

Work Programme
Children and Young People Overview and Scrutiny Committee 2024/2025
Policy framework documents – Youth Justice Plan

12 June 2024

Item	Work Type	Responsible officer	Objectives
Medway Youth Council Annual Report	Annual Report	MYC	MYC Annual report – conference findings
Care Experienced a Protected Characteristic	Information Item	Assistant Director Childrens Social Care	To scrutinise proposals on making care experienced a protected characteristic for the Council
SEND Local Area Partnership (LAP) Improvement Plan 2024-2025	Information Item	Assistant Director Education and SEND	To discuss the outcome improvement plan following the SEND Inspection 2024
Early Years/Pre School Funding Rates April 2024-25	Member's Item	Assistant Director Education and SEND	To discuss the government proposals for the distribution of Revenue Support Grant in 2024/25
Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2023/24	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 4 of 2023/24

1 August 2024

Item	Work Type	Responsible officer	Objectives
Youth Justice Plan	CS Theme /Pre-decision scrutiny	Director of People	To scrutinise and comment on the draft Youth Justice Plan
Adoption Partnership South East, Regional Adoption Agency - Annual Report 2024	CS Theme/ Annual Report	Assistant Director Childrens Social Care	To scrutinise the annual information relating to the adoption service
Annual Fostering Report (2023 – 2024)	CS Theme/ Annual Report	Assistant Director Childrens Social Care	To scrutinise the annual information relating to the fostering service

<i>Council Plan Performance Monitoring and Risk Register Review Q1 2024/25</i>	<i>Council Performance Monitoring</i>	<i>Chief Operating Officer</i>	<i>To scrutinise the latest council plan performance and risk register review information for Quarter 1 of 2024/25</i>
<i>Capital and Revenue Budget Monitoring - Quarter 1 2024/25</i>	<i>Budget monitoring</i>	<i>Chief finance Officer</i>	<i>To scrutinise the Capital and Revenue Budget Monitoring for Round 1 2024/25</i>

3 October 2024

Item	Work Type	Responsible officer	Objectives
Children's Social Care Complaints and Compliments Annual Report	Annual Report	Assistant Director, Children's Social Care	To scrutinise the annual information relating to Children's social care complaints.

3 December 2024

Item	Work Type	Responsible officer	Objectives
Medway Safeguarding Children Partnership Annual Report	Holding to Account	Assistant Director, Children's Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership
Draft Capital and Revenue Budgets 2025/26	Theme Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft budgets for 2025/26
Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2024/25	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
Capital and Revenue Budget Monitoring – Round 2 2024/25	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.

9 January 2025

Item	Work Type	Responsible officer	Objectives
Annual School Performance Report (Unvalidated Data)	Annual Report	AD, Education & SEND	To scrutinise the annual school's performance report for the academic year 2022/2023

6 March 2025

Item	Work Type	Responsible officer	Objectives
Portfolio Holder for Education & Schools	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within her portfolio
Portfolio Holder for Children's Services (Lead Member) I include QA and IRO Service	Holding to account	Holding to account	To hold the Portfolio Holder to account for the areas within his portfolio
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2024/2	Council Performance Monitoring	Chief Operating Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 2 2024/25.
Capital and Revenue Budget Monitoring – Round 3 2024/25	Budget monitoring	Chief Operating Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2024/25.

To be determined:

Item	Work Type	Responsible officer	Objectives
<i>Child Friendly Medway Youth Service Early Help</i>	<i>Themes</i>		
<i>Cookham Wood Update</i>	<i>Holding to account</i>		
<i>Missing Children</i>	<i>CS Theme/ Information Item</i>	<i>Assistant Director Childrens Social Care</i>	<i>To scrutinise a report on missing children</i>

Future 2023/2024 dates: Future 2024/2025 dates: 1 August 2024, 3 October 2024, 3 December 2024, 9 January 2024, 6 March 2025.

Policy Framework Documents: Youth Justice Plan

CYP O&S Committee Work Completed in 2024/25:

11 January 2024

- Meeting Theme- Education: Annual Report on School Performance for the Academic Year 2022 to 2023
- HMP YOI Cookham Wood Update

- Adoption Partnership South East, Regional Adoption Agency - Annual Report 2023
- Adolescent Service

7 March 2024

- Meeting Theme – Children’s Social Care: Improvement Update, Children's Services Workforce Update, Attendance of the Portfolio Holder for Children's Services, Attendance of the Portfolio Holder for Education.
- Children and Young People's Mental Health Future Contracts.
- Council Plan Performance Monitoring Report and Strategic Risk Summary - Quarter 3 2023/24
- Capital Budget Monitoring - Round 3 2023/24
- Revenue Budget Monitoring 2023/24 Round 3

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

20 AUGUST 2024

Item	Work type	Responsible officer/contact	Objectives
Stroke provision	Information item	Kent and Medway Integrated Stroke Delivery Network (ISDN)	To consider a report on the performance of the ISDN, including stroke provision in Medway and an update on the hyperacute stroke units.
Medway Social Prescribing Plan	Information item	Director of Public Health	As recommended by the GP Task Group, to consider an annual update of the Medway Social Prescribing Plan.
Update on pharmacies and dentistry services	Scrutiny of External Organisations	Kent and Medway Integrated Care Board	To receive an update on issues requested at March 2024 meeting.
<i>Primary Care Access</i>	<i>Information item</i>	<i>Director of Public Health</i>	<i>To receive a further update on progress in implementing the Primary Care Access Task Group's recommendations.</i>
<i>Medway NHS Foundation Trust</i>	<i>Scrutiny of External Organisations</i>	<i>Chief Executive, Medway NHS Foundation Trust</i>	<i>To consider a progress report with particular reference to CQC inspection findings.</i>
<i>Medway and Swale Estates Plan and healthy living centres</i>	<i>Scrutiny of External Organisations</i>	<i>Kent and Medway NHS</i>	<i>To consider the Medway and Swale Estates Plan and an update on healthy living centres.</i>

15 OCTOBER 2024

Item	Work type	Responsible officer/contact	Objectives
Relocation of Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway NHS	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of patients, staff, families and carers.

Item	Work type	Responsible officer/contact	Objectives
Attendance of the Deputy Leader	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against their portfolio
<i>Annual Complaints Report</i>	<i>Performance report</i>	<i>Director of People - Children and Adult Services</i>	<i>To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2023 – March 2024</i>
<i>Council Plan Performance Monitoring report & Risk Register Quarter 1 2025</i>	<i>Performance report</i>	<i>Director of People - Children and Adult Services</i>	<i>To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee</i>

5 DECEMBER 2024

Item	Work type	Responsible officer/contact	Objectives
Integrated Care Strategy Update	Information Item	Director of Public Health	To consider an update on the Strategy

16 JANUARY 2025

Item	Work type	Responsible officer/contact	Objectives

13 MARCH 2025

Item	Work type	Responsible officer/contact	Objectives
South East Coast Ambulance Service NHS Foundation Trust	Scrutiny of External Organisations	SECamb	To receive an update from the Trust

Date to be Confirmed

Item	Work type	Responsible officer/contact	Objectives
Kent and Medway's mental health and dementia improvement programme	Scrutiny of External Organisations	Kent and Medway NHS	To receive an update on the programme
Meeting theme – ASC budgets	Information item	Assistant Director – Adult Social Care	
Impact of immigration policies on the health and social care sector	Information item	Director of People/Integrated Care Board	As agreed at the December 2023 meeting, to consider the impact, at an appropriate time, of how the recent immigration measures introduced by the Government would impact on the Council and its partners.
Direct payments	Information item	Assistant Director – Adult Social Care	As agreed at the December 2023 meeting, to undertake an in depth review into Performance Indicator ASCOF 1C(2i) Percentage of clients receiving a direct payment for their social care service.
Diabetic Eye Screening Programme (DESP) Procurement 2023-25	Information item	Head of Public Health Commissioning – Hampshire and Thames Valley NHS England (South East Region)	To consider the re-procurement of the national Diabetic Eye Screening Programme in the South East region of NHS England

Work Programme

Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

15 August 2024

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Heritage, Culture and Leisure	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Medway Local Plan - Regulation 18 Consultation	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 1	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 1st quarter of 2024/25
Capital Budget Monitoring Round 1 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 1 2024/25
Revenue Budget Monitoring Round 1 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 1 2024/25
Dog Management Public Space Protection Order (PSPO)	Pre-decision scrutiny	Deputy Director of Place/Head of Regulatory Services	To consider the Dog Management PSPO

10 October 2024

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Climate Change and Strategic Regeneration	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio

Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste contracts
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12 December 2024

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Community Safety and Enforcement	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Draft Capital and Revenue Budget 2025/26	Council Performance and Budget Monitoring	Chief Operating Officer	To consider the Council's draft capital and revenue budgets for 2025/2
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Deputy Director of Place	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2 nd quarter of 2024/25
Capital Budget Monitoring Round 2 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 2 2024/25
Revenue Budget Monitoring Round 2 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 2 2024/25

21 January 2025

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Property and Housing	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Annual Review of Volker's Highways Contract	Council Performance and budget monitoring	Deputy Director of Place	To undertake an annual review of the highways contract
Infrastructure Funding Statement	Information Item	Assistant Director Culture and Community	To consider the Statement following approval by Cabinet

Housing Revenue Account Capital and Revenue Budgets 2025/26	Pre-decision scrutiny	Chief Operating Officer/Head of Strategic Housing	To scrutinise the Housing Revenue Account capital and revenue budgets for 2025/26, including proposed rent and service charge levels
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25 March 2025

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Economic and Social Regeneration and Inward Investment	Holding to Account		To hold the Portfolio Holder to account on performance against their portfolio
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3 rd quarter of 2024/25
Capital Budget Monitoring Round 3 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the capital budget monitoring for round 3 2024/25
Revenue Budget Monitoring Round 3 2024/25	Budget Monitoring	Chief Finance Officer	To scrutinise the revenue budget monitoring for round 3 2024/25

DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Deputy Director of Place	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Deputy Director of Place/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 Date dependent upon the adoption of the Environment Bill
River Strategy	Pre-decision scrutiny	Assistant Director Regeneration	To undertake pre-decision scrutiny of the Strategy – Will be aligned with Medway Local Plan

Ultra-Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Deputy Director of Place	To undertake pre-decision scrutiny of the Strategy
Medway Norse Operational Update	Information item	Chief Operating Officer	To review the performance of the Joint Venture from the perspective of the Council client
Safer, Healthier Streets – Proposed 11 School Streets Update	Information item	Deputy Director of Place	To update the Committee on the progress of the Proposed 11 School Streets

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.