

## Application to vary a premises licence to be granted under the Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Jamie Clark**

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises licence number **22/01218/MLPL01**

## Part 1 – Premises details

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> 89-93 HIGH STREET GILLINGHAM Kent ME8 7HS			
<b>Post town</b>	<input type="text"/>	<b>Postcode</b>	<input type="text"/>
<b>Telephone number at premises (if any)</b>	<input type="text"/>		
<b>Non-domestic rateable value of premises</b>	£36000		

## Part 2 – Applicant details

<b>Daytime contact telephone number</b>	<input type="text"/>	<input type="text"/>
<b>E-mail address (optional)</b>	<input type="text"/>	

Current postal address if different from premises address

89-93 High Street

Post town

Rainham

Postcode

ME8 7HS

**Part 3 – Variation**

Do you want the proposed variation to have effect as soon as possible?

Yes  No

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the

Yes  No introduction of the late night levy? (Please see guidance note 1)

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

Changing in floor plan - we have taken out a wall upstairs

Small extension to license area to take in one of the front entrances

Removal of condition 11

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

**Part 4 – Operating schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment** (please read guidance note 3)

**Please  
tick all  
that  
apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- anything of a similar description to that falling within (e), (f) or (g) h  
(if ticking yes, fill in box H)

**X**

**X**

**Provision of late night refreshment** (if ticking yes, fill in box I)

**X**

**Supply of alcohol** (if ticking yes, fill in box J)

**X**

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)	
Tue			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 6)	
Wed			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)	
Thur				
Fri				
Sat				
Sun				

**B**

<b>Films</b> Standard days and timings (please read guidance note 8)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)	
Tue	<input type="checkbox"/>			
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 6)	
Thur	<input type="checkbox"/>			
Fri	<input type="checkbox"/>		<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)	
Sat				
Sun		<input type="checkbox"/>		

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			<b><u>Please give further details</u></b> (please read guidance note 5)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 6)
Tue	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>	<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)
Thur	<input type="text"/>	<input type="text"/>	
Fri	<input type="text"/>		
Sat	<input type="text"/>	<input type="text"/>	
Sun	<input type="text"/>	<input type="text"/>	

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon		<input type="checkbox"/>	<u>Please give further details here</u> (please read guidance note 5)		
Tue	<input type="checkbox"/>				
Wed	<input type="checkbox"/>	<input type="checkbox"/>	<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	<input type="checkbox"/>		<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	<input type="checkbox"/>	<input type="checkbox"/>			
Sun	<input type="checkbox"/>	<input type="checkbox"/>			

E





**F**

<b>Live music</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<b>X</b>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	09:00	23:00	<b><u>Please give further details here</u></b> (please read guidance note 5)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Tue	09:00	23:00	With prior notice to the licensing authority and police we would like to open for all licensable activities when England's national sports teams are playing in competition outside the UK time zone. The events we would like to include are football and rugby.		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Wed	09:00	23:00	<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 6)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Thur	09:00	23:00			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	09:00	01:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Sat	09:00	01:00	New Years' Eve 09:00hrs - 03:00hrs and Bank holidays 09:00hrs - 01:00hrs Super Bowl event 09:00hrs - 04:00hrs		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Sun	09:00	23:00			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<b>X</b>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	09:00	23:00	<b><u>Please give further details here</u></b> (please read guidance note 5)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	With prior notice to the licensing authority and police we would like to open for		

**G**

Tue	09:00 ----- 23:00		all licensable activities when England's national sports teams are playing in competition outside the UK time zone. The events we would like to include are football and rugby.
Wed	09:00 ----- 23:00		
Thur	09:00 ----- 23:00		
Fri	09:00 ----- 01:00		<p><b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 6)</p> <p><b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)</p> <p>New Years' Eve 09:00hrs - 03:00hrs and Bank holidays 09:00hrs - 01:00hrs Super Bowl event 09:00hrs - 04:00hrs</p>
Sat	09:00 ----- 01:00		
Sun	09:00 ----- 23:00		

<p><b>Performances of dance</b> Standard days and timings (please read guidance note 8)</p>			<p><b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)</p>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<p><b><u>Please give further details here</u></b> (please read guidance note 5)</p>		
Mon	<input type="text"/>				
Tue	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>			
			<p><b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 6)</p>		

**H**

Thur	<input type="text"/>	<input type="text"/>	
Fri	<input type="text"/>	<input type="text"/>	<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)
Sat	<input type="text"/>	<input type="text"/>	
Sun	<input type="text"/>	<input type="text"/>	

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b>                  Standard days and timings                  (please read guidance note 8)</p>			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	<input type="text"/>	<input type="text"/>	<p><b><u>Please give further details here</u></b> (please read guidance note 5)</p>		
Wed	<input type="text"/>		<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 6)</p>		
Thur	<input type="text"/>	<input type="text"/>	<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)</p>		
Fri	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			

J

Sun	<input type="text"/>	<input type="text"/>

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)	<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
		Outdoors	<input type="checkbox"/>
		Both	<input type="checkbox"/>

Day	Start	Finish	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<b><u>Please give further details here (please read guidance note 5)</u></b>  With prior notice to the licensing authority and police we would like to open for all licensable activities when England's national sports teams are playing in competition outside the UK time zone. The events we would like to include are football and rugby.
Mon			
Tue	<input type="text"/>	<input type="text"/>	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 6)
Wed	<input type="text"/>	<input type="text"/>	
Thur	<input type="text"/>	<input type="text"/>	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 7)
Fri	23:00	01:00	
<input type="text"/>	<input type="text"/>	<input type="text"/>	New Years' Eve 09:00hrs - 03:00hrs and Bank holidays 09:00hrs - 01:00hrs Super Bowl event 09:00hrs - 04:00hrs
Sat	23:00	01:00	
Sun	<input type="text"/>	<input type="text"/>	

**K**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)		On the premises <input type="checkbox"/>
					Off the premises <input type="checkbox"/>
Day	Start	Finish			Both <input checked="" type="checkbox"/>
Mon	09:00	23:00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)		
Tue	09:00	23:00			
Wed	09:00	23:00	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)  New Years' Eve 09:00hrs - 03:00hrs and Bank holidays 09:00hrs - 01:00hrs Super Bowl event 09:00hrs - 04:00hrs  'With prior notice to the licensing authority and police we would like to open for all licensable activities when England's national sports teams are playing in competition outside the UK time zone. The events we would like to include are football and rugby.		
Thur	09:00	23:00			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	23:00			



**M**

			09:00hrs - 04:00hrs
Sat	09:00	01:30	'With prior notice to the licensing authority and police we would like to open for all licensable activities when England's national sports teams are playing in competition outside the UK time zone. The events we would like to include are football and rugby.
Sun	09:00	23:30	

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).**

**L**



Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Condition 11:

Super-strength lagers, beer and/or ciders, i.e those with an ABV of 6.5% or higher, shall not be sold at the premises.

## Documents

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

Please tick as appropriate

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 11)

The Premises Licence holder shall make sure that all staff are trained in the main principles of the Licensing Act 2003, notably the promotion of the four licensing objectives, and the specific conditions of this premises licence before being allowed to sell alcohol.

All staff will receive refresher training every twelve months about their responsibilities under the Licensing Act 2003 and training records will be available to police and authorised officers on reasonable request.

The Designated Premises Supervisor shall co-operate with reasonable requests made by authorised officers of responsible authorities under the Licensing Act 2003 to ensure the licensing objectives are not undermined.

**b) The prevention of crime and disorder**

A CCTV system shall be installed to cover all entry and exit points enabling frontal identification of every person entering in any light condition.

The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises.

All recordings shall be stored for a minimum period of 31 days with correct date and time stamping and shall be made available immediately upon the request of Police or an authorised officer of the council throughout the preceding 31 day period.

A staff member from the premises who is conversant with the operation of the CCTV system, shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.

CCTV shall be downloaded on request of the Police or authorised officer of the council.

Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.

A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.

A premises daily register shall be kept at the premises. This register shall be maintained and kept for a rolling period of 12 months. The register shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol.

**c) Public safety**

All exit routes shall be kept unobstructed, shall have non-slippery and even surfaces, shall be free of trip hazards and shall be clearly signed.

Public areas shall be maintained free from obstruction and trip hazards.

The premises licence holder shall ensure that a suitable fire risk assessment and emergency plan is in place at all times.

An adequate and appropriate supply of first aid equipment and materials shall be available on the premises. Regular checks and maintenance shall be carried out on all equipment, electrical installations, emergency lighting and fire alarms and equipment to ensure their continued safe operation. A written record of these checks shall be kept and made available to an authorised officer of the licensing authority.

**d) The prevention of public nuisance**

Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00.

Patrons using outside area of the premises shall be monitored regularly to ensure the potential for noise nuisance is controlled.

Signage requesting customers to be respectful of others when entering or leaving the premises shall be installed in a prominent position by the premises' exit.

Alcohol shall not be delivered to a person in a public place (e.g. car park, street corner, bus stop etc.)

All external doors and windows shall be kept closed when regulated entertainment is being provided, except in the event of an emergency or for access and egress.

Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any residential properties in the vicinity.

**e) The protection of children from harm**

The Licence holder shall adopt a "Challenge 25" policy where all customers who appear to be under the age of 25 and attempt to purchase alcohol or other age-restricted products are asked for proof of their age. The Licence Holder to prominently display notices advising customers of the "Challenge 25" policy. The following proofs of age are the only ones to be accepted:

- Proof of age cards bearing the "Pass" hologram symbol
- UK Photo Driving licence
- Passport
- A Military ID Card

Notices advertising that the premises operates a "Challenge 25" scheme shall be displayed in a clear and prominent position at the premises entrance.

All occasions when persons have been refused service shall be recorded in the premises daily register. The register will contain details of time and date, description of the attempting purchaser, description of the age restricted products they attempted to purchase, reason why the sale was refused and the name/signature of the salesperson refusing the sale. Documented delegation of authorisations to sell alcohol shall be maintained at the premises and shall be available on request by an authorised officer of the Licensing Authority or a constable.

A prominent clear notice shall be displayed at the point of entry to the premises advising customers that they may be asked to produce evidence of their age if seeking to purchase alcohol.

Where alcohol is offered for sale and delivery on the company's website the following terms shall apply:

- a) Orders are only acceptable from customers over the age of 18
- b) A "Challenge 25" scheme is operated and customers who appear to be under the age of 25 will be required to produce a valid form of identification before the consignment of alcohol is delivered to them.
- c) The only acceptable forms of ID are:
  - i. proof of age card bearing the PASS hologram logo;
  - ii. passport;
  - iii. UK photo driving licence.
  - iv. A Military ID Card
- d). Alcohol will not be delivered to any person who is challenged and fails.

#### Checklist

I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.

I have sent copies of this application and the plan to responsible authorities and others where applicable.

I understand that I must now advertise my application.

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I have enclosed the premises licence or relevant part of it or explanation.

I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures (please read guidance note 12)**

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

<b>Signature</b>	 Jamie Clark	
<b>Date</b>	08/11/2024	
<b>Capacity</b>	<table border="1"><tr><td> </td></tr></table>	

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.**

<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)</b>					
<b>Post town</b>	<table border="1"><tr><td> </td></tr></table>		<b>Postcode</b>	<table border="1"><tr><td> </td></tr></table>	
<b>Telephone number (if any)</b>		<table border="1"><tr><td> </td></tr></table>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>					
<table border="1"><tr><td> </td></tr></table>					