



**MEDWAY COUNCIL**

Licensing Authority, Gun Wharf, Dock Road, Chatham, Kent ME4 4TR

**Premises Licence**

Premises Licence Number

**Medway/16/00864/PREM**

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description <b>Kent Quick Mart 35 Knights Road</b>			
Post town	<b>Rochester Kent</b>	Post code	<b>ME3 9DT</b>
Telephone number	<b>Not Known</b>		
Where the licence is time limited the dates: <b>Not Applicable</b>			
Licensable Activities authorised by the licence <b>Sale of Retail of Alcohol.</b>			
The times the licence authorises the carrying out of licensable activities <b>Monday to Sunday 06:00 to 24:00.</b>			
The opening hours of the premises <b>Monday to Sunday 06:00 to 24:00.</b> <b>The premises may open outside authorised hours for non-licensable activities subject to planning or other legislation.</b>			
Where the licence authorises supplies of alcohol whether these are on and/or off supplies <b>Off Supplies</b>			

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence <b>Mrs Kavitha Sivothyayan, 128 Heath Road, Dartford, Kent DA1 3NY</b>
Registered number of holder, for example company number, charity number (where applicable) <b>N/A</b>

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol <b>Mrs Kavitha Sivothyayan</b>
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Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol
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**Signed on behalf of the issuing licensing authority**

**Mr Bhupinder Gill  
Assistant Director  
Legal and Governance**

Annex 1 – Mandatory Conditions

**Condition 1**

**No supply of alcohol maybe made under this licence:-**

- (a) At a time when there is no designated premises supervisor in respect of it or**
- (b) At a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.**

**Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.**

**Condition 2**

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol**
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.**
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either**
  - (a) a holographic mark, or**
  - (b) an ultraviolet feature**

**Condition 3**

- (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.**
- (2) For the purpose of the condition set out in paragraph 1:-**
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);**
  - (b) “permitted price” is the price found by applying the formula:-  $P = D + (D \times V)$  where:-**
    - (i) P is the permitted price,**
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and**
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;**
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence:-**
    - (i) the holder of the premises licence**
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or**
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;**
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and**
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(7)**
- (3) Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.**

- (4) (1) **Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph (2) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.**
- (2) **The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.**

Annex 2 – Conditions consistent with the Operating Schedule

**Condition 4**

**A CCTV recording system shall be installed that is compliant with, and capable of, capturing an image of evidential standard. All CCTV recordings shall be maintained for a minimum of thirty-one (31) days with date & time stamping. Cameras shall be installed so as to cover both internal and external areas of the premises. At least one camera shall cover ingress/egress points at least one other camera shall cover the alcohol display area. Notices shall be displayed advising that CCTV is in operation.**

**Staff shall be fully trained in the operation of the CCTV system and there shall be at least one member of staff on duty during trading hours who is able to provide copies of CCTV recordings to the Police and authorised officers of the Local Authority. Such copies shall, in any event, be provided within three (3) days. When CCTV is not operating, no supply of alcohol shall be made on the premises. If a fault develops with the CCTV system, duration and nature shall be recorded in a log to be made available for inspection by Police and authorised officers of the Licensing Authority upon demand.**

**Condition 5**

**All staff shall be instructed to record in an incident book/register all incidents of crime and disorder occurring at the premises, and details of any occasion when the police are called. These records shall include the time and date of any incident and the identities of staff members involved. The incident book/register shall be made available for inspection by Police and authorised officers of the Licensing Authority upon demand.**

**Condition 6**

**Alcohol shall not be sold in an open container or consumed in the licensed premises.**

**Condition 7**

**The area immediately outside the premises shall be monitored to ensure that any litter generated by the premises and/or its customers is regularly cleared.**

**Condition 8**

**The premises licence holder shall take all reasonable steps to ensure that any persons loitering outside the premises disperse quickly and do not congregate.**

**Condition 9**

**The "Challenge 25"/"Think 25" proof of age scheme shall be operated at the premises. All customers who appear under the age of 25 shall be operated at the premises. All customers who appear under the age of 25 will be challenged to prove that they are over 18 when attempting to purchase alcohol. Acceptable forms of ID include a photo driving licence, passport, or Home**

**The following posters shall be displayed conspicuously on the premises in customer facing areas:**

- a. **"Think 25" or similar poster to advise potential purchasers that suitable proof of age will be required for all purchasers who appear to be under 25.**

**Officer approved identity card bearing the holographic 'PASS' mark. If the person seeking alcohol is unable to produce an acceptable form of identification, no sale or supply of alcohol shall be made to or for that person.**

**Condition 10**

**All staff shall be trained in the law about the sale of alcohol. Such training will include challenging every individual who appears to be under 25 years of age and to refuse service where individual cannot produce acceptable means of identification, acceptable forms of ID and using the refusal register. Such training (including any refresher training) will be logged and provided not less than every six months. The training log will be made available for inspection by Police and authorised persons.**

**A refusals log must be kept at the premises and made immediately available on request to the police or an authorised person. The refusals log shall be inspected on a monthly bases by the DPS and noted in the log, and a record made in the log of any actions that appear to be needed to protect young people from harm. The log must record all refused sales of alcohol and include the following:**

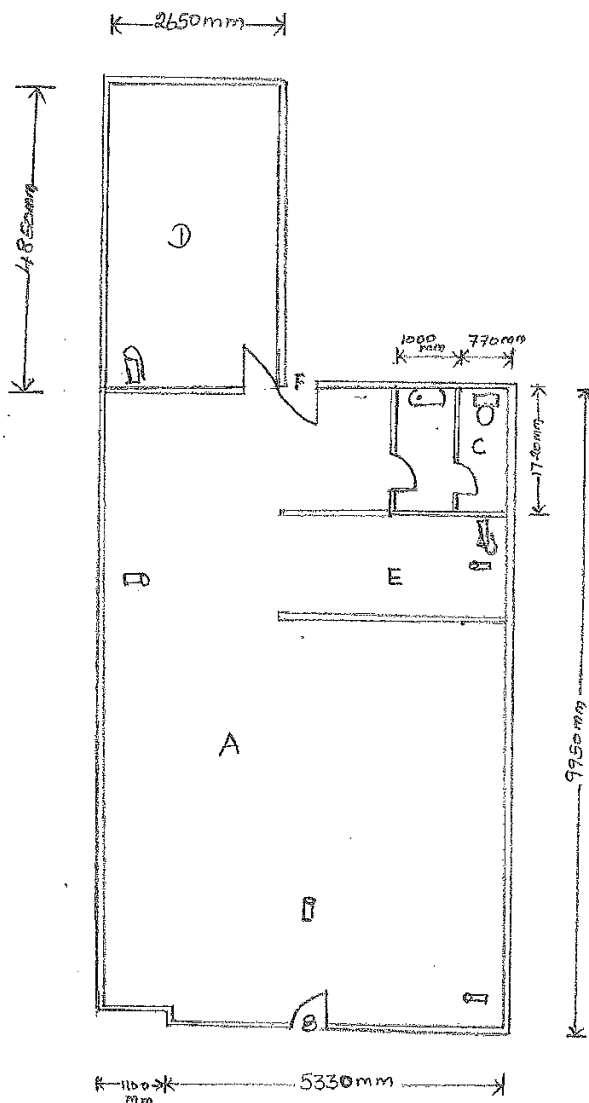
- (iv)the identity of the member of staff who refused the sale;**
- (v) the date and time of the refusal;**
- (vi)the alcohol requested and reason for refusal;**
- (vii)description of the person refused alcohol.**

Annex 3 – Conditions attached after a hearing by the licensing authority

None



Annex 4 – Plans



SCALE 1:100  
KENT QUICK MART

35 KNIGHTS ROAD

HOO

ROCHESTER

MEDWAY

KENT

ME3 9DT

A:- SHOP FLOOR

B:- MAIN ENTRANCE

C:- TOILET

D:- STORE ROOM.

E:- SALES COUNTER AREA

F:- FIRE EXIT

B:- CCTV CAMERA.

F:- FIRE EXTINGUISHERS