

## **Cabinet**

**3 June 2025**

### **Cabinet Advisory Groups**

Portfolio Holder: Councillor Vince Maple, Leader of the Council

Report from: Richard Hicks, Chief Executive

Authors: Wayne Hemingway, Head of Democratic Services

#### **Summary**

The Cabinet is asked to agree to the establishment of a Cabinet Advisory Group for the remainder of the electoral term.

#### **1. Recommendations**

##### **1.1 The Cabinet is asked to agree:**

1.1.1 the establishment of the Corporate Parenting Board (Cabinet Advisory Group) for the remainder of the electoral term with the terms of reference set out in Appendix 1 to the report.

1.1.2 the appointment of Members to this group, as set out in Appendix 2 to the report, for 2025/26.

#### **2. Suggested Reasons for Decisions**

2.1 The re-establishment of this group will support the Cabinet in decision-making and the development of policies.

#### **3. Budget and Policy Framework**

3.1 The establishment and appointment to Cabinet Advisory Groups is a matter for Cabinet.

#### **4. Background**

4.1 In June 2023 the Cabinet established two Cabinet Advisory Groups to assist in the key areas of corporate parenting and the town centre strategy and these were re-established by Cabinet in June 2024.

- 4.2 On 11 March 2025 the Cabinet agreed to revise the terms of reference for the Town Centres Board and also agreed that it would not longer be treated as a Cabinet Advisory Group.
- 4.3 Cabinet Advisory groups have no decision-making powers, although officers may have delegated powers that can be exercised following consultation with the relevant Portfolio Holder and/or group, which may consist of both executive and non-executive Councillors. In some instances, they also include external representatives.
- 4.4 Under the constitution, the Chief Executive has delegated authority to make any in-year changes to the membership of the Cabinet Advisory Groups as necessary, in consultation with the Group Whips. This report proposes that to save on the requirement to annually re-establish at Cabinet, the terms of reference be agreed for the remainder of the electoral term and that any changes to the membership be agreed at Annual Council or by the Chief Executive, under his delegated authority, at any other time during the year.

## 5. Cabinet Advisory Groups

- 5.1 It is proposed to have one Cabinet Advisory Group - the Corporate Parenting Board.
- 5.2 Appendix 1 to the report sets out the proposed terms of reference and the proposed membership is set out in Appendix 2.
- 5.3 In addition to its establishment, the requirement to submit an annual report to Full Council in recognition of the important work, which is undertaken by this body, will continue.

## 6. Risk Management

- 6.1 There are no risk management implications arising from this report.

## 7 Climate change implications

- 7.1 There are no direct climate change implications arising from this report but the Climate Change Working Group assists in maintaining a focus towards the Council's climate change ambitions.

## 8. Financial and Legal Implications

- 8.1 There are no direct financial implications arising from this report.
- 8.2 The Local Government and Housing Act 1989 requirements concerning political proportionality do not apply to these Advisory Groups. It is a matter for Cabinet to establish and/or remove such groups as appropriate, as well as determine their size and composition.

## Lead officer contact

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## Appendices

Appendix 1 – Corporate Parenting Board Terms of Reference

Appendix 2 – Corporate Parenting Board Membership

## Background papers

None