

Record of Cabinet decisions

Tuesday, 7 June 2011

3.00pm to 3.16pm

Date of publication: 8 June 2011

**Subject to call-in these decisions will be effective from 16 June 2011
The record of decisions are subject to approval at the next meeting of the Cabinet**

Present:	Councillor Rodney Chambers	Leader
	Councillor Alan Jarrett	Deputy Leader and Portfolio Holder for Finance
	Councillor David Brake	Portfolio Holder for Adult Services
	Councillor Jane Chitty	Portfolio Holder for Strategic Development and Economic Growth
	Councillor Phil Filmer	Portfolio Holder for Front Line Services
	Councillor Tom Mason	Portfolio Holder for Corporate Services
	Councillor Mike O'Brien	Portfolio Holder for Community Safety and Customer Contact
	Councillor Les Wicks	Portfolio Holder for Children's Services
	Councillor David Wildey	Portfolio Holder for Children's Social Care

In Attendance: Neil Davies, Chief Executive
Mick Hayward, Chief Finance Officer
Wayne Hemingway, Democratic Services Officer
Richard Hicks, Assistant Director, Customer First, Leisure, Culture, Democracy and Governance
Julie Keith, Head of Democratic Services
Andy McGrath, Assistant Director, Front Line Services
Chris McKenzie, Head of School Organisation and Student Services
Deborah Upton, Assistant Director, Housing and Corporate Services/Monitoring Officer

Apologies for absence

An apology was received from Councillor Howard Doe (Housing and Community Services).

Record of decisions

The record of the meeting held on 19 April 2011 was agreed and signed by the Leader as correct.

Declarations of interest

There were none.

Cabinet Advisory Groups

Background:

This report provided details of the various Cabinet Advisory Groups which required to be re-established on an annual basis. It was noted that the proposed Medway Regeneration, Community and Culture Advisory Group would replace the Chatham Board, Medway Regeneration Advisory Group and Strood Regeneration Advisory Group. In addition, the report provided details of the proposed Children and Adults Capital Programme Cabinet Advisory Group which would review, analyse and scrutinise progress on the Children and Adults Capital Programme.

Decision number: ***Decision:***

65/2011 **The Cabinet agreed the establishment of the Cabinet Advisory Groups with the terms of reference set out in the report and the appointment of Members to these bodies, as set out in appendix 1 to the report, for 2011/2012.**

Reasons:

The establishment of these groups will support the Cabinet in decision making and the development of policies.

Recruitment Freeze

Background:

This report presented information on vacancies that officers had requested approval to commence recruitment for, following the process agreed by Cabinet on 7 January 2003 (decision number 9/2003).

Appendix 1 to the report provided details of the posts, with a further post being circulated under separate cover.

Decision number: ***Decision:***

66/2011 **The Cabinet agreed to unfreeze the following posts, as detailed in Appendix 1 to the report to enable officers to commence the recruitment process:**

Business Support

- a) Administration Assistant (Complaints)**
- b) Housing Finance Assistant**

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c) Auditor

Children and Adults

d) Data Inputter

Regeneration, Community and Culture

e) URBACT II Project Assistant

f) Project Officer

g) Project Coordinator

h) Cleaning Operative Team Leader

Reasons:

The posts presented to Cabinet support the efficient running of the Council.

Disposal of 231/233 Beechings Way and Conversion of 89 Beechings Way Into a Flat

Background:

This report provided details of a proposal to declare two properties surplus (231 and 233 Beechings Way, Gillingham) and to provide capital funding to meet the costs of converting 89 Beechings Way, Gillingham, from office use to an affordable housing unit. The report set out the history of the properties and further information on the proposals.

Decision number: Decision:

67/2011 The Cabinet recommended to Full Council that it makes an addition to the capital programme of £45,000 to pay for the cost of conversion once planning consent has been obtained for the conversion of 89 Beechings Way into a flat.

68/2011 The Cabinet agreed to delegate authority to the Assistant Director of Housing and Corporate Services, in consultation with the Portfolio Holder for Finance, to declare surplus 231 and 233 Beechings Way, once 89 Beechings Way has been converted into a flat and then sell 231 and 233 Beechings Way at best consideration.

Reasons:

To reduce revenue costs, reuse a void property, realise capital receipts and gain investment in the Medway area, without a reduction in affordable housing.

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Gateway 3 Procurement Tender Process Review and Contract Award: All Faiths Children's Community School Building Project

Background:

This report sought permission to award a contract for a school building project, which would include additional teaching space and new hall, a new Children's Centre and combined reception area and provide safer vehicular access and additional parking for staff and parents.

It was noted that Cabinet had agreed to commence procurement (Gateway 1) on 15 February 2011 and the report gave details of the procurement process, the options available and an evaluation of the tender information. An exempt appendix set out details of the whole life costings for the contract, together with the detailed tender evaluation information.

It was noted that the Strategic Procurement Board had considered this report on 27 May 2011 and referred to it to Cabinet for approval.

The Cabinet accepted this as an urgent item to enable the necessary preparations to be undertaken prior to the commencement of the works on 25 July 2011.

Decision number: **Decision:**

69/2011 The Cabinet agreed to award the contract for the All Faiths' Children's Community School Building Project to King and Johnston.

Reasons:

The procurement will deliver the objectives outlined in the business case and summarised in section 4.1 of the report, to provide improved accommodation to enable the school offer a much improved teaching and learning environment to the children at the community school and Children's Centre.

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Leader of the Council

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Date

Wayne Hemingway/Anthony Law, Democratic Services Officers

Telephone: 01634 332509/332008
Email: democratic.services@medway.gov.uk