

Regeneration, Culture and Environment Overview and Scrutiny Committee

28 February 2024

Work Programme

Report from/author: Nicola Couchman, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Recommendations

- 1.1 The Committee is asked to note the report and agree the work programme as set out at Appendix A to the report.
- 1.2 The Committee is asked to note the action log as set out at Appendix B to the report.

2. Budget and policy framework

- 2.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

3. Background

- 3.1 Appendix A to this report sets out the proposed work programme for this Committee.

4. Agenda Planning Meeting

- 4.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting did not take place for the additional February meeting as the items had already been discussed at the agenda planning meeting on 6 December 2023.

- 4.2 The work programme has been amended to provide an update on timescales for consideration of the Local Plan by Overview and Scrutiny Committees. The revised work programme is attached at Appendix A.
- 4.3 As requested previously by this Committee, an updated action log is attached at Appendix B and a list of briefing notes relevant to the work of this Committee which have been circulated in 2021, 2022 and to date in 2023 are attached as Appendices C to E.

5. Cabinet Forward Plan

- 5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 12 February 2024. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Extension of Recycling Resource Management Contract	12 March 2024
Gateway 1 Procurement Commencement: Refuse Collection Vehicle Fleet Replacement	12 March 2024
Gateway 3 Contract Award: Housing Revenue Account (Electricity)	12 March 2024
Housing Strategy to 2030	12 March 2024
CCTV Partnership Agreement 2024 – 2027	30 April 2024
Chatham Centre Design Code	30 April 2024
Council Plan Performance Monitoring Report and Risk Register Review – Quarter 4 2023/24	30 April 2024
Gateway 3 Contract Award: Household Waste Recycling Contract Extension	30 April 2024
Gateway 3 Contract Award: Refuse Collection Vehicle Fleet Replacement	30 April 2024
Housing Delivery Test Action Plan	4 June 2024
Tree Management Policy	4 June 2024

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

Lead officer contact

Nicola Couchman, Democratic Services Officer

Telephone: 01634 332106 Email: nicola.couchman@medway.gov.uk

Appendices

Appendix A – Work programme

Appendix B – Action Log

Appendix C – Index of briefing notes 2021

Appendix D – Index of briefing notes 2022

Appendix E – Index of briefing notes 2023

Background papers

None