studies) colour A4</i>	1.10	1.10	0.00%
<i>Photocopying (Local Studies) colour A3</i>	1.45	1.45	0.00%
Computer printing black and white A4 per page	0.25	0.25	0.00%
Computer printing colour A4 per page	1.00	1.00	0.00%
Computer printing black and white A3 per page	0.50	0.50	0.00%
Computer printing colour A3 per page	2.00	2.00	0.00%
Digital image supply - flat bed scanner, 300dpi) (£2.50 per subsequent image if from the same item)	8.50	9.00	5.88%
Digital image supply (quick photography)	8.50	9.00	5.88%
Microfiche/Microfilm printouts A4	1.20	Remove	N/A
Microfiche/Microfilm printouts A3	1.45	Remove	N/A
Requests for arranging services by professional photographer/microfilming- Photographer's fee plus charge per item			
Self service digital image permit (non-commercial)	15.50	18.00	16.13%
Self service digital image permit (up to 5 images) (non-commercial)	8.50	10.00	17.65%
Self service digital image permit (commercial users)	40.00	42.00	5.00%
Postage	3.30	3.40	3.03%
Medway Archives - Other Charges			
Baptism Certificate (National charge)	36.00	37.00	2.78%
Talks/Visits			
Talks to external groups (at discretion of staff)	85.00	90.00	5.88%
Talks to groups visiting (excluding school visits and at the discretion of staff)	75.00	80.00	6.67%
Remote Research & Reprographic Fees			
Research per hour private users (at discretion of Archivist)	60.00	65.00	8.33%
Research per hour commercial users (at discretion of Archivist)	195.00	205.00	5.13%
Publication & Reuse Fees			
Reproduction of photograph in print media (including e-books) (UK only publication) Market rate	60.00	65.00	8.33%
Reproduction of photograph in print media (including e-books) (Worldwide publication) Market rate	90.00	95.00	5.56%
Reproduction of photograph in TV programme (per image)-market rate	180.00	190.00	5.56%
Reproduction of photograph on publication cover (UK only publication)	110.00	115.00	4.55%
Reproduction of photograph on publication cover (Worldwide publication)	155.00	160.00	3.23%
Reproduction of photograph in web-based publication.	75.00	80.00	6.67%
Preparations for media visits and filming on premises : per hour	180.00	190.00	5.56%
Learning Resources Fees			
Education and reminiscence packs - creation of new packs for customer	75.00	80.00	6.67%
Education and reminiscence packs - printing of existing pack	45.00	47.00	4.44%
Exhibitions - loan of existing physical exhibition and reminiscence packs	45.00	47.00	4.44%
Archive Kits			
Clamshell Box		12.50	New Charge
Archival Folder		0.70	New Charge
20 Photo Sleeves		12.50	New Charge
2 Sheets of negative sleeves		1.30	New Charge
5 A4 envelopes		6.50	New Charge
50 paperclips		3.50	New Charge
5m of tape		0.70	New Charge
Archive Kit (with all above)		37.70	New Charge

REGENERATION, CULTURE AND ENVIRONMENT

THEATRES	Fee 2025/26	Fee 2026/27	Increase	per hour excess		
				Fee 2025/26	Fee 2026/27	Increase
	£	£	%	£	£	%

Bookings outside these times can only be accepted after negotiation with Management and at additional cost

THE CENTRAL THEATRE

SCALE A - Concerts and Entertainments

Auditorium 6.00 p.m. - 11.00 p.m.

Daily Minimum Charge

Monday - Tuesday	3,510.00	3,651.00	4.02%	225.00	234.00	4.00%
Wednesday - Thursday	3,722.00	3,871.00	4.00%	240.00	250.00	4.17%
Friday/Saturday/Sunday	4,535.00	4,717.00	4.01%	334.00	348.00	4.19%
Bank Holidays	6,598.00	6,862.00	4.00%	383.00	399.00	4.18%
Extra Performance	989.00	1,029.00	4.04%			
Extra Performance (Bank hols)	1,269.00	1,320.00	4.02%			
Rehearsal and fit-up rates						
Minimum of 3 hours on non-show days						
Monday - Tuesday	110.00	115.00	4.55%			
Wednesday - Thursday	121.00	126.00	4.13%			
Friday/Saturday/Sunday	161.00	168.00	4.35%			
Bank Holidays	206.00	215.00	4.37%			
	-					
Non-returnable deposit	889.00	925.00	4.05%			
Non-returnable deposit (3 days or more)	1,870.00	1,945.00	4.01%			

SCALE C (Formerly Scale B)

(Voluntary Organisations/Registered Charities/Non Commercial Organisations)

Auditorium 6.00 p.m. - 11.00 p.m.

Monday - Tuesday	895.00	931.00	4.02%	153.00	160.00	4.58%
Wednesday - Thursday	940.00	978.00	4.04%	209.00	218.00	4.31%
Friday/Saturday/Sunday	1,801.00	1,874.00	4.05%	234.00	244.00	4.27%
Bank Holidays	2,493.00	2,593.00	4.01%	263.00	274.00	4.18%
Extra Performance	708.00	737.00	4.10%			
Extra Performance (bank hols)	833.00	867.00	4.08%			
Rehearsal and fit-up rates						
Minimum of 3 hours on non-show days						
Monday - Tuesday	76.00	80.00	5.26%			
Wednesday - Thursday	90.00	94.00	4.44%			
Friday/Saturday/Sunday	133.00	139.00	4.51%			
Bank Holidays	185.00	193.00	4.32%			
Non-returnable deposit	396.00	412.00	4.04%			
Non-returnable deposit (3 days or more)	813.00	846.00	4.06%			

Central & Brook Theatre Box Office commission 10% of Gross

Central & Brook Theatre Credit Card Inc. handling charge 3% PRS 3%

Central & Brook Theatre Basic charge includes mailing list entry, ticket printing and poster display.

Central & Brook Theatre Extra charges as incurred

THE BROOK THEATRE

The Brook Theatre is closed for refurbishment works and the pricing structure will be reviewed once the facility reopens to the public - The current anticipated Scheduled opening is March 2027

In order to prepare for this and to start to take bookings for when the facility reopens it is necessary to have a schedule of approved charges in place which properly reflects the refurbished facility and incorporates all of the income generating opportunities

Fee 2025/26	Fee 2026/27	Fee 2027/28	Increase
£	£	£	%

All fees are charged at an hourly rate for between 8.30am and 10.30pm

SCALE A - Commercial organisations/Non-Voluntary

REGENERATION, CULTURE AND ENVIRONMENT

THEATRES	Fee 2025/26	Fee 2026/27	Increase	per hour excess		
				Fee	Fee	Increase
				2025/26	2026/27	
	£	£	%	£	£	%
organisations (non-arts based)						
Main Theatre	Facility Closed	Facility Closed	146.00	New Charge		
Main Theatre Floor events	Facility Closed	Facility Closed	104.00	New Charge		
Mayor's Parlour	Facility Closed	Facility Closed	38.00	New Charge		
Studio Room Hire	Facility Closed	Facility Closed	87.00	New Charge		
Conference Room	Facility Closed	Facility Closed	55.00	New Charge		
Meeting Room	Facility Closed	Facility Closed	30.50	New Charge		
New Dance	Facility Closed	Facility Closed	19.50	New Charge		
Large Dance Studio	Facility Closed	Facility Closed	30.50	New Charge		
Small Dance Studio	Facility Closed	Facility Closed	22.00	New Charge		
Function Room	Facility Closed	Facility Closed	40.00	New Charge		
Basement Dance Studio	Facility Closed	Facility Closed	33.00	New Charge		
Basement Drama Studio	Facility Closed	Facility Closed	29.00	New Charge		
Non-returnable deposit	Facility Closed	Facility Closed	435.00	New Charge		
Non-returnable deposit (3 days or more)	Facility Closed	Facility Closed	870.00	New Charge		
SCALE B - Professional arts based organisations						
Main Theatre	Facility Closed	Facility Closed	91.00	New Charge		
Main Theatre Floor Events	Facility Closed	Facility Closed	64.50	New Charge		
Mayor's Parlour	Facility Closed	Facility Closed	23.50	New Charge		
Studio Room Hire	Facility Closed	Facility Closed	54.00	New Charge		
Conference Room	Facility Closed	Facility Closed	34.00	New Charge		
Meeting Room	Facility Closed	Facility Closed	19.00	New Charge		
New Dance	Facility Closed	Facility Closed	12.00	New Charge		
Large Dance Studio	Facility Closed	Facility Closed	19.00	New Charge		
Small Dance Studio	Facility Closed	Facility Closed	13.50	New Charge		
Function Room	Facility Closed	Facility Closed	25.00	New Charge		
Basement Dance Studio	Facility Closed	Facility Closed	21.00	New Charge		
Basement Drama Studio	Facility Closed	Facility Closed	18.00	New Charge		
Non-returnable deposit	Facility Closed	Facility Closed	435.00	New Charge		
Non-returnable deposit (3 days or more)	Facility Closed	Facility Closed	870.00	New Charge		
SCALE C - Amateur arts based organisations						
Main Theatre	Facility Closed	Facility Closed	55.00	New Charge		
Main Theatre Floor Events	Facility Closed	Facility Closed	39.00	New Charge		
Mayor's Parlour	Facility Closed	Facility Closed	14.00	New Charge		
Studio Room Hire	Facility Closed	Facility Closed	32.50	New Charge		
Conference Room	Facility Closed	Facility Closed	20.50	New Charge		
Meeting Room	Facility Closed	Facility Closed	11.50	New Charge		
New Dance	Facility Closed	Facility Closed	7.00	New Charge		
Large Dance Studio	Facility Closed	Facility Closed	11.50	New Charge		
Small Dance Studio	Facility Closed	Facility Closed	8.00	New Charge		
Function Room	Facility Closed	Facility Closed	15.00	New Charge		
Basement Dance Studio	Facility Closed	Facility Closed	12.50	New Charge		
Basement Drama Studio	Facility Closed	Facility Closed	11.00	New Charge		
Non-returnable deposit	Facility Closed	Facility Closed	332.00	New Charge		
Non-returnable deposit (3 days or more)	Facility Closed	Facility Closed	538.00	New Charge		

REGENERATION, CULTURE & ENVIRONMENT

ROCHESTER CORN EXCHANGE	Fee 2025/26	2026/27 Agreed Fee	2026/27 Revised Fee	Increase	Fee 2027/28	2027/28 Revised Fee	Increase	Fee 2028/29	Increase
Bookings outside these times can only be accepted after negotiation with Management and at additional cost.	£	£	£	%	£	£	%	£	%
A range of room only options are available that have access to tables, chairs, staging (Queen's Hall only) and dance floor. Catering is not included. - These have been superceded by the revised schedule detailed									
Queens Hall									
In addition to the above, also includes staffed bar and seating area									
Half Day Hire (Minimum of 6 hour hire)	1,920.00	2,010.00	Remove	N/A	N/A	N/A	N/A	N/A	N/A
Full Day Hire (Flexible Access)	3,850.00	4,042.00	Remove	N/A	N/A	N/A	N/A	N/A	N/A
Hourly Rate	320.00	335.00	Remove	N/A	N/A	N/A	N/A	N/A	N/A
After Midnight (per hour)	400.00	N/A	Remove	N/A	N/A	N/A	N/A	N/A	N/A
Princes Hall									
In addition to the above it includes access to staffed bar									
Half Day Hire (Minimum of 4 hour hire)	315.00	330.00	Remove	N/A	N/A	N/A	N/A	N/A	N/A
Full Day Hire (Flexible Access)	1,280.00	1,343.00	Remove	N/A	N/A	N/A	N/A	N/A	N/A
Hourly Rate	78.75	82.50	Remove	N/A	N/A	N/A	N/A	N/A	N/A
A range of options for the hire of rooms only. Hirers will have access to tables, chairs and in house audio visual equipment. Catering not included.									
Queen's Hall									
Half Day Hire (Minimum 4 hour hire) - Monday to Friday	N/A	N/A	1,262.00	New Charge	N/A	1,325.00	4.99%	1,387.00	4.68%
Half Day Hire (Minimum 4 hour hire) Saturday to Sunday	N/A	N/A	1,613.00	New Charge	N/A	1,693.00	4.96%	1,774.00	4.78%
Full Day Hire (Flexible access between 8am and midnight) - Monday to Friday	N/A	N/A	3,840.00	New Charge	N/A	4,032.00	5.00%	4,224.00	4.76%
Full Day Hire (Flexible access between 8am and midnight) - Saturday to Sunday	N/A	N/A	4,829.00	New Charge	N/A	5,093.00	5.47%	5,335.00	4.75%
Full Day Hire (9am to 5pm) - Monday to Friday	N/A	N/A	2,840.00	New Charge	N/A	2,981.00	4.96%	3,120.00	4.66%
Full Day Hire (9am to 5pm) - Saturday to Sunday	N/A	N/A	3,175.00	New Charge	N/A	3,348.00	5.45%	3,504.00	4.66%
Hourly Rate - Monday to Friday	N/A	N/A	316.00	New Charge	N/A	331.00	4.75%	347.00	4.83%
Hourly Rate - Saturday to Sunday	N/A	N/A	403.00	New Charge	N/A	422.00	4.71%	442.00	4.74%
Bar Service - Per Hour	N/A	N/A	126.00	New Charge	N/A	132.00	4.76%	138.00	4.55%
Prince's Hall									
Half Day Hire (Minimum 4 hour hire)	315.00	330.00	396.00	25.71%	348.00	418.00	5.56%	427.00	2.15%
Full Day Hire (9am to 5pm)	N/A	N/A	792.00	New Charge	N/A	835.00	5.43%	854.00	2.28%
Hourly Rate	78.75	82.50	99.00	25.71%	87.00	104.00	5.05%	107.00	2.88%
Bar Service - Per Hour	-	N/A	76.00	New Charge	N/A	79.00	3.95%	83.00	5.06%
Hire of Bar Area for Meetings	-	N/A	68.00	New Charge	N/A	72.00	5.88%	75.00	4.17%
A suite of Wedding packages has been put together for the re-launch of the Rochester Corn Exchange following the Refurbishment of the Facility. The packages will be clearly defined but can ultimately be as bespoke as the customer requires charged at a day rate from 9am and midnight.									

ROCHESTER CORN EXCHANGE	Fee 2025/26	2026/27 Agreed Fee	2026/27 Revised Fee	Increase	Fee 2027/28	2027/28 Revised Fee	Increase	Fee 2028/29	Increase
	£	£	£	%	£	£	%	£	%
Bookings outside these times can only be accepted after negotiation with Management and at additional cost.									
The Courtyard Package (Now called the Ruby package & used for both dry hire weddings and parties/celebrations)									
A standard hire of the Queens Hall that includes tables, chairs, use of the bar & kitchen allowing hirers to add their own finishing touches, allowing greater flexibility with food & drinks options									
Sunday to Thursday	4,088.00	4,290.00	Remove	N/A	4500.00	Remove	N/A	N/A	N/A
Friday and Saturday	5,315.00	5,580.00	Remove	N/A	5860.00	Remove	N/A	N/A	N/A
Bank Holiday (Charged at the Saturday Rate)	5,315.00	5,580.00	Remove	N/A	5860.00	Remove	N/A	N/A	N/A
Sunday to Thursday - 5pm - midnight	N/A	N/A	2,439.00	New Charge	N/A	2,561.00	5.00%	2,683.00	4.76%
Sunday to Thursday - 12pm - midnight	N/A	N/A	3,845.00	New Charge	N/A	4,037.00	4.99%	4,230.00	4.78%
Sunday to Thursday - 9am - midnight	N/A	N/A	4,645.00	New Charge	N/A	4,877.00	4.99%	5,110.00	4.78%
Friday and Saturday - 5pm - midnight	N/A	N/A	2,709.00	New Charge	N/A	2,845.00	5.02%	2,980.00	4.75%
Friday and Saturday - 12pm - midnight	N/A	N/A	4,272.00	New Charge	N/A	4,486.00	5.01%	4,700.00	4.77%
Friday and Saturday - 9am - midnight	N/A	N/A	5,225.00	New Charge	N/A	5,486.00	5.00%	5,748.00	4.78%
Bank Holiday (Charged at the Saturday Rate)									
The Cathedral Package: (Now called the Emerald Package)									
This premium package offers all of the hire benefit of The Courtyard package plus sweet cart or selfie mirror, use of cake stand and knife, easel and party packs for our younger guests and a premium drinks package.									
Sunday to Thursday	8,100.00	8,500.00	10,200.00	25.93%	8,925.00	10,710.00	5.00%	11,220.00	4.76%
Friday and Saturday	9,720.00	9,900.00	11,880.00	22.22%	10,395.00	12,474.00	5.00%	13,068.00	4.76%
Bank Holiday (Charged at the Saturday Rate)									
The Diamond Package									
Full day Ceremony, reception & evening package to include canapes, wedding breakfast, evening buffet and drinks package. This package also includes DJ, sweet cart, and selfie mirror. (Registrars fees not included)									
Hire Charge (from 9am)	16,200.00	16,950.00	16,950.00	4.63%	17,800.00	17,800.00	5.01%	18,650.00	4.78%
The Twilight Package: (Now called the Sapphire Package)									
Twilight ceremony, canape and drink reception, buffet, DJ. (Registrars fees not included)									
Hire Charge (from 1pm)	7,300.00	7,700.00	7,700.00	5.48%	8,100.00	8,100.00	5.19%	8,500.00	4.94%

Any promotional offer that differs to the charges above will need Director & Portfolio Holder Sign off

REGENERATION, CULTURE AND ENVIRONMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
PRIVATE SECTOR HOUSING			
Enforcement Activity			
Copy of Notices	8.43	16.86	99.95%
Service of statutory notice	649.88	701.87	8.00%
HMO License Renewal Charge	730.07	894.33	22.50%
Non Statutory Accommodation Inspections (plus £83.50 per additional follow up inspection)	173.38	185.00	6.70%
Fee for Assistance with (HMO) Applications and pre application Inspection (plus £7.50 per room over 5)	198.14	208.00	4.97%
Sec232 Housing Act2004 Register of Licences Viewings	53.89	57.66	6.99%
Inspections			
Licensing of Houses in Multiple Occupation	1,305.30	1,598.99	22.50%
Second or Subsequent Application	1,160.10	1,421.12	22.50%
Change of manager	135.87	166.44	22.50%
Licence variation	165.71	202.99	22.50%
Licence renewal fee - with significant changes	829.39	1,016.00	22.50%
2nd Reminder Letter for a HMO Licence	49.29	60.38	22.50%
Unlicensed HMO Fine	211.11	258.60	22.50%
Selective Licencing			
Standard Fee (without discounts for a selective Licence)	-	840.00	New Charge
Fee Part A	-	436.00	New Charge
Fee Part B	-	404.00	New Charge
Discount for accredited LL	-	84.00	New Charge
Discount for charity	-	210.00	New Charge
Discount for multiple properties	-	105.00	New Charge
Additional Licencing			
Enforcement Inspections (Additional)	-	1600.00	New Charge
Fee Part A	-	830.00	New Charge
Fee Part B	-	770.00	New Charge
Discount for accredited LL	-	160.00	New Charge
Discount for charity	-	400.00	New Charge
Discount for multiple properties	-	200.00	New Charge

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
HOUSING SOLUTIONS:			
Temporary Accommodation Charges (Weekly Charge)			
Shared 1 Bed	122.77	Remove	N/A
1 bed self contained	177.70	Remove	N/A
2 bed self contained*	205.61	Remove	N/A
3 bed self contained*	224.21	Remove	N/A
4 bed self contained*	294.00	Remove	N/A
5 bed self contained *	366.91	Remove	N/A
<i>*(The above charges are subject to change and will be calculated using 90% of LHA rates plus £60 Management Fee).</i>			
TA Nightly (Weekly Charge)			
Shared	123.21	123.21	New Charge
1 Bed	180.29	180.29	New Charge
2 Bed	217.99	217.99	New Charge
3 Bed	237.38	237.38	New Charge
4 Bed	314.92	314.92	New Charge
5 Bed	N/A	N/A	New Charge
Dispersed (Weekly Charge)			
Shared	N/A	N/A	New Charge
1 Bed	247.95	247.95	New Charge
2 Bed	288.23	288.23	New Charge
3 Bed	308.94	308.94	New Charge
4 Bed	391.79	391.79	New Charge
5 Bed	N/A	N/A	New Charge
Blocks (Weekly Charge)			
Shared	N/A	N/A	New Charge
1 Bed	301.85	301.85	New Charge
2 Bed	342.13	342.13	New Charge
3 Bed	362.84	362.84	New Charge
4 Bed	445.69	445.69	New Charge
5 Bed	N/A	N/A	New Charge
HRA (Weekly Charge)			
Shared	N/A	N/A	New Charge
1 Bed	182.06	182.06	New Charge
2 Bed	219.76	219.76	New Charge
3 Bed	239.15	239.15	New Charge
4 Bed	316.69	316.69	New Charge
5 Bed	N/A	N/A	New Charge

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
TRAVELLERS PERMANENT ACCOMMODATION			
Weekly Rent Per Pitch	102.56	106.67	4.01%
Mobile Homes Act 2013			
Application for a new licence	427.12	427.12	0.00%
Application for a new licence: per pitch	10.13	10.13	0.00%
Annual Licence: per pitch	10.13	10.13	0.00%
Application to transfer or amend an existing licence:			
Minor amendment	166.73	166.73	0.00%
Major amendment	333.32	333.32	0.00%
Annual Licence Fee (Admin and Monitoring existing site)	33.31	33.31	0.00%
Annual Licence Fee (Admin and Monitoring existing site) per pitch	13.28	13.28	0.00%
First Homes			
Application Fee	260.25	270.66	4.00%

REGENERATION, CULTURE AND ENVIRONMENT

LIBRARIES	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Overdue Charges (Per item per day)			
Adults(£15 maximum)	0.30	0.30	0.00%
Children (no charge)	Free	Free	N/A
Teenagers & Retired aged 60 or over (£2.00 max)	0.15	0.15	0.00%
Reservation Fees			
Reservation fee for any book not in stock	4.00	4.00	0.00%
Audio Visual Charges			
DVD's	1.30	Remove	N/A
Membership Charges			
Library card replacement - Adults (Including Over 60's)	4.00	4.00	0.00%
Library card replacement -Teenagers	1.50	1.50	0.00%
Library card replacement - Children	Free	Free	N/A
Guest use of public computer session	4.00	4.00	0.00%
Damaged & Lost Books			
All items in print - Full replacement cost			
Antiquarian, unique & out of print material - At discretion of service			
Damaged & Lost Audio Visual Material - At discretion of service			
Photocopying/Printing Charges (all sources)			
Black & White A4 - per page	0.25	0.25	0.00%
Black & White A3 - per page	0.50	0.50	0.00%
Colour A4 - per page	1.00	1.00	0.00%
Colour A3 - per page	2.00	2.00	0.00%
Meeting room hire Strood Library Hall, Twydall Library and all other library premises.			
Basic Rate			
Inside Library opening hours - per hour	18.50	20.00	8.11%
Outside Library opening hours - per hour	27.00	30.00	11.11%
Equipment Hire			
Laptop, Projector and Screen - per event	55.00	60.00	9.09%
Microphone and Amplifier - per event	55.00	60.00	9.09%

(All charges include VAT where applicable)

BEREAVEMENT SERVICES

CEMETERIES

INTERMENTS. The fee includes preparation and excavation of grave, matting and presentation where required, and attendance by cemetery staff and backfilling on day of service. Subject to a minimum of 3 days notice (additional fees may be required for arrangements made in less than 3 working days). The fee also includes all administration, entries in burial registers and cemetery plan marking and a contribution towards cemetery maintenance. The fees do not include removal of any memorial, planting, shrubs, flowers or trees. Applicants must arrange for the removal of anything that has been placed on a purchased grave, at their cost and anything left remaining when digging commences will be disposed. All graves have a maximum coffin size (width and length) than can be accommodated. Where any grave has been pre-purchased alternative arrangements may have to be made for any coffin exceeding these dimensions, which may include purchasing another grave.

Where any tree or shrub that cannot be easily and quickly removed remains, the authority reserves the right to cancel or postpone the funeral and/or make an additional charge for the removal of any tree or shrub. Where necessary, specialist contractors will be used to remove trees and their costs (plus OH&P) added to any costs. Where any tree or plant is of such a size that removing it would affect the stability of any surrounding memorials or ground, the council reserves the right to recover all reasonable costs in making good, or alternatively may refuse any further burial in that grave. Digging will not proceed where an approved memorial has not been removed.

	Fee 2025/26		Fee 2026/27		increase	
	£		£		%	
	Resident	Non Resident	Resident	Non Resident	Resident	Non Resident
Interment and attendance fee post 24 weeks gestation to 18 years : max grave length 1.8 m (max coffin length is 1.65m). (Adult fee is applied to a person under 18 if interred in full sized adult grave.)	-	-	-	-	0.00%	0.00%
Interment and attendance fee for Pre 24 week gestation	-	700.00	-	700.00	0.00%	0.00%
Interment and attendance fee: 18 years and above to single or double depth.	955.00	1,910.00	995.00	1990.00	4.19%	4.19%
Interment and attendance fee: 18 years and above to treble depth.	1,230.00	2,460.00	1285.00	2570.00	4.47%	4.47%
Interment and attendance fee: 18 years and above to quadruple depth is special request with minimum 7 working days notice.	2,270.00	4,540.00	2400.00	4800.00	5.73%	5.73%
Two full burials undertaken at same time, add to interment fee:	230.00	460.00	240.00	480.00	4.35%	4.35%
Cremated Remains interment to a maximum depth of 900 mm, additional depths may be necessary if grave is to be re-used: additional depths charged according to depth and/or method of digging. Price on application.	235.00	470.00	250.00	500.00	6.38%	6.38%
2 sets of cremated remains at same time to a maximum depth of 900 mm, additional depths may be necessary if grave is to be re-used: additional depths charged according to depth and/or method of digging. Price on application.	295.00	590.00	310.00	620.00	5.08%	5.08%
Extra digging etc. to accommodate internal boarding, framework, covers etc. Prices from:	310.00	310.00	320.00	640.00	3.23%	106.45%
Services times are 90 minutes (in total, inclusive of chapel and graveside) - extra service time is 45 minutes. This cost may be trebled if prior warning not provided.	160.00	160.00	175.00	350.00	9.38%	118.75%
Less than 3 days notice where additional costs are incurred. Additional costs includes hiring in equipment and providing staff from elsewhere. 'Notice' means that FULL details must be deposited with Bereavement Services before Medway Council will commence making any arrangements and note that it may not be possible to make all necessary arrangements within this shortened timeframe where resources are unavailable.	225.00	225.00	235.00	470.00	4.44%	108.89%

(All charges include VAT where applicable)

BEREAVEMENT SERVICES

GRAVE PURCHASE. Fee includes Exclusive burial rights for the registered owner for the agreed time period, maintenance of any grave space that is not covered by a memorial. The fee does not include the rights of ownership of the land, nor any right to place a non-approved memorial. The fee also includes all administration, entries in cemetery registers and plans and a contribution towards cemetery maintenance.

All Rights to Erect are for a maximum period of 30 years, renewable at the fee in place at the time of renewal).

	Fee 2025/26		Fee 2026/27		increase	
	Resident	Non Resident	Resident	Non Resident	Resident	Non Resident
Grave Selection next-in-line	70.00	70.00	73.00	73.00	4.29%	4.29%
Grave Selection	195.00	195.00	205.00	205.00	5.13%	5.13%
Exclusive Right of Burial (<30" x 84") Adult graves 30 years	1,300.00	2,600.00	1355.00	2710.00	4.23%	4.23%
Exclusive Right of Burial (<30" x 84") Adult graves 50 years	2,030.00	4,060.00	2115.00	4230.00	4.19%	4.19%
Exclusive Right of Burial (<30" to 84") Adult graves 99 years	3,950.00	7,900.00	4110.00	8220.00	4.05%	4.05%
Additional grave space for any coffins larger than 30" wide or 84" long	750.00	1,500.00	780.00	1560.00	4.00%	4.00%
Child graves 6' x 3' : 50 years Inc., memorial permit/right to erect.	850.00	1,700.00	885.00	1770.00	4.12%	4.12%
Child graves 6' x 3' : 99 years Inc., memorial permit/right to erect	1,350.00	2,700.00	1405.00	2810.00	4.07%	4.07%
Cremated remains grave (3' x 3') 30 years Inc., memorial permit, the right to erect and selection	730.00	1,460.00	760.00	1520.00	4.11%	4.11%
Cremated remains grave (3' x 3') 50 years Inc., memorial permit the right to erect and selection	1,185.00	2,370.00	1235.00	2470.00	4.22%	4.22%
Cremated remains grave (3' x 3') 99 years Inc., memorial permit, the right to erect and selection	1,920.00	3,840.00	2000.00	4000.00	4.17%	4.17%
Woodland Burial memorial tree (inclusive of 3 year maintenance), EROB & Interment not included	1,075.00	2,150.00	1120.00	2240.00	4.19%	4.19%

CEMETERY MISCELLANEOUS

	Resident	Non Resident	Resident	Non Resident	Resident	Non Resident
Use of Cemetery Chapel (Duration of Service: 45 minutes).	125.00	125.00	130.00	130.00	4.00%	4.00%
Children up to 18 years - use of Cemetery Chapel (Duration of Service:45 mins)	125.00	125.00	130.00	130.00	4.00%	4.00%
Private Use of Cemetery Chapel	275.00	275.00	300.00	300.00	9.09%	9.09%
Heating of Chapel - October to April (per service)	40.00	40.00	Remove	Remove	N/A	N/A
Re-open walled grave - from:	370.00	370.00	385.00	385.00	4.05%	4.05%
Exhumation – from:	1,650.00	1,650.00	1720.00	1720.00	4.24%	4.24%
Exhumation of cremated remains – from:	590.00	590.00	620.00	620.00	5.08%	5.08%
Alterations or transfers of right of exclusive burial and duplicate EROB's (For spouse - deduct £20.00)	70.00	70.00	73.00	73.00	4.29%	4.29%
Genealogical Search fee per surname and subject to date of Register entry (assisted searches extra)	26.00	26.00	27.00	27.00	3.85%	3.85%
Marking / identification of grave prior to visit - special request (min 5 days notice)	75.00	75.00	78.00	78.00	4.00%	4.00%
NEW: Extension to full grave EROB of 20 years - including alteration of grave deed	800.00	1,600.00	835	1,670.00	4.38%	4.38%
NEW: Extension to full grave EROB of 49 years - including alteration of grave deed	1990.00	3,980.00	2,070.00	4,140.00	4.02%	4.02%
NEW: Extension to EROB full grave of 69 years - including alteration of grave deed	2720.00	5,440.00	2,830.00	5,660.00	4.04%	4.04%
NEW: Extension to EROB cremated remains grave of 20 years - including alteration of grave deed	525.00	1,050.00	550	1,100.00	4.76%	4.76%
NEW: Extension to EROB cremated remains grave of 49 years - including alteration of grave deed	805.00	1,610.00	840	1,680.00	4.35%	4.35%
NEW: Extension to EROB cremated remains grave of 69 years - including alteration of grave deed	1260.00	2,520.00	1,310.00	2,620.00	3.97%	3.97%

CEMETERY LEASED MEMORIALS

MEDWAY ECO-SURROUND. These are intended as being temporary grave surrounds until such time that a formal memorial is erected. The fee includes fitting and removal. Materials are re-cycled.

Eco surround Renewal of lease 1 year	75.00	75.00	78.00	78.00	4.00%	4.00%
Wooden Cross (and other temporary marker) 1 year permit	32.00	32.00	33.28	33.28	4.00%	4.00%
Woodland burial plaques (10 years).	320.00	320.00	332.80	332.80	4.00%	4.00%
Woodland burial plaque - extension of lease	185.00	185.00	192.40	192.40	4.00%	4.00%

CEMETERY MEMORIAL PERMITS. Includes issue of permit, installation inspection and safety inspections during the 30 periods that the Rights to maintain a grave are in place

Permit for a cleaning, planted areas etc.	-	-	-	-	0.00%	0.00%
Additional Inscriptions (no charge if undertaken in-situ and memorials not removed or detached from grave)	100.00	100.00	105.00	105.00	5.00%	5.00%
All inclusive 30 Year Permit fee	410.00	410.00	428.00	428.00	4.39%	4.39%

(All charges include VAT where applicable)

BEREAVEMENT SERVICES

CREMATORIUM

CREMATION FEE. The Cremation fee includes contributions towards the environmental protection fund and the environmental surcharge, all Medical Referee Fees, Obitus Music, all attendances after the coffin has been placed on the catafalque, strewing of cremated remains in the Gardens (including witness and family led strews), and where required a Certificate of Disposal and a simple cardboard cremated remains box.

	Fee 2025/26 £
	Resident and Non Resident
Adult cremation.	820.00
Adult cremation: 9.00am and 9.30am services	625.00
Adult Saturday Cremation - subject to availability. Includes facilities to witness the charging of the coffin.	1,075.00
16 and under Saturday Cremation - subject to availability. Includes facilities to witness the charging of the coffin.	280.00
NO SERVICE Cremation 07:45 - 08:45 or 16:00 - 17:00. This provides for a cremation only together with the strewing of cremated remains in the Gardens (where the family are not in attendance), and where required a Certificate of Disposal and cardboard cremated remains box. There is no service nor family attendance.	290.00
Joint service/cremations - 2 adults (includes Medway container) - 45 Minute service	1,235.00
Witness Coffin being committed into Cremator (Services after 9.30 am)	30.00
Extra costs for Service Overrun from:	140.00
Cremations under 16 years (excluding 'Late Cremations')	-

	Fee 2026/27 £
	Resident and Non Resident
	855.00
	650.00
	1120.00
	300.00
	310.00
	1285.00
	30.00
	150.00
	-

	increase %
	Resident and Non Resident
	4.27%
	4.00%
	4.19%
	7.14%
	6.90%
	4.05%
	0.00%
	7.14%
	0.00%

CREMATORIUM MISCELLANEOUS

Temporary Storage of Remains - per month - (min period of storage = 3 months, payable in advance)	58.00
Cancellation within 48 hours of booked service (Postponement - no charge)	175.00
Additional Chapel Time/Memorial Service	330.00
Administration charge to cover requests for information, alterations etc. to records.	25.00
Additional or replacement Certified Extract, label or other proof of cremation	35.00

	60.00
	185.00
	345.00
	26.00
	36.00

	3.45%
	5.71%
	4.55%
	4.00%
	2.86%

Obitus in service tribute - Simple Slideshow	51.00
Obitus in service tribute - Professional Photo Tribute	89.00
Obitus in service tribute - Family supplied video	32.00
Obitus in service tribute - Themed tribute	100.00
Obitus in service tribute - Physical copy of Pro Tribute	40.00
Obitus in service tribute - Downloadable link to Pro Tribute	17.00
Obitus in service tribute - Extra photos (each additional batch upto 25 photos)	28.00
Obitus Webcast of service - Live broadcast + 28 days playback + downloadable	65.00
Obitus Webcast of service - for young people (upto 18 years of age)	0.00
Obitus Video book keepsake	99.00
Obitus Memory Box keepsake	135.00
Obitus additional physical copy DVD, BluRay, USB	32.00
Obitus additional physical copy Video Book	52.00
Obitus additional physical copy memory box	73.00
Obitus Webcast of service - Physical copy on DVD, Blue-Ray or USB	68.00

	53.00
	90.00
	33.00
	104.00
	41.00
	18.00
	30.00
	68.00
	-
	102.00
	140.00
	33.00
	55.00
	75.00
	70.00

	3.92%
	1.12%
	3.13%
	4.00%
	2.50%
	5.88%
	7.14%
	4.62%
	N/A
	3.03%
	3.70%
	3.13%
	5.77%
	2.74%
	2.94%

Overside Coffin - if a coffin is over 26" wide, we must have coffin sizes on the paperwork three days before the service	110.00
Receiving cremated remains from elsewhere	115.00
Witness strewing of Cremated Remains	45.00
Unwitnessed Interment of Cremated Remains	75.00
Witnessed Interment of Cremated Remains	125.00

	110.00
	115.00
	45.00
	75.00
	125.00

	0.00%
	0.00%
	0.00%
	0.00%
	0.00%

Book of Remembrance - includes 1 swipe card

	Resident and Non Resident
2 Line Entry	85.00
5 Line Entry	169.00
8 Line Entry	222.00
5 Line Entry with motif	243.00
8 Line Entry with motif	280.00
Additional screens of text, motif, pictures etc. for digital book of remembrance (per screen)	70.00
Additional swipe card for digital book of remembrance (existing entries)	27.00

	Resident and Non Resident
	85.00
	169.00
	222.00
	243.00
	280.00
	80.00
	Remove

	Resident and Non Resident
	0.00%
	0.00%
	0.00%
	0.00%
	0.00%
	14.29%
	N/A

Book of Remembrance for Babies - includes 1 swipe card

Charge Per Line	21.00
Charge For Motif	80.00
Additional screens of text, motif, pictures etc., for digital book of remembrance (per screen)	64.00
Additional swipe card for digital book of remembrance (existing entries)	27.00

	21
	80
	64
	Remove

	0.00%
	0.00%
	0.00%
	N/A

(All charges include VAT where applicable)

BEREAVEMENT SERVICES

	Fee 2025/26 £	Fee 2026/27 £	increase %
Miniature Books - Existing books only			
Each Additional Line	32.00	32.00	0.00%
All Crests/Motifs	79.00	79.00	0.00%
Postage and Packaging of books - Studio Returns	16.00	16.00	0.00%
Memorial Plaques			
Perspex plaque - replacement or alteration to existing plaque including additional name	100.20	95.00	-5.19%
Perspex garden plaque - new and renewal (5 years)	158.00	158.00	0.00%
End of lease buyback	20.00	20.00	0.00%
Bronze Wall Plaques 5-10 year lease - Renewal Only			
Bronze wall plaque - extension of lease 10 years, no new plaque	210.00	210.00	0.00%
Bronze wall plaque - extension of lease 5 years, no new plaque	115.00	115.00	0.00%
Wall Plaques (Granite and Flois available) - Replacement Charges for the Above			
5 year lease - New Granite / Floris wall plaque inscription only	222.60	211.00	-5.21%
Extension of lease - 5 years. Existing wall plaque used	137.00	137.00	0.00%
10 year lease - New Granite / Floris wall plaque inscription only	369.00	369.00	0.00%
Extension of lease - 10 years. Existing wall plaque used	364.00	264.00	-27.47%
Wall plaque Motif / Photo	155.00	155.00	0.00%
Replacement or alternation to existing wall plaque	235.00	235.00	0.00%
End of lease buyback	40.00	40.00	0.00%
Benches - 5-10 year lease - (12" x 2½" plaque) 10 year lease various locations around the grounds subject to availability			
	Resident and Non Resident	Resident and Non Resident	Resident and Non Resident
Extension of lease 10 years	1,250.00	1,250.00	0.00%
Extension of lease 5 years	635.00	635.00	0.00%
Additional Bronze Plaque	210.00	210.00	0.00%
Shared Benches - (5" x 3" plaque) 5 year lease various locations around the grounds subject to availability			
Shared bench Perspex plaque - replacement or alteration to existing plaque including additional name	95.00	95.00	0.00%
Shared bench Perspex plaque [5 Years] - New & Renewal	185.00	185.00	0.00%
End of lease buyback	20.00	20.00	0.00%
Columbaria & Granite Niche - 5- 10 year lease subject to availability			
Columbaria Motifs extra (subject to design) – includes first 80 characters [10 years]	1,350.00	1,350.00	0.00%
Columbaria - extension of lease 10 years without refurbishment	850.00	850.00	0.00%
Columbaria - extension of lease 5 years without refurbishment	530.00	530.00	0.00%
Granite Niche - [10 years]	1,265.00	1,265.00	0.00%
Granite Niche - [5 years]	840.00	840.00	0.00%
Granite Niche - extension of lease 10 years without refurbishment	790.00	790.00	0.00%
Granite Niche - extension of lease 5 years without refurbishment	500.00	500.00	0.00%
Granite Niche / Columbaria refurbishment (inc P&P)	130.00	130.00	0.00%
Columbaria inscriptions (price per character after the first 80)	4.00	4.00	0.00%
Columbaria Motif (from standard catalogue). Prices from:	155.00	155.00	0.00%
Columbaria Motif (own design supplied). Prices from:	180.00	180.00	0.00%
Columbaria Motif/photo on ceramic from:	210.00	210.00	0.00%
Replacement Plate for columbaria - includes 80 characters	240.00	240.00	0.00%
Additional Inscription to Columbaria - includes 80 characters +P&P	210.00	210.00	0.00%
Postage and packing of columbaria plates - Courier	60.00	60.00	0.00%
Columbaria, Motifs extra (subject to design) – includes first 80 characters [5 years]	900.00	900.00	0.00%
End of lease buyback	50.00	50.00	0.00%

(All charges include VAT where applicable)

BEREAVEMENT SERVICES

	Fee 2025/26 £	Fee 2026/27 £	increase %
Granite Flower Kerbs - 5 -10 year lease (RWA Glades 32 & 38) subject to availability			
Granite Flower Kerb both colours [10 years]	635.00	635.00	0.00%
Granite Flower Kerb both colours extension of lease 10 years without refurbishment	500.00	500.00	0.00%
Granite Flower Kerb both colours extension of lease 5 years without refurbishment	265.00	265.00	0.00%
Granite Flower Kerb replacement both colours	185.00	185.00	0.00%
Granite Flower Kerb both colours [5 Years]	425.00	425.00	0.00%
Granite Flower Kerb refurbishment (include P&P)	80.00	80.00	0.00%
End of lease buyback	30.00	30.00	0.00%
Mushrooms - 5-10 year lease (glades 5 & 18, Podkin and 2 area's of bluebell walk)			
	Resident and Non Resident	Resident and Non Resident	Resident and Non Resident
Mushroom Plaque 10 years	375.00	375.00	0.00%
Mushroom Plaque 5 years	240.00	240.00	0.00%
Replacement Mushroom Plaque (Carriage included)	160.00	160.00	0.00%
Extension of lease 10 year without refurbishment	265.00	265.00	0.00%
Extension of lease 5 years without refurbishment	160.00	160.00	0.00%
Mushroom Plaque Refurbishment (carriage included)	80.00	80.00	0.00%
Dedicated roses - 5 -10 year lease			
Standard rose tree replacement plaque or replacement (maximum of 3 plaques)	110.00	110.00	0.00%
Standard rose tree with plaque on stem [5 Years] - New & Renewal	320.00	320.00	0.00%
Standard rose tree [10 Years] - New & Renewal (not including plaque)	575.00	575.00	0.00%
Dedicate Tree - 10 year lease			
Dedicated Tree plaque (maximum of 5 plaques)	110.00	110.00	0.00%
Dedicated Tree (10 year lease) (not including plaque)	875.00	875.00	0.00%
Bluebell Memorials - 5-10 year lease (Podkin glade and bluebell walk) Subject to availability			
Single memorial - (left or right of a pair) inscription only [10 years]	1,150.00	1,150.00	0.00%
Single memorial - (stand alone) inscription only [10 years]	1,315.00	1,315.00	0.00%
Single memorial - (left or right of a pair) inscription only [5 Years]	630.00	630.00	0.00%
Single memorial - (stand alone) inscription only [5 Years]	710.00	710.00	0.00%
Single memorial renewal 10 years no refurbishment	790.00	790.00	0.00%
Single memorial renewal 5 years no refurbishment	500.00	500.00	0.00%
Replacement plate with or without photo	210.00	210.00	0.00%
Bluebell Memorial Ceramic motif / picture	158.00	158.00	0.00%
Bluebell Memorial refurbishment	100.00	100.00	0.00%
End of lease buyback	40.00	40.00	0.00%
Granite Book - 5-10 year lease (6" x 4" plaque) entrance to glade 16 subject to availability			
Granite Book Plaque [10 years]	210.00	210.00	0.00%
Sundial & Babe-in-Hand- 5 -10 year lease subject to availability			
	Resident and Non Resident	Resident and Non Resident	Resident and Non Resident
Small plaque [10 years]	315.00	315.00	0.00%
Medium Plaque [10 years]	330.00	330.00	0.00%
Large Plaque [10 years]	345.00	345.00	0.00%
Replacement plaque (all sizes)	135.00	135.00	0.00%
Extension of lease - 10 years without refurbishment	205.00	205.00	0.00%
Extension of lease - 5 years without refurbishment	130.00	130.00	0.00%
Small plaque [5 Years]	210.00	210.00	0.00%
Medium plaque [5 Years]	225.00	225.00	0.00%
Large plaque [5 Years]	240.00	240.00	0.00%
Refurbishment (all sizes)	80.00	80.00	0.00%
Memorial - Mulberry Tree			
	Resident and Non Resident	Resident and Non Resident	Resident and Non Resident
5 Year Lease	265.00	265.00	0.00%
10 Year Lease	425.00	425.00	0.00%
Other charges			
Postage for garden plaques	13.00	13.00	0.00%
Arrange funeral under Public Health (Control of Disease) Act 1984, including full property search. From:	700.00	700.00	0.00%
Arrange funeral under Public Health (Control of Disease) Act 1984. From :	330.00	330.00	0.00%

Other memorials and services available subject to demand and availability. Fees determined as necessary if new products introduced during year. Extended leases may be available on certain memorials subject to availability and demand - price on application. Medical Referee fees are included in the cremation fee. Should these fees be increased, the cremation fee is to be increased accordingly.

REGENERATION, CULTURE AND ENVIRONMENT**Registration Services**

(All charges include VAT where applicable)

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Medway Register Office			
ALL CEREMONIES - APPROVED PREMISES			
Ceremony fee (Booking) non refundable	60.00	60.00	0.00%
Monday to Friday Ceremony fee (Attendance)	490.00	490.00	0.00%
Saturday Ceremony fee (Attendance)	590.00	590.00	0.00%
ALL CEREMONIES Corn Exchange (Library Room)			
Venues annexed to the Register Office, for up to 60 Guests.			
(Larger parties subject to negotiation in context)			
Ceremony fee (Booking) non refundable	60.00	60.00	0.00%
Monday to Friday Ceremony fee (Attendance)	200.00	200.00	0.00%
Saturday Ceremony fee (Attendance)	250.00	250.00	0.00%
ALL CEREMONIES The Guildhall Rochester			
Saturdays only			
Ceremony fee (Booking) non refundable	60.00	60.00	0.00%
Saturday Ceremony fee (Attendance)	350.00	350.00	0.00%
Handling Fees for bookings on behalf of other premises			
Personal Citizenship Ceremonies	255.00	255.00	0.00%
Initial licensing/Renewal of a venue	1,950.00	1,950.00	0.00%
Request for review	500.00	500.00	0.00%
Sale of Products/Additional Services			
Name Change	50.00	50.00	0.00%

REGENERATION, CULTURE AND ENVIRONMENT

Medway Adult Education

Academic Year Charges (from 1 August 2025)

Adult Skills Courses

Academic Year £ (per hour excluding registration fee):
20 guided learning hours including registration fee
40 guided learning hours including registration fee
60 guided learning hours including registration fee
80 guided learning hours including registration fee

Community Learning Courses

Academic Year £ (per hour excluding registration fee):
3 guided learning hours including registration fee
10 guided learning hours including registration fee
20 guided learning hours including registration fee
40 guided learning hours including registration fee
60 guided learning hours including registration fee

Drawing and painting, pottery, ceramics, dressmaking and stained glass courses

Academic Year £ (per hour excluding registration fee):
3 guided learning hours including registration fee
10 guided learning hours including registration fee
20 guided learning hours including registration fee
40 guided learning hours including registration fee
60 guided learning hours including registration fee

Commercial rate courses (non-SFA funded)

Academic Year £ (per hour excluding registration fee):
20 guided learning hours including registration fee
57.5 guided learning hours including registration fee

	Course fees (full) 2025/26 £	Course fees (concession 75%) 2025/26 £	Course fees (full) 2026/27 £	Course fees (concession 75%) 2026/27 £	Course Fees (Full) Increase %	Course fees (concession 75%) %
<i>Academic Year £ (per hour excluding registration fee):</i>	4.56	3.30	4.79	3.59	5.04%	8.79%
<i>20 guided learning hours including registration fee</i>	105.97	82.95	111.27	83.45	5.00%	0.60%
<i>40 guided learning hours including registration fee</i>	195.98	150.51	205.78	154.34	5.00%	2.54%
<i>60 guided learning hours including registration fee</i>	285.98	218.19	300.28	225.21	5.00%	3.22%
<i>80 guided learning hours including registration fee</i>	376.00	285.98	394.8	296.10	5.00%	3.54%
Community Learning Courses						
<i>Academic Year £ (per hour excluding registration fee):</i>	4.56	3.42	4.79	3.59	5.04%	4.97%
<i>3 guided learning hours including registration fee</i>	23.93	20.39	25.13	18.85	5.01%	-7.55%
<i>10 guided learning hours including registration fee</i>	60.38	47.97	63.4	47.55	5.00%	-0.88%
<i>20 guided learning hours including registration fee</i>	109.38	86.24	114.85	86.14	5.00%	-0.12%
<i>40 guided learning hours including registration fee</i>	203.94	157.35	214.14	160.61	5.00%	2.07%
<i>60 guided learning hours including registration fee</i>	298.52	228.23	313.45	235.09	5.00%	3.01%
Drawing and painting, pottery, ceramics, dressmaking and stained glass courses						
<i>Academic Year £ (per hour excluding registration fee):</i>	4.56	3.42	4.79	3.59	5.04%	4.97%
<i>3 guided learning hours including registration fee</i>	23.93	20.63	25.13	18.85	5.01%	-8.63%
<i>10 guided learning hours including registration fee</i>	61.53	48.76	64.61	48.46	5.01%	-0.62%
<i>20 guided learning hours including registration fee</i>	112.81	87.98	118.45	88.84	5.00%	0.98%
<i>40 guided learning hours including registration fee</i>	209.65	160.54	220.13	165.10	5.00%	2.84%
<i>60 guided learning hours including registration fee</i>	306.50	233.34	321.83	241.37	5.00%	3.44%
Commercial rate courses (non-SFA funded)						
<i>Academic Year £ (per hour excluding registration fee):</i>	10.26	N/A	10.77	n/a	4.97%	N/A
<i>20 guided learning hours including registration fee</i>	222.19	N/A	233.3	n/a	5.00%	N/A
<i>57.5 guided learning hours including registration fee</i>	611.86	N/A	642.45	n/a	5.00%	N/A

REGENERATION, CULTURE AND ENVIRONMENT**Medway Adult Education****Academic Year Charges (from 1 August 2025)**

Additional charges - will be levied on individual courses to reflect costs of materials, examination fees and venue hire for external venues.

Please refer to the directory of adult learning courses for the definitive price for particular courses.

Lettings

Standard classroom per hour
ICT suite per hour

Course fees (full) 2025/26	Course fees (concession 75%) 2025/26	Course fees (full) 2026/27	Course fees (concession 75%) 2026/27	Course Fees (Full) Increase %	Course fees (concession 75%) %
21.65	N/A	22.73	n/a	4.99%	N/A
61.53	N/A	64.61	n/a	5.01%	N/A

Any discounts/special offers to maximise course attendance are to be authorised by the *Head of Service & Director*

REGENERATION, CULTURE AND ENVIRONMENT**PROPERTY & CAPITAL PROJECTS**

Fee 2025/26 Fee 2026/27 Increase

£ £ %

COMMUNITY CENTRES*NB: Rates for all rooms negotiable for long-term, regular and community group bookings***HOOK MEADOW COMMUNITY CENTRE****MAIN HALL (Bank holidays, New Year's Eve & Christmas on application)****Regular User Groups**

Hall hire daytime rate (per hour)	21.10	21.90	3.79%
Hall hire evening rate (per hour)	25.80	26.80	3.88%

Non Regular Users

Hall hire Monday to Friday day (per hour)	29.80	31.00	4.03%
Hall hire Monday to Thursday evening (per hour)	42.60	44.30	3.99%
Hall hire Saturday & Sunday day (per hour)	32.90	34.20	3.95%
Hall hire Friday, Saturday & Sunday evening (per hour)	59.00	61.40	4.07%
Large Kitchen day (per booking)	47.70	50.00	4.82%
Large Kitchen evening (per booking)	47.70	50.00	4.82%
Small Kitchen day (per booking)	22.00	23.90	8.64%
Small Kitchen evening (per booking)	23.80	24.80	4.20%

LARGE ROOM (Weddings & functions room hire only)**Regular User Groups**

Hall hire daytime rate (per hour)	16.30	17.00	4.29%
Hall hire evening rate (per hour)	18.00	18.70	3.89%

Non Regular Users

Room hire Monday to Friday day (per hour)	19.90	20.70	4.02%
Room hire Monday to Thursday evening (per hour)	22.50	23.40	4.00%
Room hire Saturday & Sunday day (per hour)	18.90	19.70	4.23%
Hall hire Friday, Saturday & Sunday evening (per hour)	35.90	37.30	3.90%

SMALL ROOM (Room hire only)**Regular User Groups**

Hall hire daytime rate (per hour)	8.70	9.00	3.45%
Hall hire evening rate (per hour)	9.20	9.60	4.35%

Non Regular Users

Room hire Monday to Friday day (per hour)	10.20	10.60	3.92%
Room hire Monday to Thursday evening (per hour)	10.40	10.80	3.85%

REGENERATION, CULTURE AND ENVIRONMENT**PROPERTY & CAPITAL PROJECTS**

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
<u>COMMUNITY CENTRES</u>			
<i>NB: Rates for all rooms negotiable for long-term, regular and community group bookings</i>			
Room hire Saturday & Sunday day (per hour)	17.80	18.50	3.93%
Hall hire Friday, Saturday & Sunday evening (per hour)	18.80	19.60	4.26%
<u>COMPUTER SUITE</u>			
Regular User Groups - day or evening (per hour)	16.30	17.00	4.29%
Non Regular Users - day or evening (per hour)	17.00	17.70	4.12%
My Desk - Individual desk work space (per month)	154.00	160.20	4.03%
<u>WHITE ROAD COMMUNITY CENTRE</u>			
<u>Regular User Groups</u>			
Main Hall hire day or evening (per hour)	19.10	19.90	4.19%
One To One Room hire day or evening (per hour)	19.10	19.90	4.19%
<u>Non Regular Users</u>			
Main Hall hire Monday to Thursday day or evening and Friday day (per hour)	29.80	31.00	4.03%
Main Hall hire Saturday & Sunday day (per hour)	32.80	34.10	3.96%
Main Hall hire Friday, Saturday & Sunday evening (per hour)	43.10	44.80	3.94%
One To One Room hire day or evening (per hour)	20.10	20.90	3.98%
Family Room hire day or evening (per hour)	17.00	17.70	4.12%
<u>CHATTENDEN COMMUNITY CENTRE</u>			
<u>MAIN COMMUNITY BUILDING</u>			
<u>Regular User Groups</u>			
Main Hall hire day or evening (per hour)	19.10	19.90	4.19%
Crèche hire day or evening (per hour)	19.10	19.90	4.19%
One to One Room day or evening (per hour)	19.10	19.90	4.19%
Computer Suite day or evening (per hour)	19.10	19.90	4.19%
<u>Non Regular Users</u>			
Hall hire Monday to Thursday day or evening and Friday day (per hour)	29.80	31.00	4.03%
Main Hall hire Saturday & Sunday day (per hour)	32.00	33.30	4.06%
Hall hire Friday, Saturday & Sunday evening (per hour)	35.00	36.40	4.00%
Crèche hire day or evening (per hour)	20.10	20.90	3.98%
One to One Room day or evening (per hour)	20.10	20.90	3.98%
Computer Suite day or evening (per hour)	20.10	20.90	3.98%
My Desk - Individual desk work space (per month)	154.00	160.20	4.03%
<u>LARGE HALL</u>			
<u>Regular User Groups</u>			
Hall hire day or evening (per hour)	25.30	26.30	3.95%

REGENERATION, CULTURE AND ENVIRONMENT

PROPERTY & CAPITAL PROJECTS

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
<u>COMMUNITY CENTRES</u>			
<i>NB: Rates for all rooms negotiable for long-term, regular and community group bookings</i>			
End Hall hire day or evening (per hour)	17.20	17.90	4.07%
Back Office hire day or evening (per hour)	19.50	20.30	4.10%
<u>Non Regular Users</u>			
Hall hire Monday to Thursday day or evening and Friday day (per hour)	29.80	31.00	4.03%
Hall hire Saturday & Sunday day (per hour)	33.90	35.30	4.13%
Hall hire Friday, Saturday & Sunday evening (per hour)	43.10	44.80	3.94%
End Hall hire day or evening (per hour)	20.10	20.90	3.94%
Back Office hire day or evening (per hour)	20.10	20.90	3.98%
ST GEORGE'S CENTRE HALL HIRE RATES			
<i>(Bank Holidays, New Years Eve and Christmas On Application)</i>			
Monday - Thursday			
Half Day 9am - 12.30pm or 1.30pm to 5pm			
- Charity/Community Groups	415.30	431.90	4.00%
- All Others	512.20	532.70	4.00%
Full Day 9am - 5pm			
- Charity/Community Groups	765.80	796.40	4.00%
- All Others	948.00	985.90	4.00%
Evening 6pm - 12 midnight			
- Charity/Community Groups	539.00	560.60	4.01%
- All Others	679.10	706.30	4.00%
Friday, Saturday or Sunday			
Half Day 9am - 12.30pm or 1.30pm to 5pm			
- Charity/Community Groups	414.70	431.30	4.00%
- All Others	512.20	532.70	4.00%
Full Day 9am - 5pm			
- Charity/Community Groups	765.70	796.30	4.00%
- All Others	948.00	985.90	4.00%
Evening 6pm - 12 midnight			
- Charity/Community Groups	816.40	849.10	4.01%
- All Others	1023.20	1,064.10	4.00%
Audio Visual Equipment			
Half Day 9am - 12.30pm or 1.30pm to 5pm			
- Charity/Community Groups	137.30	142.80	4.01%
- All Others	176.60	183.70	4.02%
Full Day 9am - 5pm			
- Charity/Community Groups	247.90	257.80	3.99%
- All Others	307.10	318.40	3.68%
Evening 6pm - 12 midnight			
- Charity/Community Groups	211.40	219.90	4.02%
- All Others	270.70	281.50	3.99%

REGENERATION, CULTURE AND ENVIRONMENT**PROPERTY & CAPITAL PROJECTS**

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
<u>COMMUNITY CENTRES</u>			
<i>NB: Rates for all rooms negotiable for long-term, regular and community group bookings</i>			
Use of Catering Kitchen			
Half Day 9am - 12.30pm or 1.30pm to 5pm			
- Charity/Community Groups	54.70	56.90	4.02%
- All Others	69.60	72.40	4.02%
Full Day 9am - 5pm			
- Charity/Community Groups	102.60	106.70	4.00%
- All Others	126.50	131.60	4.03%
Evening 6pm - 12 midnight			
- Charity/Community Groups	133.90	139.30	4.03%
- All Others	170.30	177.10	3.99%

BUSINESS SUPPORT DEPARTMENT**Community Interpreting Service (CIS) Non NHS Fees & Charges**

Fees & Charges for the Community Interpreting Service that are delivered outside of Medway & Kent are to be negotiated on an individual basis.

Translation Charges

Translation can be delivered electronically, by fax or as a hard copy. All prices are excluding VAT

Language	Fee 2025/26		Fee 2026/27		Increase in Rate / 1,000 words	Increase in Minimum
	All Documents		All Documents			
	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum Charge		
	£	£	£	£	%	%
Albanian	165.00	50.00	165.00	50.00	0.0%	0.0%
Arabic	165.00	50.00	165.00	50.00	0.0%	0.0%
Bengali	165.00	50.00	165.00	50.00	0.0%	0.0%
Bosnian/Serbo-Croat	165.00	50.00	165.00	50.00	0.0%	0.0%
Chinese	165.00	50.00	165.00	50.00	0.0%	0.0%
Czech	165.00	50.00	165.00	50.00	0.0%	0.0%
Danish	182.00	50.00	182.00	50.00	0.0%	0.0%
Dutch	182.00	50.00	182.00	50.00	0.0%	0.0%
Farsi/Persian	165.00	50.00	165.00	50.00	0.0%	0.0%
French	165.00	50.00	165.00	50.00	0.0%	0.0%
German	165.00	50.00	165.00	50.00	0.0%	0.0%
Greek	165.00	50.00	165.00	50.00	0.0%	0.0%
Gujarati	165.00	50.00	165.00	50.00	0.0%	0.0%
Hindi	165.00	50.00	165.00	50.00	0.0%	0.0%
Hungarian	165.00	50.00	165.00	50.00	0.0%	0.0%
Italian	165.00	50.00	165.00	50.00	0.0%	0.0%
Japanese	182.00	50.00	182.00	50.00	0.0%	0.0%
Kurdish Kurmanji	182.00	50.00	182.00	50.00	0.0%	0.0%
Kurdish Sorani	182.00	50.00	182.00	50.00	0.0%	0.0%
Latvian	165.00	50.00	165.00	50.00	0.0%	0.0%
Lithuanian	165.00	50.00	165.00	50.00	0.0%	0.0%
Nepalese	182.00	50.00	182.00	50.00	0.0%	0.0%
Polish	165.00	50.00	165.00	50.00	0.0%	0.0%
Punjabi	165.00	50.00	165.00	50.00	0.0%	0.0%
Portuguese	165.00	50.00	165.00	50.00	0.0%	0.0%
Pashto	165.00	50.00	165.00	50.00	0.0%	0.0%
Romanian	165.00	50.00	165.00	50.00	0.0%	0.0%
Russian	165.00	50.00	165.00	50.00	0.0%	0.0%
Slovak	165.00	50.00	165.00	50.00	0.0%	0.0%
Somali	165.00	50.00	165.00	50.00	0.0%	0.0%
Spanish	165.00	50.00	165.00	50.00	0.0%	0.0%
Swahili	165.00	50.00	165.00	50.00	0.0%	0.0%
Tamil	165.00	50.00	165.00	50.00	0.0%	0.0%
Thai	182.00	50.00	182.00	50.00	0.0%	0.0%
Turkish	165.00	50.00	165.00	50.00	0.0%	0.0%
Ukrainian	165.00	50.00	165.00	50.00	0.0%	0.0%
Vietnamese	165.00	50.00	165.00	50.00	0.0%	0.0%
Urdu	165.00	50.00	165.00	50.00	0.0%	0.0%

Other languages available on request

Face to Face Interpreting Charges

Charges are made for a minimum of 30 minutes and then at increments of 15 minutes for interpreting

	Fee 2025/26				Fee 2026/27				Travel Time Increase	Interpreting Fee Increase
	Travel Time Per Hour	Interpreting Per Hour	Mileage Per Mile	Parking Fees	Travel time	Interpreting Fixed Fee Per Hour	Mileage Per Mile	Parking Fees		
	£	£	£	£	£	£	£	£		
Mon-Fri 9am-5pm	0.00	48.00	0.40	As incurred	0.00	48.00	0.40	As incurred	0.0%	0.0%
Mon-Fri 5pm-9am	0.00	72.00	0.40	As incurred	0.00	72.00	0.40	As incurred	0.0%	0.0%
Saturdays	0.00	72.00	0.40	As incurred	0.00	72.00	0.40	As incurred	0.0%	0.0%
Sundays & Bank Holidays	0.00	96.00	0.40	As incurred	0.00	96.00	0.40	As incurred	0.0%	0.0%
Day rate (between 5 and 8 hours) - one charge per day	0.00	275.00	0.40	As incurred	0.00	275.00	0.40	As incurred	0.0%	0.0%

	Travel Time Per Hour	Interpreting Per Hour	Mileage Per Mile	Parking Fees	Travel time	Interpreting Per Hour	Mileage Per Mile	Parking Fees	Travel Time Increase	Interpreting Time Increase
	£	£	£	£	£	£	£	£	%	%
Legal Aid prescribed rates	18.66	28.00	0.40	As incurred	18.66	28.00	0.40	As incurred	0.0%	0.0%

Telephone Interpreting Charges

Charges are made for a minimum of 5 minutes and then at 1 minute increments thereafter plus utility charge* if applicable

	Fee 2025/26				Fee 2026/27				Increase In Charge Per Minute First 30 Minutes	Increase In Charge Per Minute Every 15 Minutes Thereafter
	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute		
	£	£	£	£	£	£	£	£		
Mon-Fri 9am-5pm	22.50	11.25	0.10	0.30	22.50	11.25	0.10	0.30	0.0%	0.0%
Mon-Fri 5pm-9am	33.75	16.88	0.10	0.30	33.75	16.88	0.10	0.30	0.0%	0.0%
Saturdays	33.75	16.88	0.10	0.30	33.75	16.88	0.10	0.30	0.0%	0.0%
Sundays & Bank Holidays	45.00	22.50	0.10	0.30	45.00	22.50	0.10	0.30	0.0%	0.0%

*applies only to calls made by interpreters for the actual duration of telephone interpreting at £0.10/minute for land lines and £0.30 or higher/minute for mobiles.

Video Interpreting Charges

Charges are made for a minimum of 30 minutes and then at 1 minute increments thereafter

	Fee 2025/26				Fee 2026/27				Increase In Charge Per Minute First 30 Minutes	Increase In Charge Per Minute Every 15 Minutes Thereafter
	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute		
	£	£	£	£	£	£	£	£	%	%
Mon-Fri 9am-5pm	22.50	11.25	0.10	0.30	22.50	11.25	0.10	0.30	0.00%	0.00%
Mon-Fri 5pm-9am	33.75	16.88	0.10	0.30	33.75	16.88	0.10	0.30	0.00%	0.00%
Saturdays	33.75	16.88	0.10	0.30	33.75	16.88	0.10	0.30	0.00%	0.00%
Sundays & Bank Holidays	45.00	22.50	0.10	0.30	45.00	22.50	0.10	0.30	0.00%	0.00%

Cancellation Charges

	Fee 2025/26		Fee 2026/27		Increase cancelled within 24 hours	Increase - Did not proceed as booked
	Cancelled Within 24 Hours	Did Not Proceed as booked	Cancelled Within 24 Hours	Did Not Proceed as booked		
	£	£	£	£	%	%
Face to face Interpreting - duration of appointment booked	48.00	48.00	48.00	48.00	0.0%	0.0%
Travel - per hour	0.00	0.00	0.00	0.00	N/A	N/A
Mileage - per mile	0.00	0.40	0.00	0.40	N/A	0.0%
Expenses	0.00	As incurred	0.00	As incurred	N/A	N/A
Legal Aid prescribed rates:						
Interpreting per hour	28.00	28.00	28.00	28.00	0.0%	0.0%
Travel - per hour	0.00	18.66	0.00	18.66	N/A	0.0%
Mileage - per mile	0.00	0.40	0.00	0.40	N/A	0.0%
Expenses	0.00	As incurred	0.00	As incurred	N/A	N/A
Telephone interpreting - minimum of 30 mins - per hour	22.50	22.50	22.50	22.50	0.0%	0.0%

Short Notice Charges

	Fee 2025/26	Fee 2026/27	% Increase
	Booked within 12 hours	Booked within 12 hours	Booked within 12 hours
	£	£	%
Face to face or remote interpreting requested within 12 hours of the appointment	12.00	12.00	0.0%

Community Interpreting Service (CIS) NHS Fees and Charges

Fees & Charges for the Community Interpreting Service that are delivered outside of Medway & Kent are to be negotiated on an individual basis.

Translation Charges

Translation can be delivered electronically, by fax or as a hard copy. All prices are excluding VAT

Language	Fee 2025/26		Fee 2026/27		Increase in Rate / 1,000 words	Increase in Minimum
	All Documents		All Documents			
	Rate/ 1000 words	Minimum Charge	Rate/ 1000 words	Minimum Charge		
	£	£	£	£	%	%
Albanian	149.00	50.00	149	50	0.0%	0.0%
Arabic	164.00	50.00	164	50	0.0%	0.0%
Bengali	164.00	50.00	164	50	0.0%	0.0%
Bosnian/Serbo-Croat	164.00	50.00	164	50	0.0%	0.0%
Chinese	164.00	50.00	164	50	0.0%	0.0%
Czech	164.00	50.00	164	50	0.0%	0.0%
Danish	182.00	50.00	182	50	0.0%	0.0%
Dutch	182.00	50.00	182	50	0.0%	0.0%
Farsi/Persian	164.00	50.00	164	50	0.0%	0.0%
French	149.00	50.00	149	50	0.0%	0.0%
German	149.00	50.00	149	50	0.0%	0.0%
Greek	164.00	50.00	164	50	0.0%	0.0%
Gujarati	164.00	50.00	164	50	0.0%	0.0%
Hindi	164.00	50.00	164	50	0.0%	0.0%
Hungarian	164.00	50.00	164	50	0.0%	0.0%
Italian	149.00	50.00	149	50	0.0%	0.0%
Japanese	182.00	50.00	182	50	0.0%	0.0%
Kurdish Kurmanji	182.00	50.00	182	50	0.0%	0.0%
Kurdish Sorani	182.00	50.00	182	50	0.0%	0.0%
Latvian	164.00	50.00	164	50	0.0%	0.0%
Lithuanian	164.00	50.00	164	50	0.0%	0.0%
Nepalese	182.00	50.00	182	50	0.0%	0.0%
Polish	146.00	50.00	146	50	0.0%	0.0%
Punjabi	164.00	50.00	164	50	0.0%	0.0%
Portuguese	149.00	50.00	149	50	0.0%	0.0%
Pashto	164.00	50.00	164	50	0.0%	0.0%
Romanian	164.00	50.00	164	50	0.0%	0.0%
Russian	149.00	50.00	149	50	0.0%	0.0%
Slovak	164.00	50.00	164	50	0.0%	0.0%
Somali	149.00	50.00	149	50	0.0%	0.0%
Spanish	164.00	50.00	164	50	0.0%	0.0%
Swahili	164.00	50.00	164	50	0.0%	0.0%
Tamil	164.00	50.00	164	50	0.0%	0.0%
Thai	182.00	50.00	182	50	0.0%	0.0%
Turkish	149.00	50.00	149	50	0.0%	0.0%
Ukrainian	164.00	50.00	164	50	0.0%	0.0%
Vietnamese	149.00	50.00	149	50	0.0%	0.0%
Urdu	164.00	50.00	164	50	0.0%	0.0%

NHS rates are agreed until Sept 25

Other languages available on request

Cancellation Charges

	Fee 2025/26	
	Cancelled Within 24 Hours	Did Not Proceed as booked
	£	£
Face to face Interpreting - duration of appointment booked	45.00	45.00
Travel - per hour	0.00	0.00
Mileage - per mile	0.00	0.40
Expenses	0.00	As incurred
Legal Aid prescribed rates:		
Interpreting per hour	28.00	28.00
Travel - per hour	0.00	19.00
Mileage - per mile	0.00	0.40
Expenses	0.00	As incurred
Telephone interpreting - minimum of 30 mins - per hour	22.50	22.50

Fee 2026/27	
Cancelled Within 24 Hours	Did Not Proceed as booked
£	£
45.00	45.00
0.00	0.00
0.00	0.40
0.00	As incurred
28.00	28.00
0.00	19.00
0.00	0.40
0.00	As incurred
22.50	22.50

Increase cancelled within 24 hours	Increase - Did not proceed as booked
%	%
0.0%	0.0%
N/A	N/A
N/A	0.0%
N/A	N/A
0.0%	0.0%
N/A	0.0%
N/A	N/A
0.0%	0.0%

Short Notice Charges

	Fee 2025/26	
	Booked within 12 hours	
	£	
Face to face or remote interpreting requested within 12 hours of the appointment	10.00	

Fee 2026/27	
Booked within 12 hours	
£	
10.00	

% Increase	
Booked within 12 hours	
%	
0.0%	

BUSINESS SUPPORT DEPARTMENT

Blue Badge application fee administration charge per badge

Fee 2025/26	Fee 2026/27	Increase
£	£	%
10.00	10.00	0.0%

Fee set by Government

Face to Face Interpreting Charges

Charges are made for a minimum of 30 minutes and then at increments of 15 minutes for interpreting

	Fee 2025/26				Fee 2026/27				Travel Time Increase	Interpreting Fee Increase
	Travel Time Per Hour	Interpreting Per Hour	Mileage Per Mile	Parking Fees	Travel time	Interpreting Fixed Fee Per Hour	Mileage Per Mile	Parking Fees		
	£	£	£	£	£	£	£	£		
Mon-Fri 9am-5pm	0.00	45.00	0.40	As incurred	0.00	45.00	0.40	As incurred	N/A	0.0%
Mon-Fri 5pm-9am	0.00	67.50	0.40	As incurred	0.00	67.50	0.40	As incurred	N/A	0.0%
Saturdays	0.00	67.50	0.40	As incurred	0.00	67.50	0.40	As incurred	N/A	0.0%
Sundays & Bank Holidays	0.00	90.00	0.40	As incurred	0.00	90.00	0.40	As incurred	N/A	0.0%
Day rate (between 5 and 8 hours) - one charge per day	0.00	250.00	0.40	As incurred	0.00	250.00	0.40	As incurred	N/A	0.0%

	Travel Time Per Hour	Interpreting Per Hour	Mileage Per Mile	Parking Fees	Travel time	Interpreting Per Hour	Mileage Per Mile	Parking Fees	Travel Time Increase	Interpreting Time Increase
	£	£	£	£	£	£	£	£	%	%
Legal Aid prescribed rates	18.66	28.00	0.40	As incurred	18.66	28.00	0.40	As incurred	0.0%	0.0%

Telephone Interpreting Charges

Charges are made for a minimum of 5 minutes and then at 1 minute increments thereafter plus utility charge* if applicable

	Fee 2025/26				Fee 2026/27				Increase In Charge Per Minute First 30 Minutes	Increase In Charge Per Minute Every 15 Minutes Thereafter
	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute		
	£	£	£	£	£	£	£	£		
Mon-Fri 9am-5pm	22.50	7.50	0.10	0.30	22.50	7.50	0.10	0.30	0.0%	0.0%
Mon-Fri 5pm-9am	33.75	11.25	0.10	0.30	33.75	11.25	0.10	0.30	0.0%	0.0%
Saturdays	33.75	11.25	0.10	0.30	33.75	11.25	0.10	0.30	0.0%	0.0%
Sundays & Bank Holidays	45.00	15.00	0.10	0.30	45.00	15.00	0.10	0.30	0.0%	0.0%

*applies only to calls made by interpreters for the actual duration of telephone interpreting at £0.10/minute for land lines and £0.30 or higher/minute for mobiles.

Video Interpreting Charges

Charges are made for a minimum of 30 minutes and then at 1 minute increments thereafter plus

	Fee 2025/26				Fee 2026/27				Increase In Charge Per Minute First 30 Minutes	Increase In Charge Per Minute Every 15 Minutes Thereafter
	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute	Charged per minute - equivalent to first 30 Minutes	Charged per minute - equivalent to every 15 minutes thereafter	Utility Charge - Landline Per Minute	Utility Charge - Mobile Per Minute		
	£	£	£	£	£	£	£	£		
Mon-Fri 9am-5pm	22.50	11.25	0.10	0.30	22.50	11.25	0.10	0.30	0.00%	0.00%
Mon-Fri 5pm-9am	33.75	16.88	0.10	0.30	33.75	16.88	0.10	0.30	0.00%	0.00%
Saturdays	33.75	16.88	0.10	0.30	33.75	16.88	0.10	0.30	0.00%	0.00%
Sundays & Bank Holidays	45.00	22.50	0.10	0.30	45.00	22.50	0.10	0.30	0.00%	0.00%

BUSINESS SUPPORT DEPARTMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
SALE OF AGENDAS			
Annual charge per committee	135.00	140.00	3.70%
PHOTOCOPYING CHARGE			
Admin charge	3.40	3.55	4.41%
Each Page	0.10	0.10	0.00%
Minimum charge (admin plus one copy)	3.50	3.65	4.29%

BUSINESS SUPPORT DEPARTMENT**REGISTER OF ELECTORS (Statutory)**

The fee for the Full Register (restricted sales to credit agencies only) and the Edited Register, in either paper or data format, is set on 1st December each year subject to the published Register. The fees are statutory and are based on per thousand Electors plus a small statutory administration fee.

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Sale of Medway ward map	21.00	22.00	4.76%

BUSINESS SUPPORT DEPARTMENT

	Fee 2025/26 £	Fee 2026/27 £	Increase %
<u>Street Naming and numbering Charges</u>			
<u>Streets</u>			
Naming a new street	270.00	280.80	4.00%
Amend a street/road name (excluding advertising costs and replacement SNPs)	1,027.00	1068.00	3.99%
<u>New Residential property (including flats and maisonettes) or Business Unit</u>			
Registering 1 plot/unit	103.50	107.60	3.96%
Registering 2 to 10 plots/units (Cost per property/unit)	81.20	84.50	4.06%
Registering 11 or more plots/units			
· Standing charge for the first 10 plots/units	812.00	845.00	4.06%
· Cost per additional plot/unit (Cost per property/unit)	54.10	56.30	4.07%
Amend previously confirmed naming and numbering schedule and resend (Cost per property)	33.80	35.20	4.14%
<u>Existing Residential or Business Unit (including flats)</u>			
Charge for amending property details inc a flat, house, building name/number (Cost per property)	103.50	107.70	4.06%
Official registration of an existing unregistered property. (Cost per property)	81.20	84.50	4.06%

BUSINESS SUPPORT DEPARTMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
All charges shown are before VAT.			
LOCAL LAND CHARGES			
CON29 only	60.00	62.50	4.17%
Additional parcel of land with CON29 only	18.50	20.00	8.11%
<i>Commercial requests e.g. shopping centre or new development officially named & numbered - fee on request, but maximum of:</i>	1,293.00	1,350.00	4.41%
Updated service for CON29 search - first 3 months free	No Fee	No Fee	N/A
Fees in respect of revisions to Con29 that came into force on 4th July 2016			
Part II printed enquiry - Con29O Questions 4 to 21	12.50	15.00	20.00%
Part II printed enquiry - Con29O Question 22 (Common Land and Village Greens)	18.50	20.00	8.11%
Enhanced component data service - Con29 Questions 1.1(Planning); 1.2; 2.1; 3.1 to 3.7 and 3.9 to 3.15	4.00	5.00	25.00%
Enhanced component data service - Con29 Questions 1.1(Building Control); 2.2-2.5 (Public Rights of Way) and 3.8 (Building Regulations)	5.00	6.00	20.00%
Provision under, or for the purposes of which, the application is made in respect of Commons & Village Greens			
Regulation 44 - declaration of entitlement to exercise a right of common	31.00	35.00	12.90%
Section 6 of the 2006 Act - creation of a right of common resulting in the registration of new common land	No Fee	No Fee	N/A
Section 6 of the 2006 Act - creation of a right of common over existing common land	130.00	140.00	7.69%
Section 7 of the 2006 Act - variation of a right of common	130.00	140.00	7.69%
Section 8 of the 2006 Act - apportionment of a right of common	130.00	140.00	7.69%
Section 10 of the 2006 Act - attachment of a right of common	No Fee		N/A
Section 11 of the 2006 Act - re-allocation of attached rights	130.00	140.00	7.69%
Section 12 of the 2006 Act - transfer of a right in gross	52.00	55.00	5.77%
Section 13 of the 2006 Act - surrender or extinguishment of a right of common	105.00	110.00	4.76%
Schedule 4, paragraph 8 - statutory disposition pursuant to s.14 of the 2006 Act (including the exchange of land for land subject to a statutory disposition)	200.00	210.00	5.00%
Section 15A of the 2006 Act; s.15 Growth and Infrastructure Act 2013 - landowner statement	320.00	340.00	6.25%
s.31(6) Highways Act 1980 - joint landowner statements and declarations	450.00	475.00	5.56%
Section 15(1) of the 2006 Act - registration of a new town or village green, other than by the owner	No Fee	No Fee	N/A
Section 15(8) of the 2006 Act - registration of a new town or village green	No Fee	No Fee	N/A
Section 19 of the 2006 Act - correction, for the purpose of section 19(2)(a), of a mistake made by registration authority	No Fee	No Fee	N/A
Section 19 of the 2006 Act - correction, for a purpose described in section 19(2)(b), (c) or (e)	128.00	135.00	5.47%
Section 19 of the 2006 Act - correction, for a purpose described in section 19(2)(d) (Per register unit)	20.00	22.50	12.50%
Schedule 1, paragraph 1(6)(b), to the 2006 Act - severance by transfer to public bodies	105.00	110.00	4.76%
Schedule 1, paragraph 3(7)(b), to the 2006 Act - severance authorised by order	105.00	110.00	4.76%
Schedule 2, paragraph 2 or 3, to the 2006 Act - non-registration of common land or town or village green	No Fee	No Fee	N/A
Schedule 2, paragraph 4, to the 2006 Act - waste land of a manor not registered as common land	No Fee	No Fee	N/A
Schedule 2, paragraph 5, to the 2006 Act - town or village green wrongly registered as common land	No Fee	No Fee	N/A
Schedule 2, paragraphs 6 - 9, to the 2006 Act - deregistration of certain land registered as common land or as a town or village green	950.00	1000.00	5.26%
Schedule 3, paragraph 2 to the 2006 Act: application made during the transitional application period - for any purpose listed	No Fee	No Fee	N/A
Schedule 3, paragraph 2 or 4, to the 2006 Act: application made after the end of the transitional application period - creation of a right of common	250.00	265.00	6.00%
Schedule 3, paragraph 2 or 4 to the 2006 Act: application made after the end of the transitional application period - surrender or extinguishment of a right of common	128.00	135.00	5.47%
Schedule 3, paragraph 2 or 4 to the 2006 Act: application made after the end of the transitional application period - variation of a right	240.00	250.00	4.17%
Schedule 3, paragraph 2 or 4 to the 2006 Act: application made after the end of the transitional application period apportionment of a right of common (to facilitate any other purpose)	205.00	225.00	9.76%
Schedule 3, paragraph 2 or 4 to the 2006 Act: application made after the end of the transitional application period - severance of a right of common	130.00	140.00	7.69%
Schedule 3, paragraph 2 or 4 to the 2006 Act: application made after the end of the transitional application period - transfer of a right in gross	130.00	140.00	7.69%
Schedule 3, paragraph 2 or 4 to the 2006 Act: application made after the end of the transitional application period - statutory disposition (including the exchange of land for land subject to a statutory disposition)	230.00	245.00	6.52%
LICENSING			
Sex Shop & Sex Cinema			
New	4,300.00	4,300.00	0.00%
Renewal and transfer	2,700.00	2,700.00	0.00%
Sexual Entertainment Venues			
New or Renewal	4,300.00	4,300.00	0.00%
Copy of licence (if lost or stolen)	38.00	40.00	5.26%
Street Trading			
Street Trading Consent	391.00	407.00	4.09%
Street Trading Consent - PART A – payable upon application	271.00	282.00	4.06%
Street Trading Consent - PART B – payable upon grant	120.00	125.00	4.17%
Copy of Consent (if lost or stolen)	38.00	40.00	5.26%
Scrap Metal			
Site licence 3 year – new or renewal - TOTAL	701.00	730.00	4.14%
Site licence 3 year – new or renewal – PART A – payable upon application	432.00	450.00	4.17%
Site licence 3 year – new or renewal – PART B – payable upon grant	269.00	280.00	4.09%

BUSINESS SUPPORT DEPARTMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
Collectors licence 3 year – new or renewal – TOTAL	410.00	428.00	4.39%
Collectors licence 3 year – new or renewal – PART A – payable upon application	342.00	356.00	4.09%
Collectors licence 3 year – new or renewal – PART B – payable upon grant	69.00	72.00	4.35%
Variation - collector to site licence	301.00	314.00	4.32%
Variation - site to collector's licence	94.00	98.00	4.26%
Change of site manager	154.00	161.00	4.55%
Minor variation	49.00	51.00	4.08%
Copy of licence (if lost or stolen)	38.00	40.00	5.26%
Hackney Carriage and Private Hire Fees			
Vehicle Licence Fees (press notice needed)			
Vehicle Licence (all vehicles) - 1 year	186.00	194.00	4.30%
Drivers Licence (3 year)	215.00	224.00	4.19%
Knowledge Test	87.00	91.00	4.60%
Operators Fees (press notice needed)			
Operator – up to 5 vehicles – 5 year (standard duration)	702.00	731.00	4.13%
Operator – over 5 vehicles – 5 year (standard duration)	1,398.00	1454.00	4.01%
Operator – up to 5 vehicles – 1 year (only when justified on case by case basis - S10 Deregulation Act 2011)	238.00	248.00	4.20%
Operator – over 5 vehicles – 1 year (only when justified on case by case basis - S10 Deregulation Act 2015)	470.00	489.00	4.04%
Copy of Plate following loss/damage, etc. (like for like)	28.00	30.00	7.14%
Licensing of Temporary Vehicle following accident, etc. for 2 months	79.00	83.00	5.06%
Change of Ownership of Licenced Vehicle	45.00	47.00	4.44%
Copy of Badge following loss, damage, etc. (like for like)	21.00	22.00	4.76%
Change of vehicle registration and reissue of licence and plates	37.00	39.00	5.41%
Change of passenger number and reissue of licence and plates	38.00	40.00	5.26%
Reissue of vehicle licence following change of name/address	20.00	21.00	5.00%
Reissue of driver licence following change of name/address	24.00	25.00	4.17%
Reissue of operator licence following change of name/address	18.00	19.00	5.56%
Like for like copy of any paper part of licence only	16.00	17.00	6.25%
Enhanced DBS Check Application	87.00	91.00	4.60%
Regrade of driver licence (from HC to PH or visa versa)	26.00	28.00	7.69%
Regrade of vehicles licence (from HC to PH or visa versa)	60.00	63.00	5.00%

Licensing Act 2003 Fees and Charges (Set by Government)**Premises License, Club Premises Certificate, Variation and Conversion Fees**

New premises fees structure is based on NNDR values

New Applications for premises licence, Club premises certificate, Variation (not changes of name and address etc. or change of designated premises supervisor), including grandfather conversion and variations in transition period.

BAND A £0 - £4,300	100.00	100.00	0.00%
BAND B £4,301 - £33,000	190.00	190.00	0.00%
BAND C £33,001 - £87,000	315.00	315.00	0.00%
BAND D £87,001 - £125,000	450.00	450.00	0.00%
BAND E £125,001 and over	635.00	635.00	0.00%

Fee per band annual charge for premises licences and club premises certificates

BAND A £0 - £4,300	70.00	70.00	0.00%
BAND B £4,301 - £33,000	180.00	180.00	0.00%
BAND C £33,001 - £87,000	295.00	295.00	0.00%
BAND D £87,001 - £125,000	320.00	320.00	0.00%
BAND E £125,001 and over	350.00	350.00	0.00%

Additional Fee for exceptionally large scale events requiring premises licenses, based on occupancy.

Number of Occupants			
5,000 - 9,999	1,000.00	1,000.00	0.00%
10,000 - 14,999	2,000.00	2,000.00	0.00%
15,000 - 19,999	4,000.00	4,000.00	0.00%
20,000 - 29,999	8,000.00	8,000.00	0.00%
30,000 - 39,999	16,000.00	16,000.00	0.00%
40,000 - 49,999	24,000.00	24,000.00	0.00%
50,000 - 59,999	32,000.00	32,000.00	0.00%
60,000 - 69,999	40,000.00	40,000.00	0.00%
70,000 - 79,999	48,000.00	48,000.00	0.00%
80,000 - 89,999	56,000.00	56,000.00	0.00%
90,000 and over	64,000.00	64,000.00	0.00%

Licensing Act 2003 Fees and Charges (Set by Government) (cont.)

Additional Annual Fee for exceptionally large scale events requiring premises licenses, based on occupancy.

Number of Occupants			
5,000 - 9,999	500.00	500.00	0.00%
10,000 - 14,999	1,000.00	1000.00	0.00%
15,000 - 19,999	2,000.00	2000.00	0.00%
20,000 - 29,999	4,000.00	4000.00	0.00%
30,000 - 39,999	8,000.00	8000.00	0.00%
40,000 - 49,999	12,000.00	12000.00	0.00%
50,000 - 59,999	16,000.00	16000.00	0.00%
60,000 - 69,999	20,000.00	20000.00	0.00%

BUSINESS SUPPORT DEPARTMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
70,000 - 79,999	24,000.00	24000.00	0.00%
80,000 - 89,999	28,000.00	28000.00	0.00%
90,000 and over	32,000.00	32000.00	0.00%
Minor Variation Application - Premises Licence	89.00	89.00	0.00%
Personal Licences			
Personal fee	37.00	37.00	0.00%
Miscellaneous Licence Fees and Charges			
Application for copy of licence or summary on theft, loss etc. of premises licence or summary	10.50	10.50	0.00%
Notification of change of name or address (holder of premise licence)	10.50	10.50	0.00%
Application to vary /specify individual as premises supervisor	23.00	23.00	0.00%
Application to transfer premises licence	23.00	23.00	0.00%
Interim authority notice	23.00	23.00	0.00%
Application for making a provisional statement	315.00	315.00	0.00%
Application for copy of certificate or summary on theft, loss etc. of certificate or summary	10.50	10.50	0.00%
Notification of change of name or alteration of club rules	10.50	10.50	0.00%
Change of relevant registered address of club	10.50	10.50	0.00%
Temporary event notice	21.00	21.00	0.00%
Application for copy of notice on theft, loss etc. of temporary event notice	10.50	10.50	0.00%
Application for copy of licence on theft, loss etc. of personal licence	10.50	10.50	0.00%
Notification of change of name or address (personal licence)	10.50	10.50	0.00%
Notice of interest in any premises	21.00	21.00	0.00%
Right of freeholder etc. to be notified of licensing matters	21.00	21.00	0.00%
Amusement with Prize Machines (Set by Government - No discretion for local authorities)			
GAMBLING ACT 2005			
Premises Licence (Maximum Fee set by Government - local authorities have discretion to set fees based on cost)			
Application to Vary			
New Small Casino	2,403.00	2,500.00	4.04%
New Large Casino	3,604.00	3,749.00	4.02%
Regional Casino	4,804.00	4,997.00	4.02%
Betting (Track)	1,172.00	1,219.00	4.01%
Betting (Other)	1,479.00	1,500.00	1.42%
Family Entertainment Centre	1,000.00	1,000.00	0.00%
Adult Gaming Centre	1,000.00	1,000.00	0.00%
Bingo	1,750.00	1,750.00	0.00%
Copy of a Licence	25.00	25.000	0.00%
Notification of Change of Circumstances	50.00	50.000	0.00%
New Premises Application and Applications for Provisional Statement			
New Small Casino	6,005.00	6,246.00	4.01%
New Large Casino	9,006.00	9,367.00	4.01%
Regional Casino	12,008.00	12,489.00	4.01%
Betting (Track)	2,163.00	2,250.00	4.02%
Betting (Other)	3,000.00	3,000.00	0.00%
Family Entertainment Centre	1,863.00	1,938.00	4.03%
Adult Gaming Centre	1,863.00	1,938.00	4.03%
Bingo	3,500.00	3,500.00	0.00%
Copy of a Licence	25.00	25.00	0.00%
Notification of Change of Circumstances	50.00	50.00	0.00%
Licence Application (Provisional Statement holders)			
New Small Casino	2,403.00	2,500.00	4.04%
New Large Casino	3,604.00	3,749.00	4.02%
Regional Casino	6,005.00	6,246.00	4.01%
Betting (Track)	950.00	950.00	0.00%
Betting (Other)	1,200.00	1,200.00	0.00%
Family Entertainment Centre	950.00	950.00	0.00%
Adult Gaming Centre	1,112.00	1,157.00	4.05%
Bingo	1,112.00	1,157.00	4.05%
Copy of a Licence	25.00	25.00	0.00%
Notification of Change of Circumstances	50.00	50.00	0.00%
Application to Transfer/Reinstatement of Licence			
New Small Casino	1,202.00	1,251.00	4.08%
New Large Casino	1,802.00	1,875.00	4.05%
Regional Casino	3,604.00	3,749.00	4.02%
Betting (Track)	998.00	998.00	0.00%
Betting (Other)	1,112.00	1,157.00	4.05%
Family Entertainment Centre	705.00	734.00	4.11%
Adult Gaming Centre	1,046.00	1,088.00	4.02%
Bingo	1,046.00	1,088.00	4.02%
Copy of a Licence	25.00	25.00	0.00%
Notification of Change of Circumstances	50.00	50.00	0.00%
Annual Fee			
New Small Casino	3,604.00	3,749.00	4.02%

BUSINESS SUPPORT DEPARTMENT

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%
New Large Casino	6,005.00	6,246.00	4.01%
Regional Casino	9,006.00	9,367.00	4.01%
Betting (Track)	1,000.00	1,000.00	0.00%
Betting (Other)	600.00	600.00	0.00%
Family Entertainment Centre	750.00	750.00	0.00%
Adult Gaming Centre	1,000.00	1,000.00	0.00%
Bingo	1,000.00	1,000.00	0.00%
Copy of a Licence	25.00	25.00	0.00%
Notification of Change of Circumstances	50.00	50.00	0.00%
PERMITS (Set by Government - No discretion for local authorities)			
<i>Licensed Premises Gaming Machine Permit</i>			
Application	150.00	150.00	0.00%
Existing operator Application	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Transfer	25.00	25.00	0.00%
First Annual Fee	50.00	50.00	0.00%
Annual Fee	50.00	50.00	0.00%
Change of Name	25.00	25.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<i>Licensed Premises Automatic Notification Process (2 or less gaming machines)</i>			
On notification	50.00	50.00	0.00%
Copy of notification	10.50	10.50	0.00%
<i>Club Gaming Permits</i>			
Application	200.00	200.00	0.00%
Application (Club Premises Certificate holder)	100.00	100.00	0.00%
Existing operator Application	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Renewal	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00%
First Annual Fee	50.00	50.00	0.00%
Annual Fee	50.00	50.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<i>Club Machine Permits</i>			
Application	200.00	200.00	0.00%
Application (Club Premises Certificate holder)	100.00	100.00	0.00%
Existing operator Application	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Renewal	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00%
First Annual Fee	50.00	50.00	0.00%
Annual Fee	50.00	50.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<i>Family Entertainment Centre Gaming Machine Permits</i>			
Application	300.00	300.00	0.00%
Renewal	300.00	300.00	0.00%
Existing operator Application	100.00	100.00	0.00%
Change of Name	25.00	25.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<i>Prize Gaming Permits</i>			
Application	300.00	300.00	0.00%
Renewal	300.00	300.00	0.00%
Existing operator Application	100.00	100.00	0.00%
Change of Name	25.00	25.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<i>Small Lottery Registration</i>			
Application	40.00	40.00	0.00%
Annual Fee	20.00	20.00	0.00%
Pavement Licences (This was introduced by the Business & Planning Act 2020 and made permanent by the Levelling Up & Regeneration Act 2023)			
New Applications (2 year duration)	500.00	500.00	0.00%
Renewals (2 year duration)	350.00	350.00	0.00%

Children and Adults Directorate

	Fee 2025/26	Fee 2026/27	Increase
	£	£	%

Children's Section 20

Individually calculated based on the section 20 charging policy.

Eden House (New Charge)

Individually calculated based on the needs of the young person accepted.

Education

Post 16 Parental SEND Transport Contribution towards Costs

Full contribution per academic year	850.00	850.00	0.00%
Reduced contribution for families on low incomes per academic	637.50	637.50	0.00%
Replacement lost or damaged Medway bus pass	12.60	12.60	0.00%

Adult Social Care

Client Financial Affairs – Charge for Service:

Service User Savings

Under £500	No Charge	No Charge	N/A
£500-2,999.99	£50 per year	£50 per year	0.00%
£3,000-9,999.99	£5 per week	£5 per week	0.00%
£10,000-£15,999.99	3.5% of Assets Held - annual Charge	3.5% of Assets Held - annual Charge	0.00%
£16,000 and over	£824 per year	£824 per year	0.00%

Estate Management Work

Estate Management Fee (deceased)	350.00	350.00	0.00%
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Charging for the Deferred Payment Scheme

Deferred Payment Set Up Administration Fee	78.52	78.52	0.00%
Deferred Payment Annual Administration Fee	89.73	89.73	0.00%
Deferred Payment Legal Costs	750.00	750.00	0.00%

Charges for people who can afford to pay in full for their care at home

If someone can afford to pay the full cost of their care at home (as determined by a financial assessment), they can ask Medway Council to arrange services for them. In setting up these services, there is an administration cost to the Council and the Care Act allows councils to charge for some of those administration costs. There will be charges to set up the arrangements to begin with, known as the “**Set Up Administration Fee**” and the ongoing costs, known as the “**Annual Administration Fee**”.

The Set Up Administration Fee	129.33	129.33	0.00%
The Annual Administration Fee	159.98	159.98	0.00%