

Regeneration, Culture and Environment Overview and Scrutiny Committee

15 August 2024

Work Programme

Report from/author: Nicola Couchman, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Recommendations

- 1.1 The Committee is asked to note the report and agree the work programme as set out at Appendix A to the report.
- 1.2 The Committee is asked to note the action log as set out at Appendix B to the report.

2. Budget and policy framework

- 2.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

3. Background

- 3.1 Appendix A to this report sets out the proposed work programme for this Committee.

4. Agenda Planning Meeting

- 4.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 17 July 2024.
- 4.2 The work programme has been amended to change the timescale for the item titled 'Dog Management Public Space Protection Order (PSPO)' from 15

August to 10 October 2024 due to the impact of general election on the timeframes for consultation.

- 4.3 The Annual Review of Waste Contracts has been rescheduled from 10 October 2024 to 12 December 2024.
- 4.4 An additional item titled Asset Management Strategy has been added to the work programme for 10 October 2024.
- 4.5 It was proposed that an additional meeting be added to the work programme in February 2025 (date to be determined) to allow the Committee to more effectively manage the distribution of agenda items throughout the year. It was also proposed that the Portfolio Holder for Heritage, Culture and Leisure be held to account at the February meeting and the work programme has been amended accordingly.
- 4.6 As requested previously by this Committee, an updated action log is attached at Appendix B and a list of briefing notes relevant to the work of this Committee which have been circulated in 2022, 2023 and to date in 2024 are attached as Appendices C to E.

5. Cabinet Forward Plan

- 5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 29 July 2024. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Reports for Cabinet Sub-Committee (Medway Development Company Ltd Shareholder Board)	22 August 2024
Reports for Cabinet Sub-Committee (Medway Norse Ltd Shareholder Board)	27 August 2024
Hoo St Werburgh and Chattenden Neighbourhood Plan – Request to Send to Referendum	27 August 2024
Gateway 1 Procurement Commencement – Organic Waste Disposal Contract Extension	1 October 2024
Public Space Protection Order (Dog Management)	1 October 2024
School Streets Tranche 2	1 October 2024
Sports Centre Capital Investment	1 October 2024

Tenancy Strategy	1 October 2024
Asset Management Strategy	29 October 2024
Capital Budget Monitoring Quarter 2 2024/25	19 November 2024
Council Plan Performance Monitoring Report and Risk Register Review – Quarters 1 and 2 2024/25	19 November 2024
Draft Capital and Revenue Budget 2025/26 Proposals	19 November 2024
Gateway 3 Contract Award – Brook Theatre	19 November 2024
Revenue Budget Monitoring Quarter 2 2024/25	19 November 2024

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

Lead officer contact

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Appendices

Appendix A – Work programme
 Appendix B – Action Log
 Appendix C – Index of briefing notes 2022
 Appendix D – Index of briefing notes 2023
 Appendix E – Index of briefing notes 2024

Background papers

None