



## **Licensing and Safety Committee**

**10 December 2024**

### **Gravesham and Medway Shared Licensing Service Update**

Report from: Bhopinder Gill - Assistant Director, Legal and Governance

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Mark Lees – Head of Community Protection (Gravesham & Medway)

#### Summary

This report updates Members on the progress of the Shared Licensing Service between Gravesham Borough Council and Medway Council.

1. Recommendation
  - 1.1 That the Committee notes and comments on the report at Appendix A.
2. Budget and Policy Framework
  - 2.1 The Council's Statement of Licensing Policy is in respect of its functions under the Licensing Act 2003. The Council also has in place policies in respect of Gambling, Taxi Licensing, Scrap Metal and Sexual Entertainment Venues.
3. Background
  - 3.1 Medway Council's Licensing Team and Gravesham Borough Council's Licensing Team formally entered into a shared service arrangement with effect from 1 January 2019.
  - 3.2 A report providing an overview and update on progression of the Gravesham and Medway Shared Licensing Services is attached for Members' information at Appendix A.
4. Risk Management
  - 4.1 It is important that the Licensing and Safety Committee is kept fully informed of relevant work being carried out in respect of all licensing matters.

## 5. Financial and legal implications

- 5.1 The Council's licensing function operates in a shared service and is funded from a combination of income from fees and charges and a proportionate contribution to Gravesham Borough Council. No pressure on the existing budgets was reported in either the current year monitoring or the Medium Term Financial Outlook.
- 5.2 The Council has produced effective policies in respect of licensing matters.

### Lead officer contact

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### Appendices

Appendix A – Shared Services Update

### Background papers

None