

**Business Support and Digital
Overview and Scrutiny Committee
Work Programme**

(Policy framework documents: Council Plan, Sustainable Communities Strategy and Gambling Policy Statement)

March 2026

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| Attendance of the Leader of Medway Council | Holding to Account | | To hold the Portfolio Holder to account on performance against their portfolio. |
| Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2025/26 | Council Performance Monitoring | Chief Operating Officer | To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 3 2025/26. |
| Capital and Revenue Budget Monitoring Round 3 2025/26 | Budget monitoring | Chief Operating Officer | To scrutinise the Capital and Revenue Budget Monitoring for Round 3 2025/26. |
| Hackney Carriage and Private Hire Policy | Pre decision Scrutiny | Licensing Manager | To scrutinise proposals for amendment to the Hackney Carriage and Private Hire Policy |
| Petitions Scheme Review | Pre Decision Scrutiny | Head of Democratic Services | To review the Council's Petition Scheme. |

To be determined

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| Audit of the Medway Commercial Group (Kyndi) | Information item | Chief Operating Officer | To review the audit of MCG. |
| Decision making processes/document retention | Information item | Assistant Director of Legal and Governance | The Committee be informed of the processes and practices relating to the retention of records used to inform decisions taken under the Employee Delegation Scheme. |
| How the Council's equality policy, and accessibility of the same ensures equal access to all Council services for the diverse members of our community (internally and externally). | Information item | Chief Organisational Culture Officer | The Committee be informed how the Council ensures equal access to all Council services. |
| Procurement Strategy (Annual report) | Information Item | AD Legal and Governance | To consider an annual update on the implementation of the Procurement Strategy. |

Items considered by Committee in 2025-26

June

- Taxi Tariff Review Policy
- Complaints and Compliments
- CIPFA Audit Assurance Report
- Performance Monitoring Report and Risk Register Review Quarter 4 and end of year 2024/25
- Capital and Revenue Budget Monitoring Outturn 2024/25
- Annual review of the Council's Petitions Scheme

August

- Medway 2.0
- Procurement Strategy 2025-2030
- Revenue Budget Monitoring – Round 1 2025/26
- Capital Budget Monitoring – Round 1 2025/26

October 2025

- Call in – Local Government Reform

October 2025

- Attendance of Portfolio Holder for Community Safety, Highways & Enforcement
- Universal Credit and Welfare Reforms – Annual
- Progress Report
- Counter Fraud Strategy
- Council Plan Performance Monitoring Report and Risk Register Review Quarter 1 2025/26

November 2025

- Attendance of Portfolio Holder for Climate Change and Strategic Regeneration
- Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2025/26
- Capital and Revenue Budget Monitoring – Round 2 2025/26
- Draft Capital and Revenue Budget 2026/2027