

Health & Safety Board Report

Company Name: Kyndi

Reporting Period: [Q1 2025]

Prepared By: Neil Young

Date: 2025-07-29

1. Executive Summary

- Overview of H&S performance for the period
- Key achievements and concerns
- Summary of any significant incidents

2. Key Performance Indicators (KPIs)

| KPI | Current Period | Previous Period | Trend | Comments |
|-----------------------------|----------------|-----------------|-------|--------------------------|
| RIDDOR Reportable Incidents | 0 | 0 | | N/A |
| Lost Time Injuries (LTI) | 0 | 0 | | N/A |
| Near Misses | 0 | 0 | | Piece of work to be done |
| Safety Audits Completed | 1 | 0 | | Fire Risk Assessment |
| Training Compliance (%) | 100% | 100% | | All new staff compliant |



| | | | |
|---|---|---|-------------------|
| Employee H&S Engagement (e.g. toolbox talks held) | 0 | 0 | To be implemented |
|---|---|---|-------------------|

3. Incident Summary

Refer to or summary below:

| Date | Description of Incident | Location | Type (RIDDOR/Non-RIDDOR) | Action Taken | Status |
|------|-------------------------|----------|--------------------------|--------------|--------|
|------|-------------------------|----------|--------------------------|--------------|--------|

4. Risk Management and Controls

- Updates to the risk register - None
- New significant risks identified – None
- Effectiveness of control measures – Under Review
- Any changes to working practices – No changes

5. Legislative Compliance

- Summary of any legislative updates – There are no specific updates in legislation at this time. The HSE focus is In 2025, health and safety priorities will focus on construction safety, flexible working, technology integration, mental health awareness, and sustainability. Organizations should proactively prepare for changes in legislation and trends to foster safer, healthier, and more productive workplaces.
- Compliance checks or audits – Fire Risk Assessment completed
- Any enforcement action (HSE, Local Authority etc.) - None

6. Training and Competence – Neil/Jazmin

- Training completed this period – Neil is scheduled to attend IOSH Managing Safely in July



- Training due next period – second Mental Health First aider to attend course.
- 100% of staff compliant with mandatory H&S training

7. H&S Projects / Initiatives

- Ongoing or upcoming initiatives – Toolkit – Near Misses
- Outcomes or benefits delivered

8. Audits and Inspections

| Date | Audit Type | Findings Summary | Actions Taken | Responsible Person | Status |
|------|------------|---------------------|------------------|-----------------------|--------|
|------|------------|---------------------|------------------|-----------------------|--------|

9. Strategic Recommendations

- Summary of any required board actions or approvals
- Budget/resource implications (if applicable)
- Suggested changes to policy, procedure, or governance

10. Appendices

- Updated risk register – Currently being rewritten and updated
- Audit reports – Fire Risk Assessment
- Training matrix – In progress for Q2
- Relevant HSE guidance or bulletins – Electrical Safety and You will be applied to the notice board and via email.