

Work Programme  
Children and Young People Overview and Scrutiny Committee 2023/2024

### 7 March 2024

Item	Work Type	Responsible officer	Objectives
CYP Theme: • Children's Services Improvement Update • Children's Services Workforce Update	Theme	Assistant Director Childrens Social Care	To scrutinise the progress made since the ILACS inspection and the current position of the workforce
Portfolio Holder for Children's Services (Lead Member)	Holding to account		To hold the Portfolio Holder to account for the areas within his portfolio
Portfolio Holder for Education	Holding to account		To hold the Portfolio Holder to account for the areas within her portfolio
Children and Young People's Mental Health Future Contracts	Pre decision Scrutiny	NHS Kent and Medway	To discuss the re procurement of services for children and young people
Council Plan Performance Monitoring & Risk Register Review Quarter 3 2023/24	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 3 of 2023/24
Capital and Revenue Budget Monitoring – Round 3 2023/24	Budget Monitoring	Chief Finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 3 2023/24.

### 12 June 2024

Item	Work Type	Responsible officer	Objectives
Public Health Theme	Theme	Director of Public Health	To scrutinise reports from the Public Health Directorate
Medway Youth Council Annual Report	Annual Report	MYC	MYC Annual report – conference findings
<i>Care Experienced as a Protected Characteristic</i>	<i>Information Item</i>	<i>Assistant Director Childrens Social Care</i>	<i>To scrutinise proposals on making care experienced a protected characteristic for the Council.</i>

<i>SEND Inspection Outcome</i>	<i>Information Item</i>	<i>Assistant Director Education and SEND</i>	<i>To discuss the outcome of the SEND Inspection</i>
Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2023/24	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 4 of 2023/24

**Future 2024/2025 dates: 12 June 2024, 1 August 2024, 3 October 2024, 3 December 2024  
9 January 2024, 6 March 2025**

### **Policy Framework Documents: Youth Justice Plan**

#### **CYP O&S Committee Work Completed in 2023/24:**

14 June 2023

- Medway Youth Justice Plan 2023-24
- Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2022/23
- People Directorate Risk Register Summary
- Meeting Theme – Public Health: Family Hubs and Start for Life Programme, Infant Feeding Strategy and Child Obesity

3 August 2023

- Meeting Theme – Education and Special Educational Needs and Disability: Medway Joint Local Area SEND Action Plan, SEND Inspection Performance Update and Post 16 Review.
- Annual Fostering Report (2022 – 2023)

5 October 2023

- Meeting Theme – Childrens Social Care: Inspecting Local Authority Children's Services (ILACS) Outcome, Childrens Sufficiency Overview, Workforce
- IRO Annual report
- Revenue Budget Monitoring
- Capital Budget Monitoring
- Council Plan Performance Monitoring & Risk Register Review Quarter 1 2023/24

5 December 2023

- Meeting theme- Finance: Draft Capital and Revenue Budgets 2024/25, Revenue Budget Monitoring, Capital Budget Monitoring
- Children's Social Care Complaints and Compliments Annual Report
- Medway Safeguarding Children Partnership Annual Report
- Council Plan Performance Monitoring & Risk Register Review Quarter 2 2023/24

11 January 2024

- Meeting Theme- Education: Annual Report on School Performance for the Academic Year 2022 to 2023
- HMP YOI Cookham Wood Update
- Adoption Partnership South East, Regional Adoption Agency - Annual Report 2023
- Adolescent Service

## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

#### 18 JUNE 2024 (Provisional)

Item	Work type	Responsible officer	Objectives
Integrated Care Strategy	Information Item	Director of Public Health	To consider request an update on the Strategy, including outcomes for Medway and details of how the voluntary and community sector was involved in the Strategy.
Annual Public Health Report	Information Item	Director of Public Health	To consider the Annual Report
Local Plan	Pre-decision scrutiny	Director of Place	To consider the Local Plan during the consultation period at the Regulation 19 stage as it relates to the terms of reference of the Committee.
Substance Misuse Services (Treatment and Enforcement) Update	Information item	Director of Public Health	To receive an update on the service, including details of the continuity of care between custody and community pick up rate.
Council Plan Performance Monitoring Report and Risk Register Review - Quarter 4	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Kent and Medway NHS Social Care & Partnership Trust	Scrutiny of External Organisations	Kent and Medway NHS Social Care and Partnership Trust	To receive an update from the Trust

#### 20 AUGUST 2024 (Provisional)

Item	Work type	Responsible officer	Objectives
Stroke provision	Information item	Kent and Medway Integrated Stroke Delivery Network (ISDN),	To consider a report on the performance of the ISDN, including stroke provision in Medway and an update on the hyperacute stroke units.

Medway Social Prescribing Plan	Information item	Director of Public Health	As recommended by the GP Task Group, to consider an annual update of the Medway Social Prescribing Plan.
Update on pharmacies and dentistry services	Scrutiny of External Organisations	Kent and Medway Integrated Care Board	To receive an update on issues requested at March 2024 meeting.

**15 OCTOBER 2024 (Provisional)**

Item	Work type	Responsible officer	Objectives
Relocation of Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway NHS	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of patients, staff, families and carers.
Attendance of the Deputy Leader	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against their portfolio

**5 DECEMBER 2024 (Provisional)**

Item	Work type	Responsible officer	Objectives
Integrated Care Strategy	Information Item	Director of Public Health	To consider the draft Strategy

**16 JANUARY 2025 (Provisional)**

Item	Work type	Responsible officer	Objectives

**13 MARCH 2025 (Provisional)**

Item	Work type	Responsible officer	Objectives
South East Coast Ambulance Service NHS Foundation Trust	Scrutiny of External Organisations	SECamb	To receive an update from the Trust

**Date to be Confirmed**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Medway and Swale Estates Plan and healthy living centres	Scrutiny of External Organisations	Kent and Medway NHS	To consider the Medway and Swale Estates Plan and an update on healthy living centres
Kent and Medway's mental health and dementia improvement programme	Scrutiny of External Organisations	Kent and Medway NHS	To receive an update on the programme
Meeting theme – ASC budgets	Information item	Assistant Director – Adult Social Care	
Impact of immigration policies on the health and social care sector	Information item	Director of People/Integrated Care Board	As agreed at the December 2023 meeting, to consider the impact, at an appropriate time, of how the recent immigration measures introduced by the Government would impact on the Council and its partners.
Direct payments	Information item	Assistant Director – Adult Social Care	As agreed at the December 2023 meeting, to undertake an in depth review into Performance Indicator ASCOF 1C(2i) Percentage of clients receiving a direct payment for their social care service.
Diabetic Eye Screening Programme (DESP) Procurement 2023-25	Information item	Head of Public Health Commissioning – Hampshire and Thames Valley NHS England (South East Region)	To consider the re-procurement of the national Diabetic Eye Screening Programme in the South East region of NHS England

**Work Completed in 2023/24:**

*20 June 2023:*

- Section 136 Pathway and Health-Based Place of Safety Service Improvement
- Kent and Medway Integrated Care Board - Community Dermatology Services Procurement Options
- Medway NHS Foundation Trust - Quality Account 2022/23
- Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2022/23

*22 August 2023:*

- Substance Misuse Services (Treatment and Enforcement) Update
- Kent and Medway NHS and Social Care Partnership Trust (KMPT) Update
- Emergency Transfer of Medway and Swale Transient-Ischaemic Attack Service
- Revenue Budget Monitoring 2023/24 Round 1
- Capital Budget Monitoring 2023/24 Round 1
- Council Plan Performance Monitoring Report & Strategic Risk Summary Quarter 1 2023/24

*20 September 2023:*

- Re-procurement of Community Services Contracts

*17 October 2023:*

- Annual Complaints and Compliments Report 1 April 2022 to 31 March 2023
- Attendance of the Deputy Leader
- Kent and Medway NHS and Social Care Partnership Trust (KMPT) 2023-2026 Strategy Briefing
- Emergency Service Transfer of Medway and Swale TIA (Transient-Ischaemic Attack) Service
- Section 136 Pathway and Health-Based Place of Safety Service Improvement

*7 December 2023:*

- Kent and Medway Integrated Care Strategy
- Draft Capital and Revenue Budgets 2024/25
- Revenue Budget Monitoring 2023/24 - Round 2
- Capital Budget Monitoring 2023/24 - Round 2
- Council Plan Performance Monitoring Report and Strategic Risk Summary - Quarter 2 2023/24
- Kent and Medway NHS & Social Care Partnership (KMPT) & Medway Council Patient Pathway Joint Briefing
- Update from Medway NHS Foundation Trust
- The Support to Live at Home Service

*18 January 2024:*

- Kent and Medway NHS & Social Care Partnership Trust & Medway Council Patient Pathway Joint Briefing
- GP Access Task Group - progress made in implementing the 14 recommendations from the GP Access Task Group report of June 2023.
- Kent and Medway Integrated Care Board Community Services Transformation Update
- Kent and Medway Safeguarding Adults Board's Annual Report - April 2022 - March 2023

*14 March 2024:*

- Primary Care Pharmacy, Optometry and Dental Services
- Medway Community Health Care
- Update on the future of the Medway (and Swale) Transient Ischaemic Attack (TIA) Service
- South East Coast Ambulance Service: Update
- Council Plan Performance Monitoring Report and Strategic Risk Summary - Quarter 3 2023/24

- Capital Budget Monitoring - Round 3 2023/24
- Revenue Budget Monitoring 2023/24 Round 3
- Work programme





## Work Programme

### Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

**NOTE: Portfolio Holder attendance for 2024/25 has yet to be agreed and inserted**

#### **13 June 2024 (Provisional)**

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2023/24 Quarter 4	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 4th quarter of 2023/24
Medway Local Plan	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan
Community Safety Plan 2024 – 2028	Policy Framework	Deputy Director of Place/Head of Regulatory Services	To consider the Community Safety Plan
Dog Management PSPO	Pre-decision scrutiny	Deputy Director of Place/Head of Regulatory Services	To consider the Dog Management PSPO

#### **15 August 2024 (Provisional)**

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 1	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 1st quarter of 2024/25

#### **10 October 2024 (Provisional)**

Item	Work type	Responsible officer	Objectives
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste contracts

**12 December 2024 (Provisional)**

Item	Work type	Responsible officer	Objectives
Draft Capital and Revenue Budget 2025/26	Council Performance and Budget Monitoring	Chief Operating Officer	To consider the Council's draft capital and revenue budgets for 2025/2
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Deputy Director of Place	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2 <sup>nd</sup> quarter of 2024/25

**21 January 2025 (Provisional)**

Item	Work type	Responsible officer	Objectives
Annual Review of Volker's Highways Contract	Council Performance and budget monitoring	Deputy Director of Place	To undertake an annual review of the highways contract
Infrastructure Funding Statement	Information Item	Assistant Director Culture and Community	To consider the Statement following approval by Cabinet

**25 March 2025 (Provisional)**

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring & Risk Register Review 2024/25 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3 <sup>rd</sup> quarter of 2024/25

**DATES TO BE DETERMINED**

Item	Work type	Responsible officer	Objectives
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Deputy Director of Place	To consider a scheme for the licensing of objects placed on the highway across Medway

Recycling Plan	Pre-decision scrutiny	Deputy Director of Place/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 Date dependent upon the adoption of the Environment Bill
River Strategy	Pre-decision scrutiny	Assistant Director Regeneration	To undertake pre-decision scrutiny of the Strategy – Will be aligned with Medway Local Plan
Ultra-Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Deputy Director of Place	To undertake pre-decision scrutiny of the Strategy
Medway Norse Operational Update	Information item	Chief Operating Officer	To review the performance of the Joint Venture from the perspective of the Council client
Safer, Healthier Streets – Proposed 11 School Streets Update	Information item	Deputy Director of Place	To update the Committee on the progress of the Proposed 11 School Streets

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.