

Work Programme
Children and Young People Overview and Scrutiny Committee 2025/2026
Policy framework documents – Youth Justice Plan

7 August 2025 (Theme: Social Care)

Item	Work Type	Responsible officer	Objectives
Theme			
Focused Visit Update	Information Item	K Assistant Director Childrens Social Care	To receive details of the focused visit.
IRO Annual Report	Annual Report		To scrutinise the annual information relating to IRO
Annual Fostering Report (2024 – 2025)	Annual Report		To scrutinise the annual information relating to the fostering service
Youth Justice Plan 2025-26	Annual Report		To scrutinise the Youth Justice Plan
VAT for Private and Independent Schools	Member Item	Assistant Director Education and SEND	
Medway Education Travel Assistance Policy & Post 16 Transport Statement Consultation 2025	Pre Decision Scrutiny	Assistant Director Education and SEND	To scrutinise the proposals and consultation outcomes
Capital and Revenue Budget Monitoring – Round 1 2025/26	Budget monitoring	Chief finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 1 2024/25

2 October 2025 (Theme: Public Health)

Item	Work Type	Responsible officer	Objectives
Public Health	Theme	Director of Public Health	Taking a system wide approach to health and early intervention
Elective Home Education	Mini Review	Assistant Director Education and SEND	To receive and discuss the findings of the mini review

Early Years	Information item	Assistant Director Education and SEND	To receive a report on progress in early years
<i>Adoption Partnership South East, Regional Adoption Agency - Annual Report 2024/2025</i>	<i>Annual Report</i>	<i>Assistant Director Children's Social Care</i>	<i>To scrutinise the annual information relating to the adoption service</i>
Children's Social Care Complaints and Compliments Annual Report	Annual Report	Assistant Director, Children's Social Care	To scrutinise the annual information relating to Children's Social Care Complaints.
Council Plan Performance Monitoring and Risk Register Review Q1 2025/26	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 1 of 2024/25

2 December 2025 (Theme: Finance)

Item	Work Type	Responsible officer	Objectives
Draft Capital and Revenue Budgets 2025/26	Theme Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft budgets for 2025/26
Capital and Revenue Budget Monitoring – Round 2 2025/26	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.
Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2025/26	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
<i>Missing Annual Report</i>	<i>Annual Report</i>	<i>Assistant Director, Children's Social Care</i>	<i>To scrutinise the annual report on missing children</i>
Medway Safeguarding Children Partnership Annual Report	Holding to Account	Assistant Director, Children's Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership

8 January 2026 (Theme: Education and SEND)

Item	Work Type	Responsible officer	Objectives
------	-----------	---------------------	------------

Annual School Performance Report (Unvalidated Data)	Annual Report	AD, Education & SEND	To scrutinise the annual school's performance report for the academic year 2022/2023
<i>Not in Employment Education or Training</i>	<i>Information item</i>	<i>AD Education & SEND</i>	<i>To scrutinise the data on NEET</i>
<i>Oasis Restore</i>	<i>Information Item</i>		<i>To receive and update on progress</i>

5 March 2026 (Theme: PH Holding to Account)

Item	Work Type	Responsible officer	Objectives
Portfolio Holder for Education & Schools	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within her portfolio
Portfolio Holder for Children's Services (Lead Member)	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within his portfolio
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2025/26	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
Capital and Revenue Budget Monitoring – Round 3 2025/26	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.

To be determined:

Item	Work Type	Responsible officer	Objectives
<i>Early Help</i>	<i>Information Item</i>	<i>Assistant Director, Children's Social Care</i>	<i>To receive an update on progress of the service</i>

Future 2025/2026 dates: 7 August 2025, 2 October 2025, 2 December 2025, 8 January 2026, 5 March 2026.

Policy Framework Documents: Youth Justice Plan

CYP O&S Committee Work Completed in 2025/26:

9 January 2025

- Meeting Theme - Education: Annual Report on School Performance for the Academic Year 2023 to 2024
- Oasis Restore Secure School Update
- Children and Young People's Mental Health and Emotional Wellbeing Services across Medway
- Short Breaks Sufficiency Update

6 March 2025

- Meeting Theme – Holding to Account: Attendance of the Portfolio Holder for Children's Services, Attendance of the Portfolio Holder for Education.
- Children's Wellbeing and Schools Bill
- Capital Budget Monitoring – Round 3 2024/25
- Revenue Budget Monitoring – Round 3 2024/25
- Council Plan performance Monitoring Report and Strategic Risk Summary - Quarter 3 2024/25

11 June 2025

- Meeting Theme- Housing: Medway's Children and Families placed in temporary accommodation in Medway, Care Leavers Accommodation, Children's commissioning QA processes of children's places and young inspectors
- Medway Youth Council Annual Report
- Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2024/25

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

14 OCTOBER 2025

Item	Work type	Responsible officer/contact	Objectives
<i>Deputy Leader in attendance</i>	<i>Holding to account</i>	<i>Councillor Teresa Murray</i>	<i>To hold the Deputy Leader to account for performance in relation to her portfolio.</i>
Mental Health Act (AMPS) Assessments	Information Item	Assistant Director, Adult Social Care	To scrutinise a report providing information on AMPS
Transitions	Information Item	Assistant Director, Adult Social Care	To scrutinise a report providing information on the transition for young people into adult social care
<i>Community Services (including KCHFT)</i>	<i>Scrutiny of External Organisations</i>	<i>NHS Kent & Medway ICB</i>	<i>To scrutinise the latest update of the Community Services transformation</i>
<i>Annual report of Adult Social Care Complaints and Compliments</i>	Council Performance & Budget Monitoring	Assistant Director, Adult Social Care	<i>To scrutinise the annual report on complaints and compliments received by the Council in relation to Adult Social Care Services</i>
<i>Air Quality and Public Transport & Active Travel Task Group report</i>	<i>Pre-decision scrutiny</i>	<i>Director of Public Health</i>	<i>To scrutinise the draft report and recommendations of the task group.</i>
<i>Investigation into the management of referrals to the Ear Nose and Throat Clinic at MFT</i>	<i>Scrutiny of External Organisations</i>	<i>Medway NHS Foundation Trust</i>	<i>To scrutinise the outcome of an investigation into the mis-management of almost 9000 referrals to the Ear Nose and Throat Clinic by MFT.</i>
<i>Council Plan Performance Monitoring and Risk Register Review – Q1 2025/26</i>	<i>Council Performance & Budget Monitoring</i>	<i>Director of People & Deputy Chief Executive</i>	<i>To scrutinise the latest performance data</i>

4 DECEMBER 2025

Item	Work type	Responsible officer/contact	Objectives
Commissioning of care providers	Information Item	Assistant Director, Adult Social Care	To scrutinise a report providing information on the commissioning of care providers
Suicide Prevention Strategy	Pre-decision scrutiny	Director of Public Health	To scrutinise the draft strategy ahead of Cabinet consideration.
<i>Director of Public Health Annual Report</i>	<i>Information Item</i>	<i>Director of Public Health</i>	<i>To consider the Director of Public Health's Annual Report</i>
Draft Budgets 2026/27	Pre-decision scrutiny	Chief Operating Officer	To scrutinise the draft budget proposals for 2026/27.
Budget Monitoring Round 2	<i>Council Performance & Budget Monitoring</i>	<i>Chief Finance Officer</i>	<i>To scrutinise the latest budget information</i>
Council Plan Performance Monitoring and Risk Register Review – Q2 2025/26	Council Performance & Budget Monitoring	Director of People & Deputy Chief Executive	To scrutinise the latest performance data

15 JANUARY 2026

Item	Work type	Responsible officer/contact	Objectives
Early help offer and carers	Information Item	Assistant Director, Adult Social Care	To scrutinise a report providing information on the offer of early support in adult social care, including for carers
<i>Update on progress against CQC Action Plan</i>	<i>Council Performance & Budget Monitoring</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise an update on progress against the action plan following the Council's CQC inspection</i>
<i>Integrated Care Strategy Update</i>	<i>Information Item</i>	<i>Director of Public Health</i>	<i>To consider progress of the Integrated Care Strategy. (discussed at 16/1/25 meeting)</i>

12 MARCH 2026

Item	Work type	Responsible officer/contact	Objectives
Adult Social Care Improvement Plan progress	Information Item	Assistant Director, Adult Social Care	To scrutinise progress on the ASC Improvement Plan.
Budget Monitoring Round 3	<i>Council Performance & Budget Monitoring</i>	<i>Chief Finance Officer</i>	<i>To scrutinise the latest budget information</i>
Council Plan Performance Monitoring and Risk Register Review – Q3 2025/26	<i>Council Performance & Budget Monitoring</i>	<i>Director of People & Deputy Chief Executive</i>	<i>To scrutinise the latest performance data</i>

Date to be confirmed

Item	Work type	Responsible officer/contact	Objectives
Primary Care Access	Information item	Director of Public Health	To receive a further update on progress in improving Primary Care access and the impact of the actions undertaken following the GP Access Task Group. (added at 20/8/24 meeting)
Accommodation for vulnerable and at-risk adults	Information Item	Assistant Director of Adult Social Care	To consider the accommodation and housing arrangements for vulnerable and at risk adults.

Completed work in 2025/26:**17 June 2025**

- Leadership arrangements and Care Quality Commission Inspection at Medway NHS Foundation Trust
- Kent & Medway ICB Community Services Engagement Update
- Addressing Adult Social Care (ASC) Waiting List Backlogs
- Council Plan Performance Monitoring Report and Strategic Risk Summary – Quarter 4 2024/25

Work Programme

Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

9 October 2025

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2025/26 Quarter 1	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 1st quarter of 2025/26
Bereavement and Memorial Policy	Pre-decision scrutiny	Assistant Director Culture and Community	To consider the Bereavement and Memorial Policy prior to consideration by Cabinet
River Strategy	Pre-decision scrutiny	Assistant Director Regeneration	To consider the River Strategy prior to consideration by Cabinet
Air Quality, Public Transport and Active Travel Task Group		Assistant Director Front Line Services and Deputy Director of Place and	To consider the outcomes of the Task Group

11 December 2025

Item	Work type	Responsible officer	Objectives
Draft Capital and Revenue Budget 2026/27	Council Performance and Budget Monitoring	Chief Operating Officer	To consider the Council's draft capital and revenue budgets for 2026/27
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Front Line Services and Deputy Director of Place	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring & Risk Register Review 2025/26 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2 nd quarter of 2025/26
Capital Budget Monitoring Round 2 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 2 2025/26

Revenue Budget Monitoring Round 2 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 2 2025/26
Attendance of the Portfolio Holder for Community Safety, Highways and Enforcement	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Shared Prosperity Fund and Outcomes	Information Item	Assistant Director Regeneration	To update the Committee on the Shared Prosperity Fund and Outcomes

20 January 2026

Item	Work type	Responsible officer	Objectives
Annual Review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services and Deputy Director of Place	To undertake an annual review of the highways contract
Infrastructure Funding Statement	Information Item	Assistant Director Culture and Community	To consider the Statement following approval by Cabinet
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services and Deputy Director of Place	The annual review of waste contracts
Housing Revenue Account Capital and Revenue Budgets 2026/2027	Pre-decision scrutiny	Assistant Director Culture and Community	To scrutinise the Housing Revenue Account capital and revenue budgets for 2025/26, including proposed rent and service charge levels
Attendance of the Portfolio Holder for Heritage, Culture and Leisure	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Attendance of the Portfolio Holder for Housing and Homelessness – To be confirmed	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio

24 March 2026

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2025/26 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3 rd quarter of 2025/26
Capital Budget Monitoring Round 3 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 3 2025/26
Revenue Budget Monitoring Round 3 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 3 2025/26
Attendance of the Portfolio Holder for Economic and Social Regeneration and Inward Investment	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio

DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services and Deputy Director of Place	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services and Deputy Director of Place/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 Date dependent upon the adoption of the Environment Bill
Ultra-Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Assistant Director Front Line Services and Deputy Director of Place	To undertake pre-decision scrutiny of the Strategy
Safer, Healthier Streets – Proposed 11 School Streets Update	Information item	Assistant Director Front Line Services and Deputy Director of Place	To update the Committee on the progress of the Proposed 11 School Streets

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.