

Work Programme
Children and Young People Overview and Scrutiny Committee 2025/2026
Policy framework documents – Youth Justice Plan

11 June 2025 (Housing Theme)

Item	Work Type	Responsible officer	Objectives
Housing Theme Medway's Children and Families placed in temporary accommodation in Medway Care leavers accommodation Children's commissioning QA processes of children's places and young inspectors	Theme	Interim Assistant Director of Children's Social Care and Assistant Director Culture and Community	
Medway Youth Council Annual Report	Annual Report	MYC	MYC Annual report – conference findings
Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2024/25	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 4 of 2023/24

7 August 2025 (Theme: Social Care)

Item	Work Type	Responsible officer	Objectives
Youth Justice Plan	Pre-decision scrutiny	Director of People	To scrutinise and comment on the draft Youth Justice Plan
Adoption Partnership South East, Regional Adoption Agency - Annual Report 2024/2025	Annual Report	Assistant Director Childrens Social Care	To scrutinise the annual information relating to the adoption service

Annual Fostering Report (2024 – 2025)	Annual Report	Assistant Director Childrens Social Care	To scrutinise the annual information relating to the fostering service
Council Plan Performance Monitoring and Risk Register Review Q1 2025/26	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 1 of 2024/25
Capital and Revenue Budget Monitoring – Round 1 2025/26	Budget monitoring	Chief finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 1 2024/25

2 October 2025 (Theme: Public Health)

Item	Work Type	Responsible officer	Objectives
Children's Social Care Complaints and Compliments Annual Report	Annual Report	Assistant Director, Children's Social Care	To scrutinise the annual information relating to Children's social care complaints.
Elective Home Education	Mini Review	Assistant Director Education and SEND	To review the findings of the mini review

2 December 2025 (Theme: Finance)

Item	Work Type	Responsible officer	Objectives
Draft Capital and Revenue Budgets 2025/26	Theme Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft budgets for 2025/26
Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2025/26	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
Capital and Revenue Budget Monitoring – Round 2 2025/26	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.
Medway Safeguarding Children Partnership Annual Report	Holding to Account	Assistant Director, Children's Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership

8 January 2026

Item	Work Type	Responsible officer	Objectives
Annual School Performance Report (Unvalidated Data)	Annual Report	AD, Education & SEND	To scrutinise the annual school's performance report for the academic year 2022/2023

5 March 2026 (Theme: PH Holding to Account)

Item	Work Type	Responsible officer	Objectives
Portfolio Holder for Education & Schools	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within her portfolio
Portfolio Holder for Children's Services (Lead Member) I include QA and IRO Service	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within his portfolio
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2025/26	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
Capital and Revenue Budget Monitoring – Round 3 2025/26	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.

To be determined:

Item	Work Type	Responsible officer	Objectives
<i>Early Help</i>	<i>Information Item</i>	<i>Assistant Director, Children's Social Care</i>	<i>To receive an update on progress of the service</i>

Future 2025/2026 dates: 7 August 2025, 2 October 2025, 2 December 2025, 8 January 2026, 5 March 2026.

Policy Framework Documents: Youth Justice Plan

CYP O&S Committee Work Completed in 2025/26:

9 January 2025

- Meeting Theme- Education: Annual Report on School Performance for the Academic Year 2023 to 2024
- Oasis Restore Secure School Update

- Children and Young People's Mental Health and Emotional Wellbeing Services across Medway
- Short Breaks Sufficiency Update

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

JUNE 2025

Item	Work type	Responsible officer/contact	Objectives
<i>Council Plan Monitoring and Risk Register Review Q4/End of Year 2024/25</i>	<i>Performance management</i>	<i>Director of People and Deputy Chief Executive</i>	<i>To scrutinise the latest monitoring position</i>
<i>Prosthetics Service</i>	<i>Scrutiny of External Organisations</i>	<i>NHS Kent & Medway ICB</i>	<i>To consider an update on the future of the Prosthetics Service.</i>
<i>Community Services transformation</i>	<i>Scrutiny of External Organisations</i>	<i>NHS Kent & Medway ICB</i>	<i>To consider an update on this project.</i> <i>(this was decided as an SV at the 7/8/24 meeting)</i>
<i>Waiting lists for care assessments</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on waiting lists for care assessments</i>
<i>Hospital discharges</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on hospital discharges from an adult social care perspective</i>
<i>Assistive technology</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To consider a report about assistive technology opportunities.</i>

AUGUST 2025

Item	Work type	Responsible officer/contact	Objectives
<i>Adult Safeguarding</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on safeguarding of vulnerable adults</i>
<i>Pharmaceutical Needs Assessment (PNA)</i>	<i>Pre-decision scrutiny</i>	<i>Director of Public Health</i>	<i>To scrutinise the draft PNA ahead of its sign off by the Health and Wellbeing Board</i>

OCTOBER 2025

Item	Work type	Responsible officer/contact	Objectives
<i>Mental Health Act (AMPS) Assessments</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on AMPS</i>
<i>Transitions</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on the transition for young people into adult social care</i>

DECEMBER 2025

Item	Work type	Responsible officer/contact	Objectives
<i>Commissioning of care providers</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on the commissioning of care providers</i>

JANUARY 2026

Item	Work type	Responsible officer/contact	Objectives
<i>Early help offer and carers</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise a report providing information on the offer of early support in adult social care, including for carers</i>

MARCH 2026

Item	Work type	Responsible officer/contact	Objectives
<i>Adult Social Care Improvement Plan progress</i>	<i>Information Item</i>	<i>Assistant Director, Adult Social Care</i>	<i>To scrutinise progress on the ASC Improvement Plan.</i>

Date to be confirmed

Item	Work type	Responsible officer/contact	Objectives
Primary Care Access	Information item	Director of Public Health	To receive a further update on progress in improving Primary Care access and the impact of the actions undertaken following the GP Access Task Group. (added at 20/8/24 meeting)

Item	Work type	Responsible officer/contact	Objectives
Integrated Care Strategy update	Information Item	Director of Public Health	To consider progress of the Integrated Care Strategy. (discussed at 16/1/25 meeting)
<i>Director of Public Health Annual Report</i>	<i>Information Item</i>	<i>Director of Public Health</i>	<i>To consider the Director of Public Health's Annual Report</i>

Work Programme

Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

NOTE: Portfolio Holder attendance for 2025/26 has yet to be agreed and inserted

12 June 2025 (Provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 4	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 4th quarter of 2024/25
Climate Change Action Plan	Pre-decision scrutiny	Assistant Director Culture and Community	To consider the action plan prior to consideration by Cabinet
Air Quality Action Plan 2025	Pre-decision scrutiny	Assistant Director Front Line Services and Deputy Director of Place	To consider the action plan prior to consideration by Cabinet
Attendance of the Portfolio Holder for Business Management	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio (Property, Bereavement and Registration)
Housing Allocations Policy	Pre-decision scrutiny	Assistant Director Culture and Community	To consider the Housing Allocations Policy prior to consideration by Cabinet
Southern Water	Members Item		

14 August 2025 (Provisional)

Item	Work type	Responsible officer	Objectives
Capital Budget Monitoring Round 1 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 1 2025/26
Revenue Budget Monitoring Round 1 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 1 2025/26

9 October 2025 (Provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2025/26 Quarter 1	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 1st quarter of 2025/26

11 December 2025 (Provisional)

Item	Work type	Responsible officer	Objectives
Draft Capital and Revenue Budget 2026/27	Council Performance and Budget Monitoring	Chief Operating Officer	To consider the Council's draft capital and revenue budgets for 2026/27
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Front Line Services and Deputy Director of Place	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring & Risk Register Review 2025/26 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2 nd quarter of 2025/26
Capital Budget Monitoring Round 2 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 2 2025/26
Revenue Budget Monitoring Round 2 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 2 2025/26

20 or 27 January 2026 (Provisional)

Item	Work type	Responsible officer	Objectives
Annual Review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services and Deputy Director of Place	To undertake an annual review of the highways contract
Infrastructure Funding Statement	Information Item	Assistant Director Culture and Community	To consider the Statement following approval by Cabinet

Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services and Deputy Director of Place	The annual review of waste contracts
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24 March 2026 (Provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2025/26 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3 rd quarter of 2025/26
Capital Budget Monitoring Round 3 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 3 2025/26
Revenue Budget Monitoring Round 3 2025/26	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 3 2025/26

DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services and Deputy Director of Place	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services and Deputy Director of Place/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 Date dependent upon the adoption of the Environment Bill
River Strategy	Pre-decision scrutiny	Assistant Director Regeneration	To undertake pre-decision scrutiny of the Strategy – Will be aligned with Medway Local Plan
Ultra-Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Assistant Director Front Line Services and Deputy Director of Place	To undertake pre-decision scrutiny of the Strategy
Medway Norse Operational Update	Information item	Chief Operating Officer	To review the performance of the Joint Venture from the perspective of the Council client

Safer, Healthier Streets – Proposed 11 School Streets Update	Information item	Assistant Director Front Line Services and Deputy Director of Place	To update the Committee on the progress of the Proposed 11 School Streets
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Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.