

Work Programme  
Children and Young People Overview and Scrutiny Committee 2024/2025  
Policy framework documents – Youth Justice Plan

**3 December 2024 (Theme: Finance)**

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Draft Capital and Revenue Budgets 2025/26	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft budgets for 2025/26
Capital and Revenue Budget Monitoring – Round 2 2024/25	Budget monitoring	Chief Finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.
Medway Safeguarding Children Partnership Annual Report	Holding to Account	Assistant Director, Children's Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership
Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2024/2	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.

**9 January 2025 (Theme: Education/ SEND and Health)**

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Annual School Performance Report (Unvalidated Data)	Annual Report	AD, Education & SEND	To scrutinise the annual school's performance report for the academic year 2022/2023
Secure Estate	Information Item	Director of People	To receive an update on the current situation with secure estate in Medway
Children's Mental Health	Information Item	Director of Public Health	To receive a report on Children's Mental Health
Short Breaks / Respite Care	Information Item	Assistant Director Children's Social Care	To receive an update report on respite care

6 March 2025

Item	Work Type	Responsible officer	Objectives
Portfolio Holder for Education & Schools	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within her portfolio
Portfolio Holder for Children's Services (Lead Member) I include QA and IRO Service	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within his portfolio
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2024/2	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
Capital and Revenue Budget Monitoring – Round 3 2024/25	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.

**To be determined:**

Item	Work Type	Responsible officer	Objectives
<i>Child Friendly Medway Early Help DoLS M-PACT</i>	<i>Education  Social Care Youth Justice Social Care</i>		

**Future 2024/2025 dates: 3 December 2024, 9 January 2025, 6 March 2025.**

**Policy Framework Documents: Youth Justice Plan**

**CYP O&S Committee Work Completed in 2024/25:**

11 January 2024

- Meeting Theme- Education: Annual Report on School Performance for the Academic Year 2022 to 2023
- HMP YOI Cookham Wood Update
- Adoption Partnership South East, Regional Adoption Agency - Annual Report 2023
- Adolescent Service

7 March 2024

- Meeting Theme – Children’s Social Care: Improvement Update, Children's Services Workforce Update, Attendance of the Portfolio Holder for Children's Services, Attendance of the Portfolio Holder for Education.
- Children and Young People's Mental Health Future Contracts.
- Council Plan Performance Monitoring Report and Strategic Risk Summary - Quarter 3 2023/24
- Capital Budget Monitoring - Round 3 2023/24
- Revenue Budget Monitoring 2023/24 Round 3

12 June 2024

- Medway Youth Council Annual Report
- Care Experienced a Protected Characteristic
- SEND Local Area Partnership (LAP) Improvement Plan 2024-2025
- Member Item: Early Years/Pre School Funding Rates April 2024-25
- Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2023/24

1 August 2024

- Meeting Theme – Children’s Social Care: Medway Youth Justice Plan 2024-25, Adoption Partnership South East, Regional Adoption Agency Annual Report 2023/24, Annual Fostering Report 2023-2024 and Regional Care Co-Operative (RCC) and Aut Even Development Update.
- Medway Local Plan Regulation 18 Consultation
- Capital Budget Monitoring - Round 1 2024/25
- Revenue Budget Monitoring - Round 1 2024/25

3 October 2024

- Meeting Theme – Public Health: Family Hubs/Start for Life Programme and Childhood Obesity
- Complaints and Compliments Annual Report 1 April 2023 to 31 March 2024
- Missing Children



## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

**5 DECEMBER 2025** (theme: adult social care)

Item	Work type	Responsible officer/contact	Objectives
Meeting theme – Adult Social Care (ASC) reports: <ul style="list-style-type: none"> <li>- CQC findings</li> <li>- ASC budgets</li> <li>- Direct payments</li> <li>- ASC complaints and compliments</li> <li>Annual report</li> </ul>	Information item	Assistant Director – Adult Social Care	It is anticipated that the findings of the CQC inspection into the Council's ASC service will be available for this meeting.  At the December 2023 meeting it was agreed to look in depth at Performance Indicator ASCOF 1C(2i) Percentage of clients receiving a direct payment for their social care service
Attendance of the Deputy Leader	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against their portfolio
Medway NHS Foundation Trust	Scrutiny of External Organisations	Chief Executive, Medway NHS Foundation Trust	To consider a progress report with particular reference to CQC inspection findings.
Medway Food Strategy	Pre-decision scrutiny	Acting Director of Public Health	To scrutinise the proposed Medway Food Strategy
Revenue and Capital Budget Monitoring	Budget monitoring	Chief Finance Officer	To scrutinise the latest Capital and Revenue Budget Monitoring information
Council Plan Performance Monitoring and Risk Register Review Q1 and Q2 2024/25	Performance monitoring	Director of People	To scrutinise the latest performance monitoring information
Draft Capital and Revenue Budget proposals 2025/26	Budget monitoring	Chief Finance Officer	To scrutinise the proposals relating to budget setting for 2025/26.

**16 JANUARY 2025 (Theme: health ?)**

Item	Work type	Responsible officer/contact	Objectives
Integrated Care Strategy Update	Information Item	Director of Public Health	To consider an update on the Strategy
<i>Integrated Neighbourhood Teams</i>	<i>Information Item</i>	<i>Medway &amp; Swale Health and Care Partnership</i>	<i>To consider a report on the development and performance of Integrated Neighbourhood Teams</i>  <i>(added at 20/8/24 meeting)</i>

**13 MARCH 2025 (theme: health?)**

Item	Work type	Responsible officer/contact	Objectives
South East Coast Ambulance Service NHS Foundation Trust	Scrutiny of External Organisations	SECAmb	To receive an update from the Trust
<i>Healthy Living Centres update</i>	<i>Scrutiny of External Organisations</i>	<i>NHS Kent &amp; Medway ICB</i>	<i>To consider an update on HLCs and their usage</i>  <i>(added at 20/8/24 meeting)</i>

**Date to be confirmed**

Item	Work type	Responsible officer/contact	Objectives
Diabetic Eye Screening Programme (DESP) Procurement 2023-25	Information item	Head of Public Health Commissioning – Hampshire and Thames Valley NHS England (South East Region)	To consider the re-procurement of the national Diabetic Eye Screening Programme in the South East region of NHS England
Primary Care Access	Information item	Director of Public Health	To receive a further update on progress in improving Primary Care access and the impact of the actions undertaken following the GP Access Task Group.  <i>(added at 20/8/24 meeting)</i>
Prosthetics Service	Scrutiny of External Organisations	NHS Kent & Medway ICB	To consider a report about the prosthetics service.

## Work Programme

### Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

#### 12 December 2024

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Community Safety, Highways and Enforcement	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director, Front Line Services and Deputy Director of Place	Annual scrutiny of the Community Safety Partnership
Draft Capital and Revenue Budget 2025/26	Council Performance and Budget Monitoring	Chief Operating Officer	To consider the Council's draft capital and revenue budgets for 2025/2
One Council Plan Monitoring & Risk Register Review 2024/25 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for quarter 2 of 2024/25
Capital Budget Monitoring Round 2 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 2 2024/25
Revenue Budget Monitoring Round 2 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 2 2024/25

#### 21 January 2025

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Housing and Homelessness	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio

Annual Review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director, Front Line Services and Deputy Director of Place	To undertake an annual review of the highways contract
Infrastructure Funding Statement	Information Item	Assistant Director Culture and Community	To consider the Statement following approval by Cabinet
Housing Revenue Account Capital and Revenue Budgets 2025/26	Pre-decision scrutiny	Chief Operating Officer/Head of Strategic Housing	To scrutinise the Housing Revenue Account capital and revenue budgets for 2025/26, including proposed rent and service charge levels

### **26 February 2025**

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Heritage, Culture and Leisure	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Attendance of the Portfolio Holder for Property, Bereavement and Registration	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director, Front Line Services and Deputy Director of Place	The annual review of waste contracts

### **25 March 2025**

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Economic and Social Regeneration and Inward Investment	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
One Council Plan Monitoring & Risk Register Review 2024/25 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for quarter 3 of 2024/25



Capital Budget Monitoring Round 3 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 3 2024/25
Revenue Budget Monitoring Round 3 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 3 2024/25

## DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director, Front Line Services and Deputy Director of Place	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Assistant Director, Front Line Services and Deputy Director of Place /Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 Date dependent upon the adoption of the Environment Bill
River Strategy	Pre-decision scrutiny	Assistant Director Regeneration	To undertake pre-decision scrutiny of the Strategy – Will be aligned with Medway Local Plan
Ultra-Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Assistant Director, Front Line Services and Deputy Director of Place	To undertake pre-decision scrutiny of the Strategy
Medway Norse Operational Update	Information item	Chief Operating Officer	To review the performance of the Joint Venture from the perspective of the Council client
Safer, Healthier Streets – Proposed 11 School Streets Update	Information item	Assistant Director, Front Line Services and Deputy Director of Place	To update the Committee on the progress of the Proposed 11 School Streets

### Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)

**Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.**