

Last Updated 2 October 2024

**OUTSTANDING ACTION LOG – REGENERATION, CULTURE AND ENVIRONMENT OVERVIEW & SCRUTINY 10 OCTOBER 2024**

<b>Minute No/Meeting Date</b>	<b>Item Title</b>	<b>Action Required</b>	<b>By whom</b>	<b>Latest Position</b>
219 15 August 2024	Draft Tenancy Strategy 2024	Members requested that the Diversity Impact Assessment for the Draft Tenancy Strategy be updated as some officer names were out of date.	Mark Breathwick/Chris Giles	Completed 2 September 2024 - Diversity Impact Assessment updated to new format and officer names updated.
219 15 August 2024	Draft Tenancy Strategy 2024	Officers to provide Members with data on number of anti-social behaviour complaints and how these were dealt with.	Mark Breathwick/Chris Giles	
219 15 August 2024	Draft Tenancy Strategy 2024	Officers to provide a briefing note on how many households were claiming benefits and measures taken to assist them back into the workplace.	Mark Breathwick/Chris Giles	
220 15 August 2024	Medway Local Plan Regulation 18 Consultation	Officers to provide information on how many consultation events had been held and how many more were planned, and the costs associated with the Local Plan work.	Dave Harris/Catherine Smith	
221 15 August 2024	Capital Budget Monitoring Round 1 2024/2025	Officers to confirm when Department for Transport funding for the Medway Tunnel would come to an end.	Ruth Du-Lieu/Karen Tamsett	
221 15 August 2024	Capital Budget Monitoring Round 1 2024/2025	Temple Marsh Open Space and Greenspace investigatory works – Members requested an update on the latest position.	Ruth Du-Lieu/Ian Gilmore	Ongoing
221 15 August 2024	Capital Budget Monitoring Round 1 2024/2025	Street Furniture – Members queried how street furniture that falls into disrepair would be funded.	Ruth Du-Lieu/Ian Gilmore	

221 15 August 2024	Capital Budget Monitoring Round 1 2024/2025	Pentagon Future Capital Works – Members requested an update on progress when options for the remaining budget were likely to be resolved.	Sunny Ee/David England	
221 15 August 2024	Capital Budget Monitoring Round 1 2024/2025	Pentagon Centre Transformation – Progress with the remaining budget and pending NHS funding approval and signing of the agreement.	Sunny Ee/David England	
221 15 August 2024	Capital Budget Monitoring Round 1 2024/2025	Healthy Living Centre Pentagon – Members requested an update with regards to contractors due to start in Summer 2024.	Sunny Ee/David England	
222 15 August 2024	Revenue Budget Monitoring Round 1 2024/2025	Members requested disaggregated figures for income for each of the red route schemes and officers agreed to check what further information could be provided and provide this outside the meeting.	Ruth Du Lieu/Alex Constantinides	Currently no income for Red Routes yet as we are still in the 6 month Warning Notice Period until the end of November.
224 15 August 2024	Work Programme	List of outstanding actions and distribution of agenda items to be addressed at pre-agenda meetings	Chairperson/Vice Chairperson/ Nicola Couchman	Ongoing
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	NI 195a Improved street and environmental cleanliness – Officers to provide briefing note listing the roads included in visual inspections and how they are selected.	Ruth Du-Lieu/Ian Gilmore	
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Medway Task Force – Members queried what had been achieved by the new Task Force Model. Officers to provide a briefing note from the Community Safety Partnership.	Ian Gilmore/Neil Howlett	Completed - Briefing note sent to Members by email on 5 September 2024.

63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Air Quality Monitoring – Officers to provide briefing note on advice regarding turn off engine signage and the impact of stop/start functions	Ruth Du-Lieu/Ian Gilmore	Completed - Briefing note sent to Members by email on 2 October 2024.
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Victoria Gardens – Officers to provide explanation for delays in tendering for the play improvements.	Mark Breathwick/Dave Harris	
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Decrease in prosecutions and sanctions for fly tipping and litter – Officers to provide a briefing note explaining contributory factors.	Ruth Du-Lieu/Ian Gilmore	Completed - Briefing note sent to Members by email on 2 October 2024.
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	List of residential streets with alleyways, footbridges, pathways and number of bins per ward – Officers to explore options for a tangible format to present this information in	Ruth Du-Lieu/Ian Gilmore	
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Services that will be provided from the Healthy Living Centre – Officers to provide further information on this.	Sunny Ee	
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Net additional homes provided – Formal response to be provided regarding the method of calculating the national indicator and if this would be challenged	Mark Breathwick	

63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Average journey time across the five routes across Medway – Further information to be provided on the average routes	Ruth Du-Lieu/Michael Edwards	
63 13 June 2024	Council Plan Performance Monitoring and Strategic Risk Summary – Quarter 4 2023/24	Lessons learned from Christmas Waste Collections – Officers to prepare briefing note once preparation for Christmas 2024 is progressed	Ruth Du-Lieu/Ian Gilmore	Completed - Briefing note sent to Members by email on 2 October 2024.
64 13 June 2024	Community Safety Partnership Plan 2024 – 2027	Briefing note to be prepared providing information on the innovative developments and partnership initiatives referred to on the introduction to the Community Safety Plan.	Ian Gilmore/Neil Howlett	Completed - Briefing note sent to Members by email on 5 September 2024.
66 13 June 2024	Work Programme	Officers to provide an update to Members regarding the River Strategy.	Sunny Ee	
707 26 March 2024	Highways infrastructure Contract – Annual Review	Officers committed to provide further information on the budget and funding source for Safer and Healthier Streets outside the meeting.	Ruth Du-Lieu/Michael Edwards	
708 26 March 2024	Council Plan Performance Monitoring Report & Strategic Risk Register Summary Q3 2023/24	Members expressed concern about the levels of litter reported by residents and requested a greater understanding of the metrics for the indicator and reassurance that all sites across Medway were included. Officers committed to respond to this outside the meeting.	Sam Beck-Farley/Ian Gilmore	

644 28 February 2024	Petitions	The committee requested that further work was undertaken with St Benedict's School to look to reduce the impacts of the school run on residents on Lambourn Way and Knole Road, and that the transport team reviewed its maintenance programme to check what the road condition was assessed as.	Ruth Du-Lieu/Michael Edwards	
647 28 February 2024	Corporate Building Survey Results	The Committee recommended to Cabinet that they ask officers to review their asset management strategy and provide an update and action plan at a future Committee.	Sunny Ee/Pete Bates	Work has progressed to complete a draft rationalisation report for Cabinet by the end of Quarter 2. The report will provide recommendations to Cabinet on property reduction in line with CIPFA guidance. A further update will be provided once the estate rationalisation project is completed.
547 23 January 2024	Members Item	Tree affecting 24 & 26 Aintree Road – Officers to look at the issue again, undertake a site visit and full assessment of all options and report back to the Committee with recommendations.	Ruth Du-Lieu/Ian Gilmore	
368 15 November 2023	Annual Review of Waste Contracts	Committee to be provided with a briefing note confirming the position regarding Medway Norse contract renewal and explaining variation between the target and actual figure for 2022/23 annual tonnage throughput (page 54, appendix 3 to the report).	Ian Gilmore	

61 15 June 2023	Council Plan Performance Monitoring and Strategic Risk Summary Quarter 4 2022/2023	Briefing note on progress regarding the Bus Service Improvement Plan and further information on the metrics and 5 routes used for the 'Getting around Medway' performance indicators.	Michael Edwards Alex Constantinides Ruth Du-Lieu	Partially complete - Briefing note on the metrics and routes used for the 'Getting around Medway' performance indicator shared with Members on 23 February 2024. Bus Service Improvement Plan currently being refreshed in conjunction with Cllr Curry and briefing note will be finalised once this is completed in early June.
698 21 March 2023	Attendance of the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Briefing Note to set out feedback received from the Government in relation to Levelling Up funding and details of the Round 3 arrangements. In the event this shows Council is unable to resubmit its Levelling Up Round 2 funding bid during Round 3, the Committee requested letter be sent to the Government requesting reimbursement of costs associated with the Council's Round 2 bid.	Sunny Ee/ Jess Jagpal	Further meetings with DLUHC have taken place but there has been no official announcement of LUF Round 3 yet. Until LUF Round 3 is launched and the criteria is made available by DLUHC, we cannot confirm whether our previous LUF Round 2 bid can be submitted. A briefing note for Members can be prepared once we have this detail. Meetings with DLUHC officers are ongoing.
456 8 December 2022	River Strategy Progress Update	AECOM report be circulated to the Committee once available.	Peter Garrett / Sunny EE	14 May 2024 - The River Strategy drafted by SQW was received in draft on 6 February 2024. This followed a series of thematic workshops. Officers are now reviewing this alongside the completed AECOM report which has previously been circulated to Members.

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