

Council

18 July 2024

Integrated Care Partnership Terms of Reference

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Summary

This report seeks approval of revised terms of reference for the Integrated Care Partnership.

1. Recommendations

1.1. The Council is asked to approve the revised terms of reference for the Integrated Care Partnership, as set out in Appendix 1 to the report.

2. Budget and policy framework

2.1. The Integrated Care Partnership (ICP) is a joint committee between Medway Council, Kent County Council and NHS Kent and Medway (Integrated Care Board) and each partner organisation must approve any proposed changes to the ICP's terms of reference, for Medway Council, this is a matter for decision by Full Council.

3. Background

3.1. The Terms of Reference for the ICP were developed nearly two years ago when the ICP was being established and have not yet been reviewed. Over the past two years, various pieces of national guidance around Integrated Care Systems have been released and the Kent and Medway system has developed. As arrangements have developed, members of the ICP have been able to articulate how they would prefer the ICP to operate and the purpose of the partnership is becoming clearer. It is therefore a good time to refresh the Terms of Reference and aim to have the refreshed version in place ready for the rotation of the Chairperson from KCC to Medway Council after the August meeting.

3.2. The refreshed Terms of Reference have been produced with input from the governance leads for the statutory partners and is attached at Appendix 1. ICP members agreed with the changes made to this refreshed version in April, and following small changes the final Terms of Reference has to be approved through the governance arrangements of the three statutory

partners before being adopted. The current terms of reference are attached at Appendix 2 for information.

- 3.3. The refreshed Terms of Reference aims to achieve a number of objectives as set out in the table below:

Objective	Change proposed
Provide greater clarity on the purpose of the ICP and the role of ICP Members	The Terms of Reference (ToR) now starts with the vision for the ICS to set the context for integrated working. The ToR has been simplified and shortened so that the purpose of the ICP is clear and upfront in section 2. The principles section sets out a clearer expectation of how the ICP will work, and section 3.5 brings together statements that were dotted around the ToR about the role of ICP members and strengthens this.
Shift emphasis to ongoing assurance of the Integrated Care Strategy	The purpose of the ICP (section 2) is now focused on the Integrated Care Strategy and assurance of it.
Create a shared culture of partnership and mutual accountability, reducing formality where possible	The principles section (section 3) sets out the partnership principles that the ICP will follow. The ToR has been significantly shortened and simplified, and any unnecessary procedural or legislative information has been removed to create a less formal feel where possible, balancing the statutory requirements of the ICP and the statutory partners. Duplication has also been addressed.
Make practical changes to embed the proposed ICP meeting arrangements	The meetings section (section 5) has been slightly simplified, and a point added to provide flexibility for the ICP to hold workshop sessions (point 5.4). The frequency of meetings has been revised (point 8.1).
Add that ICP will accept questions from members of the public regarding the Integrated Care Strategy – this is best practice for ICPs but had been put on hold while the Strategy was being developed	Wording to make this provision and explain how people can ask questions has been added in 5.2.

Reflect that the Inequalities, Prevention and Population Health (IPPH) subcommittee will now keep the ICP informed on its progress.	The need for the IPPH to keep the ICP informed of its progress to support the ICP's role to assure delivery of the Integrated Care Strategy was discussed at the previous ICP meeting. This has been referenced in 2.3.
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4. Advice and analysis

- 4.1. Following approval from each statutory partner, the Terms of Reference will be adopted at the next ICP meeting in August, Kent County Council are being recommended to approve the revised terms of reference at its Full Council meeting on 18 July 2024 whilst NHS Kent and Medway approved the terms of reference at its board meeting on 2 July 2024.

5. Financial, risk management and legal implications

- 5.1. There are no direct financial or risk management implications arising from this report.
- 5.2. The Kent and Medway Integrated Care Partnership Joint Committee (ICP) was established as a Joint Committee between the NHS Kent and Medway Integrated Care Board (ICB), Kent County Council and Medway Council in accordance with the Health and Care Act 2022.

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Appendices

Appendix 1 – proposed revised terms of reference for the Integrated Care Partnership

Appendix 2 – current terms of reference for the Integrated Care Partnership

Background papers

None