

## Appendix G

**From:** Trading Standards email  
**Sent:** 10 September 2024 08:33  
**To:** Licensing <licensing@gravesham.gov.uk>  
**Cc:** Agent email  
**Subject:** RE: New Premises Licence - 382-386 High Street, Rochester

Good morning,

The only comment from Medway Trading Standards is that we would like to see something among the steps to promote the protection of children from harm that addresses staff training around underage sales. Something to the effect of –

*Staff who may be responsible for selling age-restricted products will receive training on underage sales at the start of their employment, and thereafter at six-monthly intervals. It will be recorded when staff undergo this training, and these records will be made available to police and Medway Council staff on request.*

I have contacted Ian Rushton for the applicant, who has confirmed such a condition would be acceptable. Please see his email attached.

With that included, Medway Trading Standards has no objections.

Kind regards,

Trading Standards Officer | Trading Standards | Medway Council

**From:** Agent Email  
**Sent:** 09 September 2024 23:05  
**To:** Trading Standards email  
**Subject:** Re: 382-386 High Street, Rochester, ME1 1BJ

Hi

Yes, I can confirm our agreement to your proposed condition.

Thanks,

Agent

**JL Licensing**

**From:** Trading Standards email  
**Sent:** Wednesday, August 28, 2024 9:43 AM  
**To:** Agent email  
**Subject:** 382-386 High Street, Rochester, ME1 1BJ

Dear ,

I am writing in relation to your licence application for 382-386 High Street, Rochester, ME1 1BJ. Medway Trading Standards has an interest as we are responsible for enforcing the provisions of the Licensing Act 2003 relating to the underage sale of alcohol.

Looking at your proposed steps to promote the licensing objective the protection of children from harm, we would like to see something specifically addressing staff training – something to the effect of:

*Staff who may be responsible for selling age-restricted products will receive training on underage sales at the start of their employment, and thereafter at six-monthly intervals. It will be recorded when staff undergo this training, and these records will be made available to police and Medway Council staff on request.*

Let me know if such a condition would be acceptable to the applicant, and if so I will contact Licensing to confirm that, with that included, Medway Trading Standards otherwise has no objections to the grant of the licence.

In addition, if required we can supply 'Challenge 25' posters, blank refusals books and blank staff training records to the business free of charge. Mr Ratnam is also always welcome to contact us for advice on his obligations around underage sales, or any other areas of trading standards law.

Kind regards,

Trading Standards Officer | Trading Standards | Medway Council