

Regeneration, Culture and Environment

Overview and Scrutiny Committee

9 October 2025

Work Programme

Report from/author: Nicola Couchman, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Recommendations

- 1.1 The Committee is asked to note the report and changes set out in section 4.2 of this report and agree the work programme as set out at Appendix A to the report.
- 1.2 The Committee is asked to note the action log as set out at Appendix B to the report.

2. Budget and policy framework

- 2.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

3. Background

- 3.1 Appendix A to this report sets out the proposed work programme for this Committee.

4. Agenda Planning Meeting

- 4.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 10 September 2025.

- 4.2 Following the pre-agenda meeting, at the request of officers, the River Strategy has been postponed until 11 December 2025 to align it with the Draft Capital and Revenue Budget report.
- 4.4 As requested previously by this Committee, an updated action log is attached at Appendix B and a list of briefing notes relevant to the work of this Committee which have been circulated in 2023, 2024 and 2025 are attached as Appendices C, D and E.

5. Cabinet Forward Plan

- 5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 22 September 2025. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Private Sector Licensing (Additional and Selective Licensing Schemes)	21 October 2025
Property Review and Future Management of Heritage Sites	21 October 2025
Capital Budget Monitoring Round 2 2025/26	18 November 2025
Draft Capital and Revenue Budgets 2026/27	18 November 2025
One Council Plan Performance Monitoring and Risk Register Review Q2 2025/26	18 November 2025
Revenue Budget Monitoring Round 2 2025/26	18 November 2025
Sustainable Urban Drainage Systems Technical Guidance	18 November 2025
Task Group Report – Air Quality, Public Transport and Active Travel	18 November 2025
Bereavement Memorial Policy	16 December 2025
Local Plan: Authority Monitoring Report and Infrastructure Funding Statement	16 December 2025
Gateway 3 Contract Award – Corporate Facilities Management Contracts	13 January 2026
Medway Air Quality Management Area Revocations	13 January 2026

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

Lead officer contact

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Appendices

Appendix A – Work programme

Appendix B – Action Log

Appendix C – Index of briefing notes 2023

Appendix D – Index of briefing notes 2024

Appendix E – Index of briefing notes 2025

Background papers

None