

Children and Young People Overview and Scrutiny Committee

6 March 2025

Capital Budget Monitoring - Round 3 2024/25

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Summary

This report presents the results of the third round of the Council's capital budget monitoring process for 2024/25. The Council's summary position is presented in section 4, with sections 5 and 6 providing the detail for the service areas within the remit of this Committee.

1. Recommendations

- 1.1. The Children and Young People Overview and Scrutiny Committee is asked to note the results of the third round of capital budget monitoring for 2024/25.
- 1.2. The Children and Young People Overview and Scrutiny Committee is asked to note that Cabinet recommended to Full Council the addition of £43,647 of capital budget to the Hoo Dining and Changing scheme. £14,672 is to be funded from s106 developer contributions (MC/17/0962) and the remainder is to be funded from unallocated Basic Need grant.
- 1.3. The Children and Young People Overview and Scrutiny Committee is asked to note that Cabinet recommended to Full Council the addition of £52,950 of capital budget to be allocated to the Maritime Academy Science Block scheme, funded by borrowing in advance of s106 developer contributions (MC/21/2225) which have not yet been received.
- 1.4. The Children and Young People Overview and Scrutiny Committee is asked to note that Cabinet recommended to Full Council the removal of £2.4million for the Sir Joseph Williamson's SEND scheme from the Capital Programme. The service will request a new capital addition once an alternative grammar provision has been identified.

2. Budget and policy framework

- 2.1. Cabinet is responsible for ensuring that capital expenditure remains within the budget approved by Council. Where required, the report will give details relating to additional schemes (capital additions) or movements in budgets between schemes (virements). On 17 October 2024, Council approved a series of changes to the Constitution, including to the budget virement limits. Capital virements of up to £1million can be approved by the Chief Executive and Directors, capital virements up to £2million can be approved by Cabinet with anything above that being reported to Full Council for decision.
- 2.2. The Chief Operating Officer has delegated authority to approve in year additions to the capital programme, in consultation with the Finance Portfolio Holder, subject to the following criteria:
 - funding coming from external sources, to be used for a specific purpose on a specific asset,
 - no financial contribution coming from the Council,
 - funding being ringfenced for specific purposes.
 - Any additions made under delegated authority are reported through the next budget monitoring report

3. Background

3.1. The approved capital programme for 2024/25 and beyond is £328.821million. Together with spend incurred on this programme in prior years, the total approved cost of these schemes in the approved programme is £602.752million. This report consolidates the third round of capital budget forecasts for 2024/25, based on returns submitted by individual budget managers. An analysis is provided below for each service area within the remit of this committee detailing both financial forecasts and providing an update as to the current progress of capital schemes, and any management action required to deal with either budgetary or progress issues. Where schemes are projected to complete later than the current financial year, a forecast of the anticipated spend profile is given.

4. Summary Capital Budget Position 2024/25

4.1. Table 1 below summarises the capital programme and Round 3 forecast position showing a projected underspend of £7.612million (£7.554million as at Round 2). Table 2 details how the approved programme will be funded.

Table 1: Round 3 Capital Monitoring Summary

Directorate	Total Approved Cost	Total Expenditure to 31/03/24	Remaining Budget	Forecast Spend 2024/25	Forecast Spend in Future Years	Forecast (Under)/ overspend
	£000	£000	£000	£000	£000	£000
Children and Adults (including Public Health)	54,659	19,802	34,857	15,165	17,336	(2,356)
Regeneration, Culture and Environment	444,142	218,243	225,899	61,719	158,924	(5,256)
Housing Revenue Account	101,201	33,566	67,636	11,802	55,834	0
Business Support Department	2,750	2,320	430	378	52	0
Total	602,752	273,931	328,821	89,063	232,145	(7,612)

Table 2: Funding the Capital Budget

Funding Source	Total	C&A	RCE	HRA	BSD
_	£000	£000	£000	£000	£000
Capital Grants	67,411	32,272	34,501	637	0
Developer Contributions	6,628	1,300	5,328	0	0
Capital Receipts	2,488	0	2,229	0	258
RTB Receipts	1,485	0	0	1,485	0
Revenue / Reserves	30,980	0	304	30,676	0
Prudential Borrowing	159,519	1,285	123,225	34,838	172
Borrowing in lieu of Capital Receipts	20,284	0	20,284	0	0
Borrowing in lieu of Future Business Rates	16,847	0	16,847	0	0
Borrowing in lieu of Future Rent	11,415	0	11,415	0	0
Borrowing in lieu of Future Section 106 Contributions	0	0	0	0	0
Borrowing in lieu of Future NHS Grant	11,764	0	11,764	0	0
Total	67,411	32,272	34,501	637	430

5. Children and Young People

5.1. The Children and Adults programme is forecast to underspend by £2.356million (£1.355million underspend forecast in Round 2) against the approved budget of £34.857million as set out below.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Basic Needs - Primary	6,046	3,451	2,595	2,108	487	0
Basic Needs - Secondary	15,862	2,539	13,323	6,217	7,150	44
School Condition Programme	6,915	6,407	508	508	0	0
Schools Devolved Capital	2,151	2,025	126	126	0	0
Basic Needs - SEND	21,878	5,150	16,728	6,091	8,237	(2,400)
Children's Social Care (Incl. Family Hubs and Start For Life)	1,807	229	1,577	115	1,462	0
Children and Adult Services Total	54,659	19,802	34,857	15,165	17,336	(2,356)

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Basic Needs - Primary	6,046	3,451	2,595	2,108	487	0

The purpose of the schemes within this area are to provide additional primary school places at Hundred of Hoo, St Nicholas Infants, Luton Primary and Pilgrim Schools. It also includes a range of schemes in settings across Medway funded from the Childcare Expansion Grant.

- Hundred of Hoo 1fe Primary Expansion (Remaining Budget £161,000), project to expand Hundred of Hoo primary to 2 Form Entry (FE). The main build was completed as expected in September 2023.
 Since Quarter Two monitoring additional budget of £24,574 has been added to this scheme, via the Chief Operating Officer's delegation, to fund the additional car park works.
- St Nicholas Infants (Remaining Budget £1.430million), project to expand St Nicholas Infants School. Works were completed over the autumn as expected. This scheme is now complete.
- Greenvale Infant to Primary (Remaining Budget £23,000), this scheme will refurbish and make
 alterations to convert the school from an Infant to a Primary school. This is a new scheme for Round
 Three, added by Council on 17 October 2024. The main works have been completed; however the
 service anticipates that the scheme will continue into the next financial year to acquire furniture and
 complete fixtures and fittings.
- Luton Primary (Remaining Budget £395,000), project to provide a new standalone nursery building to replace the current one which is no longer fit for purpose. The designs for the project are now complete, and pending Procurement Board approval the service anticipates awarding the contract and works commencing in Spring 2025.
- Childcare Expansion Grant (Remaining Budget £564,000), scheme to provide, expand and improve wraparound childcare provision in primary schools and to expand Early Years childcare provision.
 Schools and settings have been asked to bid for funding and once agreed, they will invoice for completed works. Most settings have claimed funding for this financial year, however some of the

- projects will now continue into 2025/26 due to delays in work on site commencing at some of the settings.
- Pilgrim School Play Equipment (Remaining Budget £21,000), to replace play equipment at the school that was removed for the installation of temporary accommodation. The service expects contractors to commence work early in 2025 with completion currently expected this financial year.

Funding - the above schemes are funded by way of a mixture of Section 106 Developer Contributions and Capital Grants.

Budgetary Forecast - schemes within this area are anticipated to spend within the allocated budget.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Basic Needs - Secondary	15,862	2,539	13,323	6,217	7,150	44

The purpose of the schemes within this area are to provide additional secondary school places at Robert Napier School, Hoo Academy, Greenacre, Maritime and Leigh Academies, The Howard School, Waterfront UTC, and Chatham, Holcombe and Fort Pitt Grammar Schools

- Hoo Academy Dining and Changing Rooms (Remaining Budget £158,000), the scheme to provide additional dining and changing room facilities to enable the school to admit additional pupils, both recent and immediate future, to be catered for. This scheme is now largely complete. However the discovery of an underground cable resulted in some additional works being required, for which the service will request additional budget of £43,647 from Cabinet and Full Council via this round of monitoring. It is proposed that this will be funded via Section 106 Developer Contributions and unallocated Basic Need grant.
- Hoo Academy 6th Form (Remaining Budget £3.283million), project to provide additional classrooms, specialist rooms and changing facilities to enable the 1FE expansion at the school. This scheme is being delivered by the school via a Legal Agreement with Medway Council. However, due to increasing demand created by new housing in the area, the scope of the project has been increased. It will now facilitate a permanent 1FE expansion, and so will need further funding. Since Round Two, £798,705 of additional budget has been added to this scheme as agreed by Council on 17 October 2024. Works have now commenced with completion expected by September 2025.
- Greenacre Academy Science Block (Remaining Budget £3.794million), project to provide a new science block at the school, which will enable a 1FE expansion at by reconfiguration and refurbishment of the current science areas which are no longer fit for purpose. Contractors are now on site and expected to complete in the summer of 2025.
- Chatham Grammar Co-Education (Remaining Budget £897,000), project to adapt current facilities at the school to accommodate co-education. This scheme has been delayed due to delays in a decision from the Department for education (DfE). The service still anticipates this scheme will be delayed into 2025/26. The procurement process has now commenced.
- Holcombe Grammar Co-Education (Remaining Budget £897,000), project to adapt current facilities at the school to accommodate co-education. This scheme has been delayed due to delays in a decision from DfE. The service still anticipates this scheme will be delayed into 2025/26. The procurement process has now commenced.
- Fort Pitt Grammar Co-Education (Remaining Budget £829,000), project to adapt current facilities at the school to accommodate co-education. This scheme has been delayed due to delays in a decision from DfE. The service still anticipates this scheme will be delayed into 2025/26. The procurement process has now commenced.
- Maritime Academy Science Block (Remaining Budget £134,000), project to provide one year of temp capacity at the Twydall site for a science laboratory and a Design and Technology room. We have appointed Portakabin and temporaries were on site as planned in August. The work to remove the temporary buildings completed as expected over the summer and the scheme is now complete with only the last few invoices still outstanding. Some additional works are required on the fire access and landscaping, for which an additional budget of £52,950 is required. It is proposed that this is funded

- by borrowing in advance of Section 106 Developer Contribution (MC/21/2225) which has not yet been received.
- Robert Napier Extension (Remaining Budget £2.940million), a project to expand Robert Napier secondary school by 1 FE to Published Admissions Number (PAN) to 210 from the current 180. The project is at the design stage and expenditure expected to be shared over this and next financial year. This project has been slightly delayed due to complications with the Legal Agreement and due to the demolition of the science block being undertaken by the school. This scheme is still at design phase. Anticipated commencement has moved from Autumn 2024 to January 2025 due to ongoing delays with the Legal Agreement, with completion now expected in Autumn 2025.
- Leigh Academy Canopy (Remaining Budget £325,000), project to provide additional dining facilities to cater for higher pupil numbers due to bulge classes. Works began as expected over the summer and completion is still anticipated in Spring 2025.
- Howard School Bulge Class (Remaining Budget £36,000), scheme to enable a bulge class at the school for September 2024, including the construction of an external dining canopy. This project completed as expected in September, the service is awaiting the final invoices for works.
- Waterfront UTC Bulge Class (Remaining Budget £31,000), scheme to enable a bulge class at the school by reconfiguring some areas of the school. The project completed as expected in September and the service awaits the final invoices for works.

Funding - the above schemes are funded by way of a mixture of Section 106 Developer Contributions and Capital Grant.

Budgetary Forecast - schemes within this area are forecasting to overspend by £97,000 on the Hoo Dining/Changing and Maritime Academy schemes, which is partially offset by a projected underspend of £53,000 on the Leigh Academy scheme.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Condition Programme	6,915	6,407	508	508	0	0

The condition programme is a combination of planned and reactive works within Medway schools funded by an annual capital grant allocation from the Department for Education. Types of works undertaken include those for Boilers/Heating, Roofing, Electrical, Water Management, Fire Risk and Security.

- Condition Programme Unallocated (Remaining Budget £0), this is a holding code for the condition programme until projects are identified and funding re-allocated.
- Condition Programme Boilers (Remaining Budget £0), the budget will be fully utilised with planned boiler and heating works. Any additional spend on school heating will be funded from elsewhere within the suite of condition programme projects. Planned works for this financial year included boiler works at Hempstead at a cost of £15,000 to be funded from an anticipated underspend in the fire risk programme. However, upon further investigation the boiler may now not need repair and other associated works may need to be carried out instead.
- Condition Programme Roofing (Remaining Budget £300,000), works scheduled for this financial year include roofing works at Swingate, Crest and Hempstead schools. The work at Hempstead is now complete, phase 1 of the work at Swingate is complete with some minor works still ongoing. Works at Crest are out to tender and are being forecast for this year however it is possible that they could continue into 2025/26.
- Condition Programme Electrical (Remaining Budget £0), this is for projects within the condition
 programme to ensure electrical safety and compliance. There are no planned works for this financial
 year.
- Condition Programme Water Management (Remaining Budget £0), this project within the condition
 programme relates to safe water management and drainage issues. There were no scheduled works
 this year, however some unplanned works were carried out at Crest to maintain their water supply.
 This will be funded from the forecast underspend on Fire Risk Management.
- Condition Programme Fire Risk (Remaining Budget £208,000), projects at various schools within
 the condition programme to ensure compliance with fire regulations. Fire risk assessments are being
 conducted at a number of schools this financial year. The cost of these surveys, and any works
 identified by them will be met from this budget. It is anticipated that these projects will deliver a small
 underspend which will be used to fund projects within the Boilers, Water Management and Security
 schemes as they do not currently have an allocated budget.
- Condition Programme Other (Remaining Budget £0), projects at various schools within the condition programme which fall outside of the general elements of the condition programme. This includes windows and doors, ground works, flooring, etc.
- Condition Programme Security (Remaining Budget £0), projects at maintained schools to ensure
 they are safe and secure. Projects include fencing, alarms, and Closed Circuit Television (CCTV) etc.
 Scheduled works for this financial year include fencing works at Crest Infants School which will be
 funded from a projected underspend in the Fire Risk Programme. These works are planned for midFebruary 2025.

Funding - the above schemes are funded by way of an annual DfE Government Grant. **Budgetary Forecast** - it is estimated that the schemes will be completed within the allocated budget.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Schools Devolved Capital	2,151	2,025	126	126	0	0

This scheme accounts for Schools own capital funds provided by the Department for Education, via the Education and Skills Funding Agency, which are used to address their own priorities to improve educational standards and enhance the environment for teaching and learning.

• Schools set and retain their own capital budgets and report and monitor their expenditure against their approved budget three times a year.

Funding: the above schemes are funded by way of Government Grants.

Budgetary Forecast: it is estimated that the schemes within the individual schools will be completed within the allocated funding.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Basic Needs - Special Educational Needs and Disabilities (SEND)	21,878	5,150	16,728	6,091	8,237	(2,400)

The purpose of the schemes within this area is to provide additional SEND school places within Medway including Strood, Leigh, Delce and Victory Academies, Rivermead, Sir Joseph Williamson's, Inspire, Dane Court and Pre-Beeches at the Rowan.

- High Needs Special Places Provision (Remaining Budget £535,000), scheme to provide additional special school places within Medway. The remainder of the budget relates to our contribution to the free school on the former Cornwallis site. This is not now expected until 2026/27.
- Strood Academy SEND Block (Remaining Budget £171,000), project to provide resourced provision for 25-30 secondary aged Autism Spectrum Disorder (ASD) pupils. Works were completed as expected in November 2023. The service awaits the final invoices, expected this financial year.
- Victory Academy SEND Block (Remaining Budget £5.162million), project to provide resourced provision for 25-30 secondary aged Social, Emotional and Mental Health Needs (SEMH) pupils. The project is now underway. The service had previously expected work to complete this financial year however there have delays caused by realigning fencing and pipework which has resulted in completion now being expected early in 2025/26.
- Rivermead at Stoke Refurbishment (Remaining Budget £3.466million), project to refurb and adapt the
 former Stoke primary site, to be suitable for secondary aged ASD pupils. This is an expansion onto a
 satellite site for Rivermead. Contractors were expected on site in Spring 2024 with completion by
 Autumn 2024 however there have been delays due to planning restrictions and is now not expected to
 complete until September 2025. Pending Procurement Board approval the service is anticipating
 awarding the contract and works commencing in the spring of 2025.
- Sir Joseph Williamson's (SJW) SEND (Remaining Budget £2.4million), project to provide resourced provision at the school to meet the needs of high functioning ASD pupils. This project has been delayed due to addressing some concerns raised by the school. The school has now withdrawn from the process. The service requests that this scheme be removed from the Capital Programme. Once an alternative grammar has been identified the service will request a new capital addition from Council.
- Inspire Special School (Remaining Budget £272,000), project to provide temporary accommodation at the school in advance of the delayed DfE led project. Temporary accommodation will provide for up to 40 additional secondary SEMH pupils. The project is now complete on site.
- Leigh Academy (Remaining Budget £2.3million), project to provide additional capacity for 25-30 pupils at the school within a resourced provision for secondary aged pupils with Moderate Learning Difficulties (MLD). Delays due to discussions around funding arrangements have now moved forward. The project is now under design and planning. Start on site is expected in early 2025, with completion anticipated by Autumn 2025.

- Dane Court SEND (Remaining Budget £1.508million), project to make a small expansion to
 Danecourt Special school to provide capacity for an additional 20 pupils. The project is at the design
 stage. Since Round Two, an additional £200,000 budget for this scheme was agreed by Council on 17
 October 2024 to fund cost increases since the original budget was approved.
- Pre-Beeches at the Rowans SEND (Remaining Budget £913,000), project to install temporary
 accommodation at the Rowans in advance of the Beeches project which is led by the DfE and
 delayed due to escalating costs. Phase one of the project is now fully complete. The main building
 provision has been finished and work will now continue of the extension to the kitchen and security
 fencing. The service anticipates completion in the Summer of 2025, however the annual rental for the
 accommodation will continue into 2027.

Funding - the above schemes are funded by Government Grants (HN Special Places Provision [part], Victory Academy, Rivermead at Stoke, Sir Joseph Williamson's, Inspire, Leigh Academy, Dane Court, and Pre-Beeches at the Rowans) with the remainder funded by prudential borrowing (HN Special Places Provision [part] and Strood Academy SEND Block).

Budgetary Forecast – Schemes are forecasting to underspend by £2.4million as a result of the Sir Joseph Williamson's scheme now no longer proceeding. The service requests that this scheme be removed from the Capital Programme.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Children's Social Care (Incl. Family Hubs and Start For Life)	1,807	229	1,577	115	1,462	0

The purpose of this scheme is to facilitate the creation of an assessment centre to reduce placement costs and provide support for children returning home.

- Children's Assessment Unit (Remaining Budget £380,000), this scheme is for the creation of an assessment centre to reduce placement costs and provide support for children returning home. Since Round Two monitoring, £1.150million has been removed from the budget for this scheme, and £200,000 of this has been transferred via virement to a new Aut Even Redevelopment scheme. The remaining budget will be spent on necessary works to Eden House and renovations to The Cabin.
- Aut Even Redevelopment (Remaining Budget £1.113million), this scheme is to redevelop the Aut Even site as a specialist state of the art 5 bedroom home for young people with learning disabilities, autism and neurodiversity. This is a new scheme for Round Three, funded primarily via the DFE Regional Care Co-operative grant, with an additional £200,000 of prudential borrowing transferred from the Children's Assessment Unit scheme. The service anticipates appointing architects over the winter, with most of the works taking place in 2025/26.
- Family Hubs and Start for Life (Remaining Budget £84,000), project to implement accessibility improvements and internal works to a number of existing family hubs to support the Start for Life Programme. The works at Strood, Wayfield, Chatham and Gillingham hubs are now complete, with only some groundwork and some final equipment and resource ordering still outstanding.

Funding - the above schemes are funded by prudential borrowing (Children's Assessment Unit and Aut Even Redevelopment [part]) and capital grant (Aut Even Redevelopment [part] and Family Hubs and Start for Life).

Budgetary Forecast - - it is estimated that the above schemes will deliver within the allocated budget.

	Total Approved Cost £000	Total Exp to 31/03/24 £000	Remaining Budget £000	Forecast Spend 2024/25 £000	Forecast Spend in Future Years £000	Total Scheme Variance £000
Adult Social Care	190	106	84	84	0	0

The scheme in this area is to implement accessibility improvements and internal works to several existing family hubs to support the Start for Life Programme.

• Family Hubs and Start for Life (Remaining Budget £84,000), project to implement accessibility improvements and internal works to a number of existing family hubs to support the Start for Life Programme. The works at Strood, Wayfield, Chatham and Gillingham hubs are now complete, with only some groundwork and some final equipment and resource ordering still outstanding.

Funding: the above schemes are funded by government grant.

Budgetary Forecast: it is estimated that the above scheme will fully expend the allocated budget.

6. Section 106 Developer Contributions

6.1. The table below details the projected call on section 106 contributions to fund the forecast expenditure.

	Current Budget £000s	Forecast Spend 2024/25 £000s	Forecast Spend in Future Years £000s	Forecast Under/(over) spend £000s
Capital Reserve Developer Contributions				
S106 Education Capital	1,300	1,245	13	(42)
Developer Contributions from Capital Reserves	1,300	1,245	13	(42)

7. Changes Since Round 2 Budget Monitoring

7.1. The following additions have been made since the Round 2 monitoring 2024/25 was presented to Cabinet on 19 November 2024 and have formed part of the Round 3 monitoring:

Directorate	Scheme	Approved Budget Addition £000s	Funding	Approval
Children & Adults	Hoo Primary	25	Capital Grant	Chief Operating Officer/Finance Portfolio Holder 22/11/24
Children & Adults	Hoo Dining/Changing	66	Capital Grant	Chief Operating Officer/Finance Portfolio Holder 22/11/24

8. Conclusion

8.1. The third round of Capital Budget Monitoring for 2024/25 forecasts a projected underspend of £2.356million (£1.355million as at Round 2) against the approved budget relating to capital schemes within the remit of this Committee.

9. Risk Management

Risk	Description		Action to avoid or mitigate risk	Risk rating
Capital receipts	A significant proportion of the Capital Programme is funded from capital receipts; if the Council does not achieve the required receipts, some elements of the programme may either need to be curtailed or refinanced.		Close monitoring of the programmes anticipated to deliver capital receipts, and careful management of the delivery of those schemes funded from receipts.	BII
The Council overspends against the agreed budget.	Overspends would need to be funded from other sources; the Council's limited reserves or further borrowing, at further revenue cost.		The capital monitoring process is designed to identify and facilitate management action to mitigate the risk of overspending against the agreed budget.	BIII
Deliverability of the Capital Programme	Macro-economic conditions, largely but not wholly resulting from the external factors, have affected the cost and availability of both materials and labour.		Close monitoring of the programme and careful management of the delivery are supported by scrutiny from senior officers and Members.	BIII
Likelihood		Impact:		
A Very likely		I Catastrophic		
B Likely		II Major		
C Unlikely		III Moderate		
D Rare		IV Minor		

10. Financial implications

10.1. The financial implications are set out in the body of the report.

11. Legal implications

11.1. There are no direct legal implications to this report.

Lead officer contact

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Appendices

None

Background papers

None