

Record of Cabinet Sub Committee (Medway Norse Ltd Shareholder Board) decisions

Tuesday, 8 October 2024

6.00pm to 6.27pm

Date of publication: 10 October 2024

**Subject to call-in these decisions will be effective from 18 October 2024
The record of decisions is subject to approval at the next meeting of the Cabinet**

Present:

Councillor Simon Curry (Chairperson)	Portfolio Holder for Climate Change and Strategic Regeneration
Councillor Nina Gurung	Portfolio Holder for Heritage, Culture and Leisure
Councillor Zoë Van Dyke	Portfolio Holder for Business Management

In Attendance: Adam Bryan, Director of Place - as the Council appointed Chairperson of Medway Norse Ltd Board of Directors
Ruth Du-Lieu, Assistant Director, Front Line Services and Deputy Director of Place
Vanessa Etheridge, Democratic Services Officer
Andrew Mann, Partnership Director, Medway Norse Ltd
Phil Watts, Chief Operating Officer

Apologies for absence

There were none.

Record of decisions

Subject to Andrew Mann's title being amended to read 'Partnership' not 'Managing' Director in the list of attendees, the record of the meeting held on 6 June 2024 was agreed by the Sub-Committee and signed by the Chairperson as correct.

**Cabinet Sub Committee (Medway Norse Ltd Shareholder Board),
8 October 2024**

Declarations of disclosable pecuniary Interests and other significant Interests

Disclosable pecuniary interests

There were none.

Other significant interests (OSIs)

There were none.

Other interests

There were none.

Business Plan and Key Performance Indicators 2023 - 2028

Background:

The report provided an update on progress with the development of a business plan and the associated Key Performance Indicators (KPIs) for the Joint Venture, which were still being developed. At the time of the initial meeting of the Sub Committee it had been anticipated that the work required to establish a strategy and subsequent work with Medway Norse to agree a Business Plan and KPIs, would have been completed by this meeting. The work was in hand and being led by the Client team but was a larger piece of work than first anticipated.

The Assistant Director, Front Line Services and Deputy Director of Place, advised that following a discussion with the Director of Place who was now the Council appointed Chairperson of Medway Norse Ltd Board of Directors, the recommendation to delegate authority for the project scope and governance would be more appropriately delegated to the Assistant Director, Front Line Services and Deputy Director of Place.

The recommendations as amended, were moved by the Chairperson.

***Decision
number:***

Decision:

3/2024

The Sub Committee agreed the objectives set out in section 5 of the report, delegating the project scope and governance to the Assistant Director, Front Line Services and Deputy Director of Place.

4/2024

The Sub Committee agreed the revised timescale for a draft strategy and update on progress to be presented to the meeting in February 2025.

Reasons:

As a shareholder, the Sub Committee needs a strategy and business plan in place in order to be confident in delivery.

**Cabinet Sub Committee (Medway Norse Ltd Shareholder Board),
8 October 2024**

Exclusion of the Press and Public

Decision number: ***Decision:***

The Committee agreed that the press and public be excluded from the meeting during the consideration of the exempt material relating to agenda item 6 under section 100A (4) of the Local Government Act 1972, because consideration of these matters in public would disclose exempt information as defined by Schedule 12A, paragraph 3 - Information relating to financial or business affairs of any particular person (including the authority holding that information) as specified in agenda item 7 and, in all the circumstances of the case, the Committee considered that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

Review of the Company's Risk Register

Background:

The report introduced the Strategic Risk Register for Medway Norse Ltd.

The Medway Norse Ltd Strategic Risk Register was set out in the Exempt Appendix 1 to the report. It had been prepared by Medway Norse Ltd adopting a different scoring methodology than that of the Council's, however, it still ranked and prioritised risks. The scoring reflected the uncertainty around the company's operations until a new contract was signed with the Council.

Decision number: ***Decision:***

The Sub Committee noted the contents of the report, and the risk register set out in the exempt Appendix 1 to the report.

Reasons:

In order to fulfil its role as shareholder, on behalf of the Council, the Sub Committee must be regularly updated regarding the risks affecting the company and its activity and the action being undertaken to manage those risks.

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Chairperson

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Date

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