

Work Programme
Children and Young People Overview and Scrutiny Committee 2025/2026
Policy framework documents – Youth Justice Plan

11 June 2025 (Housing Theme)

| Item | Work Type | Responsible officer | Objectives |
|--|--------------------------------|--|---|
| Housing Theme Medway's Children and Families placed in temporary accommodation in Medway Care Leavers Accommodation Children's commissioning QA processes of children's places and young inspectors | Theme | Assistant Director Culture and Community Interim Assistant Director of Children's Social Care | |
| Medway Youth Council Annual Report | Annual Report | MYC | MYC Annual report – conference findings |
| Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2024/25 | Council Performance Monitoring | Chief Operating Officer | To scrutinise the latest council plan performance and risk register review information for Quarter 4 of 2023/24 |

7 August 2025 (Theme: Social Care)

| Item | Work Type | Responsible officer | Objectives |
|---|-------------------------|--|---|
| <i>Focused Visit Update</i> | <i>Information Item</i> | <i>Kelly Cogger</i> | <i>To receive details of the focused visit,</i> |
| <i>Elective Home Education</i> | <i>Mini Review</i> | <i>Assistant Director Education and SEND</i> | <i>To review the findings of the mini review</i> |
| Adoption Partnership South East, Regional Adoption Agency - | Annual Report | Assistant Director Childrens Social Care | To scrutinise the annual information relating to the adoption service |

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| Annual Report 2024/2025 | | | |
| Annual Fostering Report (2024 – 2025) | Annual Report | Assistant Director Childrens Social Care | To scrutinise the annual information relating to the fostering service |
| Youth Justice Plan | Annual Report | Assistant Director Childrens Social Care | To scrutinise the Youth Justice Plan |
| <i>Independent Schools</i> | <i>Member Item</i> | <i>Assistant Director Education and SEND</i> | |
| <i>Medway Education Travel Assistance Policy & Post 16 Transport Statement Consultation 2025</i> | <i>Pre Decision Scrutiny</i> | <i>Assistant Director Education and SEND</i> | <i>To scrutinise the proposals and consultation outcomes</i> |
| Council Plan Performance Monitoring and Risk Register Review Q1 2025/26 | Council Performance Monitoring | Chief Operating Officer | To scrutinise the latest council plan performance and risk register review information for Quarter 1 of 2024/25 |
| Capital and Revenue Budget Monitoring – Round 1 2025/26 | Budget monitoring | Chief finance Officer | To scrutinise the Capital and Revenue Budget Monitoring for Round 1 2024/25 |

2 October 2025 (Theme: Public Health)

| Item | Work Type | Responsible officer | Objectives |
|---|-------------------------|---|---|
| Public Health | Theme | Director of Public Health | |
| <i>Early Years</i> | <i>Information item</i> | <i>Assistant Director Education and SEND</i> | <i>To receive a report on progress in early years</i> |
| <i>IRO Annual Report</i> | <i>Annual Report</i> | <i>Assistant Director Childrens Social Care</i> | <i>To scrutinise the annual information relating to IRO</i> |
| Children's Social Care Complaints and Compliments Annual Report | Annual Report | Assistant Director, Children's Social Care | To scrutinise the annual information relating to Children's Social Care Complaints. |

2 December 2025 (Theme: Finance)

| Item | Work Type | Responsible officer | Objectives |
|---|--------------------------------|--|--|
| Draft Capital and Revenue Budgets 2025/26 | Theme Pre-decision scrutiny | Chief Finance Officer | To scrutinise the draft budgets for 2025/26 |
| Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2025/26 | Council Performance Monitoring | Chief Operating Officer | To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25. |
| Capital and Revenue Budget Monitoring – Round 2 2025/26 | Budget monitoring | Chief Operating Officer | To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25. |
| Medway Safeguarding Children Partnership Annual Report | Holding to Account | Assistant Director, Children's Social Care | To scrutinise the annual report of the Medway Safeguarding Children Partnership |

8 January 2026

| Item | Work Type | Responsible officer | Objectives |
|---|------------------|----------------------------|--|
| Annual School Performance Report (Unvalidated Data) | Annual Report | AD, Education & SEND | To scrutinise the annual school's performance report for the academic year 2022/2023 |

5 March 2026 (Theme: PH Holding to Account)

| Item | Work Type | Responsible officer | Objectives |
|---|--------------------------------|----------------------------|--|
| Portfolio Holder for Education & Schools | Holding to account | Holding to account | To hold the Portfolio Holder to account for the areas within her portfolio |
| Portfolio Holder for Children's Services (Lead Member) | Holding to account | Holding to account | To hold the Portfolio Holder to account for the areas within his portfolio |
| Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2025/26 | Council Performance Monitoring | Chief Operating Officer | To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25. |
| Capital and Revenue Budget Monitoring – Round 3 2025/26 | Budget monitoring | Chief Operating Officer | To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25. |

To be determined:

| Item | Work Type | Responsible officer | Objectives |
|------------------------------|-------------------------|---|--|
| <i>Early Help</i> | <i>Information Item</i> | <i>Assistant Director, Children's Social Care</i> | <i>To receive an update on progress of the service</i> |
| <i>Missing Annual Report</i> | <i>Annual Report</i> | <i>Assistant Director, Children's Social Care</i> | <i>To scrutinise the annual report</i> |

Future 2025/2026 dates: 7 August 2025, 2 October 2025, 2 December 2025, 8 January 2026, 5 March 2026.

Policy Framework Documents: Youth Justice Plan

CYP O&S Committee Work Completed in 2025/26:

9 January 2025

- Meeting Theme - Education: Annual Report on School Performance for the Academic Year 2023 to 2024
- Oasis Restore Secure School Update
- Children and Young People's Mental Health and Emotional Wellbeing Services across Medway
- Short Breaks Sufficiency Update

6 March 2025

- Meeting Theme – Holding to Account: Attendance of the Portfolio Holder for Childrens Services, Attendance of the Portfolio Holder for Education.
- Children's Wellbeing and Schools Bill
- Capital Budget Monitoring – Round 3 2024/25
- Revenue Budget Monitoring – Round 3 2024/25
- Council Plan performance Monitoring Report and Strategic Risk Summary - Quarter 3 2024/25

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

AUGUST 2025

| Item | Work type | Responsible officer/contact | Objectives |
|---------------------------------------|---|--|--|
| Adult Safeguarding | Information Item | Assistant Director, Adult Social Care | To scrutinise a report providing information on safeguarding of vulnerable adults |
| Pharmaceutical Needs Assessment (PNA) | Pre-decision scrutiny | Director of Public Health | To scrutinise the draft PNA ahead of its sign off by the Health and Wellbeing Board |
| <i>Hospital discharges</i> | <i>Information Item</i> | <i>Assistant Director, Adult Social Care</i> | <i>To scrutinise a report providing information on hospital discharges from an adult social care perspective</i> |
| <i>Work and Health Strategy</i> | <i>Pre-decision scrutiny</i> | <i>Director of Public Health</i> | <i>To scrutinise the draft Work and Health Strategy</i> |
| <i>Prosthetics Service</i> | <i>Scrutiny of External Organisations</i> | <i>NHS Kent & Medway ICB</i> | <i>To consider an update on the future of the Prosthetics Service.</i> |

OCTOBER 2025

| Item | Work type | Responsible officer/contact | Objectives |
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| Mental Health Act (AMPS) Assessments | Information Item | Assistant Director, Adult Social Care | To scrutinise a report providing information on AMPS |
| Transitions | Information Item | Assistant Director, Adult Social Care | To scrutinise a report providing information on the transition for young people into adult social care |

DECEMBER 2025

| Item | Work type | Responsible officer/contact | Objectives |
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| Commissioning of care providers | Information Item | Assistant Director, Adult Social Care | To scrutinise a report providing information on the commissioning of care providers |

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| <i>Suicide Prevention Strategy</i> | <i>Pre-decision scrutiny</i> | <i>Director of Public Health</i> | <i>To scrutinise the draft strategy ahead of Cabinet consideration.</i> |
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JANUARY 2026

| Item | Work type | Responsible officer/contact | Objectives |
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| Early help offer and carers | Information Item | Assistant Director, Adult Social Care | To scrutinise a report providing information on the offer of early support in adult social care, including for carers |

MARCH 2026

| Item | Work type | Responsible officer/contact | Objectives |
|---|------------------|---------------------------------------|---|
| Adult Social Care Improvement Plan progress | Information Item | Assistant Director, Adult Social Care | To scrutinise progress on the ASC Improvement Plan. |

Date to be confirmed

| Item | Work type | Responsible officer/contact | Objectives |
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| Primary Care Access | Information item | Director of Public Health | To receive a further update on progress in improving Primary Care access and the impact of the actions undertaken following the GP Access Task Group. (added at 20/8/24 meeting) |
| Integrated Care Strategy update | Information Item | Director of Public Health | To consider progress of the Integrated Care Strategy. (discussed at 16/1/25 meeting) |
| Director of Public Health Annual Report | Information Item | Director of Public Health | To consider the Director of Public Health's Annual Report |
| <i>Accommodation for vulnerable and at-risk adults</i> | <i>Information Item</i> | <i>Assistant Director of Adult Social Care</i> | <i>To consider the accommodation and housing arrangements for vulnerable and at risk adults.</i> |

Work Programme

Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

NOTE: Portfolio Holder attendance for 2025/26 has yet to be agreed and inserted

14 August 2025

| Item | Work type | Responsible officer | Objectives |
|--|-----------------------|--|--|
| Capital Budget Monitoring Round 1 2025/26 | Budget Monitoring | Chief Finance Officer | To scrutinise the capital budget monitoring for round 1 2025/26 |
| Revenue Budget Monitoring Round 1 2025/26 | Budget Monitoring | Chief Finance Officer | To scrutinise the revenue budget monitoring for round 1 2025/26 |
| Housing Allocations Policy | Pre-decision scrutiny | Assistant Director Culture and Community | To consider the Housing Allocations Policy prior to consideration by Cabinet |
| Attendance of the Portfolio Holder for Climate Change and Strategic Regeneration | Holding to Account | | To hold the Portfolio Holder to account on performance against their portfolio |

9 October 2025

| Item | Work type | Responsible officer | Objectives |
|--|---|--------------------------------------|--|
| Council Plan Monitoring & Risk Register Review 2025/26 Quarter 1 | Council Performance and Budget Monitoring | Chief Organisational Culture Officer | To consider performance against the Council's key measures of success for the 1st quarter of 2025/26 |

11 December 2025

| Item | Work type | Responsible officer | Objectives |
|--|---|-------------------------|---|
| Draft Capital and Revenue Budget 2026/27 | Council Performance and Budget Monitoring | Chief Operating Officer | To consider the Council's draft capital and revenue budgets for 2026/27 |

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| Annual Scrutiny of the Community Safety Partnership | Scrutiny of External organisations | Assistant Director Front Line Services and Deputy Director of Place | Annual scrutiny of the Community Safety Partnership |
| Council Plan Monitoring & Risk Register Review 2025/26 Quarter 2 | Council Performance and Budget Monitoring | Chief Organisational Culture Officer | To consider performance against the Council's key measures of success for the 2 nd quarter of 2025/26 |
| Capital Budget Monitoring Round 2 2025/26 | Budget Monitoring | Chief Finance Officer | To scrutinise the capital budget monitoring for round 2 2025/26 |
| Revenue Budget Monitoring Round 2 2025/26 | Budget Monitoring | Chief Finance Officer | To scrutinise the revenue budget monitoring for round 2 2025/26 |
| Attendance of the Portfolio Holder for Community Safety, Highways and Enforcement | Holding to Account | | To hold the Portfolio Holder to account on performance against their portfolio |

20 January 2026

| Item | Work type | Responsible officer | Objectives |
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| Annual Review of Volker's Highways Contract | Council Performance and budget monitoring | Assistant Director Front Line Services and Deputy Director of Place | To undertake an annual review of the highways contract |
| Infrastructure Funding Statement | Information Item | Assistant Director Culture and Community | To consider the Statement following approval by Cabinet |
| Annual Review of Waste Contracts | Council Performance and budget monitoring | Assistant Director Front Line Services and Deputy Director of Place | The annual review of waste contracts |
| Housing Revenue Account Capital and Revenue Budgets 2026/2027 | Pre-decision scrutiny | Assistant Director Culture and Community | To scrutinise the Housing Revenue Account capital and revenue budgets for 2025/26, including proposed rent and service charge levels |
| Attendance of the Portfolio Holder for | Holding to Account | | To hold the Portfolio Holder to account on performance against their portfolio |

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| Heritage, Culture and Leisure | | | |
| Attendance of the Portfolio Holder for Housing and Homelessness – To be confirmed | Holding to Account | | To hold the Portfolio Holder to account on performance against their portfolio |

24 March 2026

| Item | Work type | Responsible officer | Objectives |
|---|---|--------------------------------------|--|
| Council Plan Monitoring & Risk Register Review 2025/26 Quarter 3 | Council Performance and Budget Monitoring | Chief Organisational Culture Officer | To consider performance against the Council's key measures of success for the 3 rd quarter of 2025/26 |
| Capital Budget Monitoring Round 3 2025/26 | Budget Monitoring | Chief Finance Officer | To scrutinise the capital budget monitoring for round 3 2025/26 |
| Revenue Budget Monitoring Round 3 2025/26 | Budget Monitoring | Chief Finance Officer | To scrutinise the revenue budget monitoring for round 3 2025/26 |
| Attendance of the Portfolio Holder for Economic and Social Regeneration and Inward Investment | Holding to Account | | To hold the Portfolio Holder to account on performance against their portfolio |

DATES TO BE DETERMINED

| Item | Work type | Responsible officer | Objectives |
|--|-----------------------|--|--|
| Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway | Information item | Assistant Director Front Line Services and Deputy Director of Place | To consider a scheme for the licensing of objects placed on the highway across Medway |
| Recycling Plan | Pre-decision scrutiny | Assistant Director Front Line Services and Deputy Director of Place/Head of Environmental Services | Added from RCE O&S Committee on 11 June 2020 Date dependent upon the adoption of the Environment Bill |

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| Ultra-Low Emission Vehicle (ULEV) Strategy | Pre-decision scrutiny | Assistant Director Front Line Services and Deputy Director of Place | To undertake pre-decision scrutiny of the Strategy |
| Safer, Healthier Streets – Proposed 11 School Streets Update | Information item | Assistant Director Front Line Services and Deputy Director of Place | To update the Committee on the progress of the Proposed 11 School Streets |
| River Strategy | Pre-decision scrutiny | Assistant Director Regeneration | To undertake pre-decision scrutiny of the Strategy. |

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.