

## **Business Support and Digital Overview and Scrutiny Committee**

**4 April 2024**

### **Council Plan Performance Monitoring Report and Strategic Risk Summary – Quarter 3 2023/24**

Report co-ordinated by: Phil Watts, Chief Operating Officer

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Management Team  
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#### **Summary**

Medway's Council Plan 2023/24 sets out the Council's three priorities and the measures used to monitor performance. This report and appendices summarise how we performed in Q3 2023/24 on the delivery of these priorities and the actions we are taking to improve performance.

This report also presents the Q3 2023/24 review of strategic risks which fall under the remit of this committee (Appendix 2).

#### **1. Recommendations**

- 1.1. Members are asked to consider the Q3 2023/24 performance against the measures used to monitor progress against the Council's priorities (Appendix 1).
- 1.2. Members are asked to note the Q3 2023/24 Strategic Risk Summary (Appendix 2).

#### **2. Budget and policy framework**

- 2.1. The Council Plan 2023/24 was agreed at Full Council in February 2023. It sets out the Council's three priorities and six values. It includes the measures we use to track performance. These measures are refreshed annually.
- 2.2. The Risk Strategy 2023/24 was agreed at Cabinet in April 2023. Risk management is an integral part of good governance. The Council recognises that it has a responsibility to identify and manage the barriers to achieve its strategic objectives and enhance the value of services it provides to the community.

### 3. Background

- 3.1. This report sets out the performance summary against the Council programmes (Climate Change and Medway, a great place to live, work, learn and visit) relevant to this committee and values (Financial Resilience, Digital Enablement, Tackle Climate Change and Child-Friendly) (Appendix 1).
- 3.1. This report also sets out the latest review of the strategic risks relevant to this committee together with the mitigation in place to minimise impact and likelihood (Appendix 2).
- 3.2. Performance and risks have been reviewed and agreed by Directorate Management Teams.
- 3.3. No risks have been added to, or removed from, the Strategic Risk Summary this review.
- 3.4. There have been no changes to the current scores of risks relevant to this committee.

### 4. Risk management

- 4.1. Implementation of a performance management and risk framework allows the Council to evidence how successful it is in achieving against its stated objectives, and for residents it provides genuine accountability on how successfully the Council is administering its resources. The risk of inaccurate data being reported to Members is minimised through authorisation by Directorate and Corporate Management Teams. Assurance can therefore be placed on the accuracy of data used to assess performance. By reporting to Members, the risk of poor performance not being identified or addressed is minimised.
- 4.2. The Risk Management process helps the Council understand, evaluate, and act on all their risks. It supports effective decision making, identification of priorities and objectives and increases the probability of success by making the most of opportunities and reducing the likelihood of failure.
- 4.3. The Council's Risk Strategy incorporates and:
  - promotes a common understanding of risk.
  - outlines roles and responsibilities across the Council.
  - proposes a methodology that identifies and manages risk in accordance with best practice thereby seeking to prevent injury, damage, and loss.

### 5. Financial and legal implications

- 5.1. There are no direct finance or legal implications arising from this report.

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## Appendices

Appendix 1 Performance  
Appendix 2 Strategic Risk Summary

## Background papers

[Council Strategy and Plan 2023/24](#)