

Medway Council
Meeting of Cabinet Sub Committee (Kyndi Ltd Shareholder Board)

Thursday, 14 November 2024

6.05pm to 6.43pm

Record of the meeting

Subject to approval as an accurate record at the next meeting of this committee

Present: Councillors: Murray (Chairperson), Curry and Paterson

Substitutes: None

In Attendance: Ros Adby, Non-Executive Director, Kyndi Ltd
Caroline Beaumont, Chief Finance Officer, Kyndi Ltd
Jackie Brown, Assistant Director Adult Social Care
Clare Burgess, Chief Executive Officer, Kyndi
Steven Hughes, Non-Executive Director, Kyndi Ltd
Robert Kennedy, Head of Operations
Peter Little, Incoming Chair of the Board, Kyndi Ltd
Jon Pitt, Democratic Services Officer
Anna Simmonds, Non-Executive Director, Kyndi Ltd
Ashley West, Outgoing Chair of the Board, Kyndi Ltd

1 Chairperson's Announcements

The outgoing Chair of the Kyndi Board, Ashley West, was thanked for his work and guidance in the transformation of Kyndi. Thanks were also given to outgoing Board Member, Steven Hughes.

The incoming Chair of the Kyndi Board, Peter Little and new Board Members, Ros Adby and Anna Simmonds were welcomed to their roles.

2 Apologies for absence

No apologies had been received from Sub-Committee Members.

It was noted that apologies had been received from Medway Council's Chief Operating Officer, Phil Watts.

3 Record of Decisions

The record of the meeting held on 26 September 2024 was agreed by the Sub-Committee and signed by the Chairperson as correct.

4 Declarations of Disclosable Pecuniary Interests and Other Significant Interests

Disclosable pecuniary interests

There were none.

Other significant interests (OSIs)

There were none.

Other interests

Councillor Curry declared an interest in relation to agenda item No. 4 (Progress of Business Plan and KPIs). This related to Foord Almshouses mentioned within the exempt appendix to the report as his wife is a Trustee of the Richard Watts Charity. Councillor Curry remained in the room during discussion and determination of the item.

It was also noted that Peter Little was the Chair of Southern Care, with his term due to end on 31 March 2025.

5 Exclusion of the Press and Public

The Sub-Committee agreed that the press and public be excluded from the meeting during the consideration of the exempt material relating to agenda items 4, 5 and 6 because consideration of these matters in public would disclose information falling within one or more categories of exempt information contained in Schedule 12A of the Local Government Act 1972 as specified in agenda item 7 and, in all the circumstances of the case, the Sub-Committee considered that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

6 Progress of Business Plan and KPIs

Background:

This report presented an overview of the progress made against the approved Kyndi Business Plan, as well as Key Performance Indicator (KPI) targets.

Key milestones during Quarter 2 2024/25 included Lilli installations, which support vulnerable people to live independently at home, had surpassed initial projections; the launch of the Virtual House, which had seen in the region of 5000 plus hits on the site leading to interest and partnership conversations being generated with other local authorities and; CCTV monitoring, new proposals for which were in the pipeline for Quarter 4.

Exempt Appendices to the report set out the Quarter 2 monitoring report and a case study.

***Decision
number:***

Decision:

The Sub-Committee noted the progress updates provided.

Reasons:

In order for the company to fulfil its purpose, the Shareholder should monitor progress of its objectives against the Business Plan.

7 Financial Monitoring Q2 2024/25

Background:

This report set out the 2024/2025 Quarter 2 financial monitoring for Kyndi Ltd under new governance arrangements that had been established earlier in the year.

The Strategic Plan for the company had been approved at the Shareholder Sub-Committee meeting held on 11 June 2024. This included financial projections for the three years 2024/25, 2025/26 and 2026/27, against which financial performance would be monitored.

An Exempt Appendix to the report set out details of company's Q2 financial performance.

***Decision
number:***

Decision:

The Sub-Committee noted the contents of the report and its Exempt Appendix.

Reasons:

In order to fulfil its role as shareholder, on behalf of the Council, the Sub-Committee must be apprised of the financial performance of the company.

8 Review of the Company's Risk Register

Background:

This report set out the Strategic Risk Register for Kyndi Ltd. This had been prepared by the company in a format that allows risks to be ranked and prioritised.

The Risk Register which was regularly reviewed by the Board, was comprehensive, including those where mitigating action had been completed

Cabinet Sub Committee (Kyndi Ltd Shareholder Board), 14 November 2024

and those being managed under 'business as usual', in addition to those which required further management action.

Significant work had been undertaken to mitigate those risks categorised as 'high' in previous reports, however a new risk had escalated in relation to the workforce.

An Exempt Appendix to the report set out the Kyndi Ltd Strategic Risk Register.

***Decision
number:***

Decision:

The Sub-Committee noted the contents of the report and its Exempt appendix.

Reasons:

In order to fulfil its role as shareholder, on behalf of the Council, the sub-committee must be regularly updated regarding the risks affecting the company and its activity and the action being undertaken to manage those risks.

Chairperson

Date:

Jon Pitt - Democratic Services Officer

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