

Cabinet

11 June 2024

Cabinet Advisory Groups

Portfolio Holder: Councillor Vince Maple, Leader of the Council

Report from: Richard Hicks, Chief Executive

Authors: Wayne Hemingway, Head of Democratic Services
Teri Reynolds, Principal Democratic Services Officer

Summary

The Cabinet is asked to agree to the establishment of the Cabinet Advisory Groups for 2024/2025.

1. Recommendations

1.1 The Cabinet is asked to agree:

- a. the establishment of the Cabinet Advisory Groups for 2024/25 with the terms of reference set out in Appendices 2-3 to the report.
- b. the appointment of Members to these groups, as set out in Appendix 1 to the report, for 2024/25.

2. Suggested Reasons for Decisions

2.1 The re-establishment of these groups will support the Cabinet in decision-making and the development of policies.

3. Budget and Policy Framework

3.1 The establishment and appointment to Cabinet Advisory Groups (groups) is a matter for Cabinet.

4. Background

4.1 Last year there was a review of Cabinet Advisory Groups and streamlined the previous list of CAGs to two, as set out in section 3. These groups have no decision-making powers, although officers may have delegated powers that can be exercised following consultation with the relevant Portfolio Holder

and/or group, which may consist of both executive and non-executive Councillors. In some instances, they also include external representatives.

- 4.2 Under the constitution, the Chief Executive has delegated authority to make any in-year changes to the membership of the Cabinet Advisory Groups as necessary, in consultation with the Group Whips.
- 4.3 Appendix 1 to the report sets out the proposed membership and details of each of the groups as set out in Appendices 2-3.

5. Cabinet Advisory Groups

- 5.1 For 2023/24, the following Cabinet Advisory Groups (CAGs) were established by Cabinet on 11 July 2024 and it is proposed that these groups are re-established for 2024/25:

- 5.1.1 Corporate Parenting Board

- 5.1.2 Town Centres Board

- 5.2 In addition to the establishment of these CAGs, it was agreed that in relation to the Corporate Parenting Board, an annual report would be submitted to Full Council in recognition of the important work which is undertaken by this body.
- 5.3 As part of last year's report, the Cabinet also agreed to set up two working groups, one in relation to climate change and the other in relation to the development of the Local Plan. The appointments and nominations to these, along with all other bodies appointed by Cabinet, were agreed at Annual Council on 15 May 2024.

6. Risk Management

- 6.1 There are no risk management implications arising from this report.

7. Financial and Legal Implications

- 7.1 There are no direct financial implications arising from this report.
- 7.2 The Local Government and Housing Act 1989 requirements concerning political proportionality do not apply to these Advisory Groups. It is a matter for Cabinet to establish and/or remove such groups as appropriate, as well as determine their size and composition.

Lead officer contact

Teri Reynolds, Principal Democratic Services Officer
T: 01634 332104 E: teri.reynolds@medway.gov.uk

Wayne Hemingway, Head of Democratic Services
T: 01634 332509 E: wayne.hemingway@medway.gov.uk

Appendices

Appendix 1 – Cabinet Advisory Groups memberships

Appendices 2-3 – Cabinet Advisory Groups terms of reference

Background papers

None