

Record of Cabinet Sub Committee (Medway Norse Ltd Shareholder Board) decisions

Monday, 11 August 2025

6.05pm to 6.20pm

Date of publication: 13 August 2025

Subject to call-in these decisions will be effective from 21 August 2025

**The record of decisions is subject to approval at the next meeting of the Cabinet
Sub Committee**

Present:	Councillor Simon Curry (Chairperson)	Portfolio Holder for Climate Change and Strategic Regeneration
	Councillor Nina Gurung	Portfolio Holder for Heritage, Culture and Leisure
	Councillor Zoë Van Dyke	Portfolio Holder for Business Management

In Attendance: Adam Bryan, Director of Place
Ruth Du-Lieu, Assistant Director, Front Line Services and Deputy
Director of Place
Bhupinder Gill, Assistant Director, Legal and Governance
Andrew Mann, Partnership Director, Medway Norse Ltd
Jon Pitt, Democratic Services Officer
Phil Watts, Chief Operating Officer

Apologies for absence

There were none.

Record of decisions

The record of the meeting held on 5 June 2025 was agreed by the Sub Committee and signed by the Chairperson as correct.

Cabinet Sub Committee (Medway Norse Ltd Shareholder Board), 11 August 2025

Declarations of disclosable pecuniary Interests and other significant Interests

Disclosable pecuniary interests

There were none.

Other significant interests (OSIs)

There were none.

Other interests

There were none.

Revised Internal Governance Arrangements

Background:

The report set out that on 6 June 2024, the Sub Committee had met and agreed governance arrangements. One year on, following a review of the effectiveness of the governance and in reflection of changes that had occurred with the Joint Venture, revised internal governance arrangements were proposed at the 5 June 2025 meeting of the Sub Committee. Although these changes were agreed in principle, the Sub Committee requested some further changes before a final review at an extraordinary meeting convened solely to confirm the governance arrangements. The report set out the new governance arrangements in full.

The Sub Committee thanked the Chief Finance Officer, Katey Durkin for her contribution to the processes associated with Medway Norse.

It was noted that meetings of the Medway Norse Liaison Board were chaired by Medway Council. It was requested that meetings of the Liaison Board, the Sub Committee and the Medway Norse Company Board take place within 48 hours of each other and that the timings of these meetings be based around when the Norse Board meetings were due to take place. It was requested that an item to discuss this be placed on the agenda for the next meeting of the Sub Committee.

The Director of Place and the Assistant Director, Legal and Governance were due to discuss the vacant position on the Norse Board and the Director of Place indicated that he could remain on the Board while the vacant position was appointed to.

Recent progress made in relation to Medway Norse had included the recruitment of a Senior Programme Manager, which had brought benefits by bringing together different strands of work.

**Cabinet Sub Committee (Medway Norse Ltd Shareholder Board), 11 August
2025**

***Decision
number:***

Decision:

3/2025

The Sub Committee approved the revised internal governance arrangements (internal to the Council) as set out in the report.

4/2025

The Sub Committee agreed to delegate authority to the Assistant Director, Legal and Governance and the Chief Operating Officer, in consultation with the Sub Committee Chairperson, for the approach to and appointment of a Council replacement Non-Executive Director (NED) to the vacancy on the Medway Norse Ltd. Board.

Reasons:

The Sub Committee is requested to approve the recommendations above to strengthen still further the corporate governance of the Council's LATCO.

It is recognised that the agreed appointment of the officers to the Board of Directors improved the influence powers on the decision making by Medway Norse. The initial year of the Sub Committee also demonstrated that Members needed more control and input as the client. This coupled with the fact that the expected benefits of splitting up the liaison function and creating three separate client groups did not materialise and was better served by a Member led single liaison board.

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Sub Committee Chairperson

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Date

Jon Pitt, Democratic Services Officer

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