

Council Priority: PLACE
Medway: A place to be proud of
Quarter 3 2023/24

Performance and risks by outcome

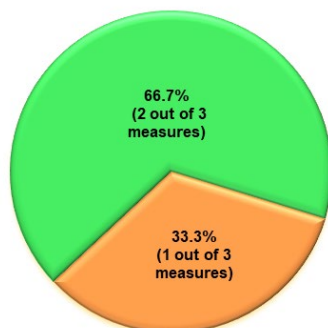
Key					
Red	Significantly below target (>5%)	Amber	Slightly below target (<5%)	Green	Met or exceeded target
DET	Deteriorating	STATIC	Static	IMP	Improving
Short term	since last quarter	Long term	average last 4 quarters	Goldilocks	Optimum performance is in a target range

Outcome: A clean and green environment

Strategic Risk Summary

Live or Managed risk	Risk Ref	Risk	Inherent Risk Score	Q3 22/23 Current Risk Score	Q4 22/23 Current Risk Score	Q1 23/24 Current Risk Score	Q2 23/24 Current Risk Score	Q3 23/24 Current Risk Score	Move ment	Definition (Current score) (L-likelihood) (I-impact)	Owner	Portfolio	Link to Council Plan
L	SR47	Climate Change	All	All	All	CIII	CIII	CIII	→	L – unlikely I – moderate	Deputy Director of Place and Assistant Director Frontline Services	Climate Change and Strategic Regeneration	Place

Programme: Enhancing the public realm, street scene, parks and green spaces Performance Summary



The total number of measures is 3.
2 measures met their target [GH6; W6 CP]
1 measure was slightly below target [NI 195a]

The amber measure is deteriorating long term [NI 195a]

PI code	PI name	Aim to	Value	Target	Status	Short Trend	Long Trend
GH6 CP	Satisfaction with parks and green spaces - direct users CP	Maximise	84.1%	75%	Green	STATIC	IMP

Comments:

- Satisfaction amongst users of parks and open spaces was 84.1% in Q3 23/24, equal to the figure seen in Q2 23/24.
- More users were neutral about the service (9.1% of respondents, up from 8.3% in Q2) than dissatisfied (5.3%, down from 7.6% in Q2). 1.5% of respondents gave no response.
- These results are based on the 132 users of parks and open spaces from the 188 respondents to the Q3 23/24 Citizens' Panel, giving a margin of error of +/-8.5%, meaning the change in satisfaction is not statistically significant.

PI code	PI name	Aim to	Value	Target	Status	Short Trend	Long Trend
NI 195a	Improved street and environmental cleanliness: Litter	Maximise	94.41%	96.00%	Amber	DET	DET

Comments:

- Medway is split into 22 wards which are inspected yearly with a total of 1,200 sites being inspected (100 sites x 12 months = 1,200 sites per year). Sites are different land classes: Main Retail and Commercial, Local Shopping areas,

Residential streets, Main Roads, Waste Bins (litter, canine and combined), Rural Roads, Alleyways, Footbridge and Subways.

- During Q3 23/24, 94.41% of streets surveyed were free from litter at the time of inspections which is below the target of 96.00%. The Q3 decrease to 94.00% (compared to 97.00% in Q2) can be explained by the change in monitoring approach to collection day rather than cleansing frequency following feedback from Regeneration, Culture and Environment (RCE) Overview and Scrutiny (O&S) Committee. The small percentage decrease equates to 17 unsatisfactory inspections of C and D grades in Q3 (9 C and D grades in Q2). Any issues are reported to Medway Norse to take action to restore to A grade standard in line with the Code of Practice on Litter and Refuse 2006 (modified 2019). There were 287 satisfactory inspections of A and B grades in Q3 requiring no further action (291 A and B grades in Q2) – this is due to a robust contract monitoring programme and a high standard of cleanse being achieved by Medway Norse.
- A visual inspection of 50 metres is reviewed for the amount of litter present and graded. This is a transect. A to B assessed grades are acceptable for litter. C to D assessed grades are unacceptable. The number of sites that are at an acceptable standard at the time of inspection (grades A to B) are then reported as an overall percentage of good standard sites. For example, 97 sites at grades A to B / 100 x 100 = 97% of areas inspected were at an acceptable standard for litter.

PI code	PI name	Aim to	Value	Target	Status	Short Trend	Long Trend
W6 CP	Satisfaction with refuse collection - Citizens Panel result	Maximise	90.4%	85%	Green	DET	IMP

Comments:

- Satisfaction with refuse collection decreased slightly to 90.4% in Q3 23/24 (down from 90.6% in Q2 23/24).
- 5.3% of respondents were neutral about the service (up from 2.6% previously) and 1.1% were dissatisfied (lower than the 4.2% seen in the previous quarter). A further 3.2% did not know or gave no response (up from 2.6% in Q2).
- The results are based upon 188 respondents to the Q3 23/24 Citizens' Panel giving an overall margin of error of +/-7.1%, meaning the changes are not statistically significant.

Projects for this programme:

To drive the sustainable regeneration in Chatham via the delivery of the Future High Streets Fund:

The council was awarded £9.5m from the Future High Street Fund (FHSF) in December 2020 to undertake key regeneration projects in Chatham Town Centre:

- Diversification of the first floor of the Pentagon Centre, to include an innovation hub and healthy living centre (HLC).

A project team has been engaged to design the innovation hub; the operator has also been appointed. Following a successful tender exercise, the main contractor will be appointed in February 2024, subject to Planning Committee approval to deliver the innovation hub by the end of July 2024. The strip out works contractor was appointed at the end of 2023 to ready the site for construction of the innovation hub. Healthy Living Centre – Conversations are ongoing with the NHS, regarding delivery logistics for the HLC. The general arrangements plan is now fixed, and RIBA 4 has been completed. The planning application is due to be determined by the end of February. A tender exercise is being carried out to appoint a contractor in March 2024.

- Acquisition of the former Debenhams building and bringing forward the ground floor unit, to increase vibrancy and footfall to the high street.

The former Debenhams building was purchased in June 2022. Options are being reviewed for the development. The ground floor unit is the priority to progress. Officers are reviewing potential options for the site.

- Brook Theatre technology and accessibility improvements.

The design team has been appointed. The council was also successful with securing a further £6.5m from the Levelling Up Fund (LUF) for the Brook Theatre works, in addition to the FHSF, in October 2021. A Revenue Additions request was approved by Full Council in November 2022 to enable intrusive structural investigation works to be undertaken which will inform the remediation works required, alongside the refurbishment works. The council has committed a further £14.7m to undertake the structural and refurbishment works. The building closed in April 2023, to enable the refurbishment works to be undertaken. A planning application will be submitted by the end of January 2024.

- Public realm improvements at the Paddock.

The project has had two rounds of public engagement for the design of The Paddock – one took place in winter 2021 and the other in summer 2022. The feedback from the engagement event that took place in the summer has been published on the council's website. The principal contractor has been appointed and is on site. The water feature has been removed from scope. This includes lighting, an additional planting and seating area, and some engraving into the granite paving.

- Refurbishment of St John's Church bringing the building back into use as a place of worship, community use and event space.

The Diocese secured £49k National Lottery Heritage Funding (NLHF) in the first tranche of the funding round in August 2022. The Diocese has also secured £2.3m match funding from the NLHF. The design team has been appointed, alongside an Activity Planner who has been appointed to support the NLHF bid process and undertake a demand/needs assessment to determine the use of the space by engaging with Councillors and the local community. The works for the principal contractor is currently being tendered.

Deliver several S106 improvements projects including Cozenton Park, Riverside Country Park, Watts Meadow, Copperfields, Strand and Victoria Gardens:

- Cozenton Park – surveys are being carried out on the old nursery site (topographical, ecology and trees). Willmott Dixon, builders for the new Splashes leisure centre, are carrying out some vegetation clearance in Q4 as part of their social inclusion work in the local community. Funding bids are being considered for additional support for the old nursery site. A Masterplan including improving the skatepark and play area will be reviewed ready for consultation later in 2024.
- Riverside Country Park – meeting with new countryside staff and engineer regarding options for surfacing the overflow car park and agreed boardwalk to be replaced with a viewing platform so not to disturb birds in the pond and will be better for school groups.
- Watts Meadow – ecology surveys are complete, and recommendations will be reviewed with new countryside staff. Footpath improvements are being considered for next year.
- Copperfields – The mile markers and community herb bed were installed in October 2023.
- The Strand – the play area improvement works were all completed in September 2023.
- Victoria Gardens – looking to go out to tender for the play area improvements in Q4 23/24.
- Great Lines Heritage Park – Phase 1 footpath improvements works were completed in October 2023. Phase 2 footpath improvements will then be reviewed once more S106 funding is received.
- Beechings Way – the play area improvements work was completed on site in November 2023.
- Luton Millennium Green 'Levelling Up Parks Fund' – £85k external funding has been received and the project is to be delivered by March 2024. The play area extension will be on site in January 2024, along with planting of a new orchard and access improvements. The project should be completed by the end of March 2024.

Delivery of Strategic Environmental Management (SEMS) as part of the HIF:

- All Housing Infrastructure Fund (HIF) and SEMS proposals are currently on hold due to the withdrawal of Homes England funding.

To maintain the council's 8 green flag awards:

- The national Green Flag Award Scheme recognises excellence in greenspace management.
- The council holds eight Green Flag Awards as well as a Green Heritage Award for Great Lines Heritage Park.
- Full judging was completed at Riverside Country Park, Capstone Farm Country Park, Hillyfields Community Park, The Vines, and Gillingham Park in May 2023.
- Mystery shop visits took place at Great Lines Heritage Park, Broomhill Park and Ranscombe Farm Reserve.
- All eight Green Flag Awards and the Green Heritage Award have been retained for this year.

- Action plans for this year have been completed.
- Applications have been submitted for 2024/25 and relevant management plans have been updated.

To continue to work with and develop 22 Friends Groups to enable the improvement and maintenance of Medway's green spaces:

- The council has several constituted Friends Groups made up of volunteers who help care for and champion the council's greenspace network. They complete a range of activities such as organising events, completing wildlife surveys and practical volunteer tasks. More Friends Groups were added during 2022/23, some of which are more informal and wishing to concentrate on litter pick/tidy up activities.
- The Greenspace Development team continues to support their activities.
- There is also a Medway Urban Greenspaces Forum (MUGS) where all the Friends Groups come together to meet to discuss issues, best practice, and share expertise. Various training is being offered by the team including first aid, social media and butterfly identification. All the Friends Groups help contribute towards thousands of valuable volunteer hours which are reported regularly.
- The winter months tend to be a quieter time with planning for the year ahead, but winter walks have taken place at Riverside Country Park and the Rochester Community Trail in December.

Delivery of Strategic Environmental Management (SEMS) on the Hoo Peninsula:

- All Housing Infrastructure Fund (HIF) and SEMS proposals are currently on hold due to the withdrawal of Homes England funding.

Whose Hoo (second stage Lottery Fund bid) to support heritage, history and environment on the Hoo Peninsula:

- The full funding bid for the delivery phase of Whose Hoo is to be submitted in May 2024.

Medway Task Force (MTF):

- The MTF ceases to exist in its current form. The new Neighbourhood Policing model came into being in June 2023 – this is a Kent Police function.
- Within this new model there are three main teams – the Beat team, the Child Centred Policing team and the Neighbourhood Task Force (NTF). The NTF is community based with a mixture of Police Officers and Police Community Support Officers who work closely with partner agencies and external organisations through the following means:
 - ❖ Primary Prevention – preventing or minimising the risk of harm to individuals through a focus on large populations using the Public Health Approach.

- ❖ Secondary Prevention – targeting those individuals at high risk of offending to divert them from involvement, e.g. early intervention approach.
- ❖ Tertiary Prevention – reduce or prevent existing reoccurring problems by tackling the vulnerability of the victim or location or reducing the motivation of the offender, e.g. joint partnership problem solving, community engagement etc.
- The NTF has maintained close working relationships with Medway Council, the Department for Work and Pensions (DWP), Kent Fire and Rescue Service (KFRS), Victim Support, Immigration and a number of other organisations across Medway with regular partnership meetings taking place along with information sharing and multiagency days of action to problem solve, reduce vulnerability and crime/antisocial behaviour (ASB) within Medway.
- All activity undertaken from the Medway Neighbourhood Policing team will continue to be reported on via the Community Safety Partnership.

Programme: Replacing Medway’s streetlights

There are no performance measures for this programme.

Project for this programme:

Deliver Phase 3 of the Street Lighting LED Programme for 2023/24:

- The LED project replaced old lighting columns for new LED ones or converted only the lanterns to LED. Some columns were not able to be converted to LED easily due to them being non-standard lanterns, such as conservation style or double headed.
- To date 979 conversions have been completed from a planned 1,050, however some of those may not progress due to columns being removed following them being knocked down and not replaced.
- For those that remain outstanding, there are several issues to be resolved, such as access to those not on Medway Council land or long delivery times for new columns and lanterns, therefore the team will continue with this work until completion.

Programme: Improving air quality in air quality management areas in Medway

There are no performance measures for this programme.

Project for this programme:**To improve air quality in air quality management areas in Medway:**Air Quality Monitoring

- As part of our ongoing local air quality management duties, the team continued to maintain the air quality monitoring network with much reduced officer availability to carry out routine calibrations, attend to call outs (as required) and change diffusion tubes. This has helped to maintain high levels of data capture across our monitoring sites.

Department for Environment, Food and Rural Affairs (DEFRA) Air Quality Grant Programme

- Rainham idling project: A draft report has been received from the University of Kent which outlines their findings. The report is being finalised before dissemination and should be available in Q4. Discussions have taken place with the Traffic Management team about mandating the use of idling signs on street works permits for works lasting more than one day, and it has been agreed that this will be actioned as a standard requirement.
- Taxi and Private Hire Ultra Low Emission Vehicle Feasibility Study: Work on this project continues. A remote sensing emissions testing campaign was carried out for two weeks in November at two monitoring sites. The emission data obtained will be used to inform other elements of the feasibility study, for example to understand the emissions from taxis and private hire vehicles. A survey of drivers and operators, which will be used to inform the project, is planned to be undertaken in January 2024. At present the project is anticipated to be completed in June/July 2024.

Programme: Climate Change

There are no performance measures for this programme.

Project for this programme:**Climate change:**

Highlights in Q3 include the following:

- The 2021/22 carbon emissions report has been produced and added to the council website.
- A review of council vehicles has been completed and a centralised repository has started to be created for review by managers in Q4. A second electric vehicle has been acquired by the Mayor's office.
- The Climate Response team commented on the Local Plan Reg 18 consultation and attended the Local Plan Environment workshop. The team has also commented on the Public Health team's draft Sustainable Food Policy, the draft Local Cycling and Walking Infrastructure Plan and the Chatham Design Code consultation.
- The council received a total score of 39% from Climate Emergency UK's assessment of local authority action, meaning a position of joint 22nd out of all (186) UK single tier authorities. Only 26 UK single tier authorities scored over 50%. We scored 81% for collaboration and engagement (ranked joint 5th), 0% for Transport, and 16% for Planning and Land Use.

A report has been shared with officers and Corporate Management Team (CMT) to highlight the most impactful actions needed to reduce carbon emissions in the Medway area. The findings will also support the refresh of the council's Climate Change Action Plan scheduled for 2024.

- The following funding applications have been successful:
 - ❖ £5k has been received by the Festivals and Events team from the UK Shared Prosperity Fund (SPF) to develop an event sustainability checklist.
 - ❖ Council capital funding was awarded to the Library team for 2023/24, and procurement has started, for a new electric mobile library service.
- Medway's Free Bus Weekend campaign took place on 9-10 December in conjunction with the local bus operators, funded through Medway's Bus Service Improvement Plan+ allocation from the Department for Transport (DfT). It was widely promoted and initial figures from Arriva indicate an uplift in bus patronage, compared to previous weekends.
- During Q3 two new walking campaigns, Little Trekkers and Striders, were launched for primary and secondary schools, in support of International Walk to School Month in October. Across both campaigns, participation doubled to 16 schools compared to last year's competitions. A total of 32,227 active travel journeys were made by those schools who took part, with prizes awarded to the top three ranking schools in each category.
- 48 Solar Together installs have been completed for Phase 3 (47 under round 1, and one under round 2). A Medway based installer has been appointed to complete the installs for round 2 in Medway, for the first time.
- A study to look at allotment provision and community growing spaces in Medway is underway and a draft Greenspace study has been produced to address securing high quality green spaces for new developments within the new Local Plan. Both will provide evidence for the Local Plan.
- A new Partners for Green Growth grant has been launched, using a SPF allocation, to offer up to £2.5k to businesses who have a decarbonisation plan and want to implement it and take a step further towards being net-zero. To complement this, a Green Audit scheme has been launched with Kent Invicta Chamber of Commerce, to offer free audits and decarbonisation plans for businesses who want to start their net-zero journey.
- Members of the new Climate Change Working Party have met once and are enthused to be ambassadors for the climate agenda, with the aim of supporting and encouraging local climate action within their communities and networks. A Climate Action Ward Improvement Plan template has been developed to support each member and is being rolled out to the group. The Community Climate Working Group, made up of representatives from key sectors (such as education, business, greenspaces), has also had its first successful meeting.
- The ECO4 grant has continued to be promoted to encourage as many eligible households as possible to apply for the scheme. The HUG2 scheme has also launched and marketing materials are receiving final approval. Options are being considered for joint promotion with ECO4 into 2024 as both are being delivered by E.On. The batch application for HUG2

from Hoo Marina Park, which includes around 50 properties, has received approval from the Department for Energy Security and Net Zero and installs can progress.

- Meetings have been held between the Planning team and the Environment Agency who are undertaking significant work to create flood risk policies as soon as possible. Public consultation on the revised Local Flood Risk Management Strategy is due to commence in January 2024.
- Communications and Engagement:
 - ❖ Social media statistics this quarter include:
 - Twitter 536 followers
 - Instagram 786 followers
 - Facebook (FB) 121 followers
 - ❖ Post with the widest reach on FB and Instagram – the new living roof bus stop on Intra reached 8,500 people (FB) thanks in part to 19 reshares. The same post on Instagram reached 371.
 - ❖ Medway Matters article – "What's good for the climate is good for me" gave examples of healthy lifestyle changes that also reduce carbon footprints. This is the lead into the new 2024 campaign of the same name.
 - ❖ Monthly newsletter articles included Medway's salt marshes, a call to action for volunteers for Medway's first Repair Cafe; due to launch in the new year, a tree giveaway as part of National Tree Week, the Making Space for Nature report, details of energy grants and community grant opportunities.
- Events attended by the Climate Response team include Lordswood Beavers' group, Green Careers Week at Mid Kent College, Rochester Eco Fair, Home Energy event at Medway Maritime Hospital, Medway Food Partnership Annual event and Medway Matters Live. Alongside these, meetings have taken place with key Medway partners, the Royal Engineers Museum and Rochester Cathedral.
- Examples of previously completed Climate Change Staff Volunteering initiatives and a one-off opportunity to help clear the grounds at Fort Amherst have been promoted on the staff intranet/newsletter. This led to a whole team helping with the grounds clearance. In total, 19 staff completed a full day's volunteering in Q3.
- Staffing levels remain a challenge for the service and a number of actions remain un-progressed this quarter.

Outcome: Put Medway on the map

Strategic Risk Summary

There are no strategic risks for this outcome.

Programme: Medway, a great place to live, work, learn and visit

Performance Summary

There are no performance measures for this programme.

Projects for this programme:

Successful and safe delivery of the Council's outdoor events and festivals:

- In this quarter, Events Medway, both delivered and supported events across Medway. It is the busiest quarter for the team whose primary focus is on the delivery of the Christmas events in Rochester. This year the three combined weekends were attended by an approximate total audience of over 220,000.
 - ❖ Medway Fun Palace – Community Commission – audience TBC
 - ❖ Electric Medway – Community Commission – audience 9,634
 - ❖ Chatham Remembrance Sunday Parade and Service – audience 1,500
 - ❖ Rochester Remembrance Sunday Parade and Service – audience 480
 - ❖ Rochester Christmas Market – audience 128,000
 - ❖ Rochester Dickensian Christmas Festival – audience 98,000
- Remembrance Sunday Parades – a more joined up approach to planning with Events Medway Officers leading on engagement with Gillingham and Rainham as well as delivery roles for Rochester and Chatham. As these events grow in popularity, for the first time an Events Medway Officer was in place on the day with sole responsibility to monitor all events and to coordinate any required incident response. This was put in place after discussions with Safety Advisory Group members and to support colleagues in the Integrated Transport team.
- Christmas Market and Dickensian Christmas saw many changes. The better engagement with costume societies to encourage more participation in Dickensian Festival was successful and the revamped layout of the festival and the new children's entertainment offer were well received and added to the visitor experience.

Supporting the development of Creative Medway Compact to deliver the new cultural strategy with partners:

- Creative Medway is preparing to constitute as a Charitable Incorporated Organisation (CIO) under its newly elected board in the new year. Several funding bids are being planned for 2024 to support Creative Medway's core charitable mission.

- The board is reviewing Creative Medway's core aims to scope possibility of expanding to encompass heritage to support Medway's heritage sector, in particular during the period of Medway's National Lottery Heritage Fund priority place.
- A staffing structure review is in progress to better support Creative Medway's core activity with a new freelance post.
- Working groups drawn from across the community and creative sector have begun meeting to deliver activity in support of the 2023/24 sector priorities.
- Engagement is underway to support the redevelopment of the Creative Medway sector meet up programme to better meet sector need and expectations.
- Social media and regular newsletters continue to flag opportunities to, and connect, the sector.
- Creative Medway is fronting promotional activity for Festival 2024 and is developing its website 'what's on' event listing functionality along with promotional assets to support the programme which will go live in January 2024.
- Creative Medway is playing a key role in several funding bids supporting key aspects of the Creative Medway Cultural Strategy and Priority Place delivery plan. The Health and Wellbeing Sector Representative has led work to bring together the health and creative sector in support of Medway's Arts Council Place Partnership bid to which Creative Medway is a core partner.

Work with partners to bring forward the Docking Station project, playing a key role in the development and delivery of Creative Estuary, by transforming the Thames Estuary into one of the most exciting cultural hubs in the world:

- Docking Station partnership goes from strength to strength with colleagues at the University of Kent successfully raising a further £7.5m from the Department for Culture, Media and Sport and National Lottery Heritage Fund (NLHF).
- The Docking Station, a ground-breaking hub for digital creative industries run by the University of Kent, will open in Medway in late 2025. Key dates are as follows:
 - ❖ 20 December 2023 – Planning application approved
 - ❖ January 2024 – Scheduled Monument Consent
 - ❖ January 2024 – Tender documents will go out for pricing by contractors
 - ❖ March 2024 – Outcome of the second phase NLHF application (£3.5m)
 - ❖ March 2024 – Leases are drafted and signed
 - ❖ March/April 2024 – Contractor will be selected
 - ❖ May/June 2024 – Start on site
 - ❖ December 2025 – Project completion
- Project costs have been reduced and currently the budget is balanced with the funding secured and expected. The development phase has resulted in the fitting out of a new motion capture studio at the Dockyard which will be used as an interim teaching and engagement space to raise awareness, build audiences, and engage the local community.

Child-Friendly City:

- Child Friendly Medway (CFM) is for all children and young people (CYP) up to the age of 25.
- It is driven by the voices of CYP to engage (capture voices - CYP), deliver programming and shape Medway. Our backbone is based on consultation and engagement with CYP. We capture their voices, hopes and wishes for Medway through our CFM City Halls, postcards and feedback at our Seeing is Believing events and activities. We share this information with our internal and external partners, whom we work closely with, to help take action. Our programming and engagement work also connects with their parents and carers, including expectant parents, and extended family members.
- We provide a universal programme and offer a wide array of activities and events to attract various audiences across Medway. We aim to meet the varying interests of CYP and Medway families' needs and wants. Our programming is delivered across Medway in various facilities and community spaces. We work to remove any barriers to participation, for example ensuring we offer free activities to remove the cost barrier and to help narrow the gap for CYP. We also look to ensure public transport is available for our larger scale events like our City Hall and Super Saturday. We always consider accessibility for venues and whether activities are suitable for CYP with additional needs, and when possible, we work with partners to make modifications needed so all can participate.
- We work with a large network of internal and external partners and steering groups to promote and help drive wider engagement and ensure that we are reaching out to a diverse audience of CYP.
- Some of the partner groups we work with are:
 - ❖ Medway Parents and Carers Forum
 - ❖ Schools reaching across Medway
 - ❖ Nucleus Arts
 - ❖ Medway African Caribbean Association
 - ❖ Medway Culture Club
 - ❖ Shine & Wednesday Squad (Special Education Needs (SEN) youth groups)
 - ❖ Various council teams including Medway Adult Education (MAE), Planning, Education, Public Health, Culture, Medway Youth Service and Medway Sport
 - ❖ The Kent Police and Crime Commissioner's (PCC) Office, Kent Police, Community Safety Partnership and the Neighbourhood Task Force
 - ❖ MidKent College
 - ❖ Medway Children and Families Hubs
 - ❖ Disability Dance

- ❖ Pentagon Shopping Centre
- Our network of partners is growing, and we work with internal and external partners to target programming where needed and to respond to the voice of CYP. We work closely with the CFM Partner Board which represents internal and external partners, professionals, the voluntary sector and schools across the community.
- CFM actively seeks funding to develop existing programmes and shape new ideas and initiatives. Funding has been received as part of the Start for Life initiative, Safer Streets 5, The PCC and the UK Shared Prosperity Fund (UKSPF).
- The Start for Life initiative has enabled us to work with the Public Health team to provide free weekly messy play sessions in the Children and Family Hubs and in Chatham at Nucleus Arts. We also have bi-monthly Soft Play sessions and, this quarter, have introduced free Parent and baby/toddler Pilates. We have continued our community Storytime and Snack sessions.
- This quarter we have provided opportunities for the Planning team to join us at our Halloween Trick or Treat, Scare Fest, and Elf Yourself events where they consulted with CYP on the design code for Chatham City Centre.
- We sit on various internal and external team boards and a steering group to help drive partnership working for CFM. Listed below are some of the boards we have worked with during this quarter:
 - ❖ Design Code – with the Planning team
 - ❖ Medway Cultural and Education Partnership
 - ❖ Culture team – partner updates
 - ❖ Refresh Project (Culture team)
 - ❖ Creative 2024 project
- To ensure Medway Council teams are kept informed about the CFM initiative and partnership programming opportunities we host quarterly updates where all council teams are invited to attend. We encourage teams to have at least one person in attendance to inform their teams of CFM updates. We also encourage all new hires to attend and learn about CFM. In these meetings we host Q&As as well as themed discussions. We also share posters and flyers with the Youth Service and Children and Family Hubs.
- We also share our programming with Kent Police (Child Centred Policing team) and Neighbourhood Task Force.

Seeing is Believing Programming

- Our Seeing is Believing programme is inspired by young people. We provide a wide array of engagement opportunities for CYP, parents, carers and families. The CFM team and our partners, internally and externally, run a wide array of activities and events across Medway as part of this delivery.
- Listed below are some of the events and activities we have delivered during this quarter:
 - ❖ Family Fun Fri-Yay
 - ❖ Doodle and Draw

- ❖ Doodle and draw Junior session
- ❖ Mini Nucleus Messy play
- ❖ Pop up mini-Nucleus
- ❖ Stage and Social Sundays (inclusive dance and drama session)
- ❖ Seasonal activities and events

For the Love of Reading project

- CFM delivers this legacy project to engage with CYP to inspire an enjoyment of books; this is done by leaving books for children to find, storytelling activities, our swap shop bookshelf, and our new book nooks at family hubs.
- Listed below are some of the activities and events delivered during this quarter:
 - ❖ Soft Play and Story Corner
 - ❖ Pop-up community story time and snacks
 - ❖ Installation of book nooks in family hubs and wellbeing centres

CFM City Halls

- This platform is used to help us determine the strategy and delivery plan, values, and action plan, as well as to help influence events and activities for CYP. It also provides an opportunity for consultation and engagement about services and place shaping Medway.
- Our sixth City Hall took place this quarter with a private screening of the Wonka film. We were supported by the MAE team and CYP and were able to ask questions of the Chief Executive, Richard Hicks, and the Leader, Councillor Vince Maple. This was our biggest City Hall to date with 276 guests.
- The purpose and method of the City Hall are as follows:
 - ❖ Partnership Working – with CYP and the CFM team, Child-Friendly Delivery Board and our partners in a less formal space
 - ❖ Voice – provide a platform and a safe space for CYP and parents/guardians to shape Medway and the CFM initiative
 - ❖ Creating a community – for CYP
 - ❖ Platform – to consult CYP
 - ❖ Growing membership – providing an opportunity for more CYP to be involved
 - ❖ Leadership – creating an organic way for CYP to lead and shape the delivery

Partner events

- The CFM team has great partnership working links with internal and external teams and supports several partner events.
- Listed below are some of the partner events we have participated in during this quarter:
 - ❖ Halloween Trick or Treat, Scare Fest
 - ❖ Elf Yourself

- ❖ Halloween cinema event
- ❖ Medway's Magical Christmas at MidKent College
- In addition, we have funded the Jack and the Beanstalk pantomime at MidKent College.

Road Map

- In 2023 we released our Road Map of all CFM Seeing is Believing programming, including our City Halls, events and activities that CFM leads, sponsors or supports. This has provided teams with opportunities for partnership working and using our programming as a platform for direct engagement with CYP, parents, carers and families.

CFM Plan and CFM Action Plan

- The CFM team has shared the CFM Plan and CFM Action Plan with various council teams through one-to-one meetings and quarterly updates. As part of this, teams will be required to provide updates on how they are achieving their objectives.
- The CFM team is working with teams to support this work through existing workstreams and by identifying new opportunities to address the CFM Action Plan. This will help deliver the Child Friendly City initiative.
- The CFM team will work with relevant teams as they relate to the seven core themes set by CYP:
 - ❖ Cleaner & Greener
 - ❖ Creativity & Culture
 - ❖ Engaging
 - ❖ Health & Wellbeing
 - ❖ Inclusive & Community Focused
 - ❖ Safety
 - ❖ Aspirational
- Future work we have planned for the next quarter includes:
 - ❖ UKSPF funding – our Signs of Youth project
 - ❖ Safer Streets 5 – funding for Women and Girls and community activities and events
 - ❖ PCC funding for Family Fun Friyay, a drop in Football event, and a Women and Girls cinema event
 - ❖ Snow White pantomime
 - ❖ Under the Sea Event with the Pentagon Shopping Centre
 - ❖ The Grimm Tales theatre event with Pretending People and Medway Little Theatre
 - ❖ World Book Day events with the Medway Libraries and Town Centre teams
 - ❖ Working with the Education team and other council teams to map work delivered in schools

Prosecutions and Sanctions

FPNs ISSUED	2021/22					2022/23					2023/24				
	Q1	Q2	Q3	Q4	YEAR TOTAL	Q1	Q2	Q3	Q4	YEAR TOTAL	Q1	Q2	Q3	Q4	YEAR TO DATE
FLY TIPPING	10	8	10	2	30	4	2	2	9	17	1	2	5		8
FAILURE TO PRODUCE DOCUMENTS	32	0	3	8	43	6	1	5	6	18	6	2	1		9
SCRAP METAL	0	1	0	0	1	0	0	0	0	0	0	0	0		0
LITTER	13	0	10	2	25	1	1	3	1	6	1	3	3		7
TRADE WASTE	0	5	0	0	5	0	0	0	0	0	0	0	0		0
FLY POSTING	0	0	0	0	0	0	0	0	0	0	0	0	0		0
SMOKE FREE	0	0	0	0	0	0	0	0	0	0	0	0	0		0
BREACH OF A COMMUNITY PROTECTION NOTICE	1	0	0	0	1	0	0	1	0	1	1	4	0		5
UNLICENSED WASTE CARRIER	0	0	0	0	0	0	0	0	1	1	0	0	0		0
HOUSEHOLDER DUTY OF CARE	3	0	2	0	5	1	2	1	6	10	3	4	7		14
COMMERCIAL DUTY OF CARE	0	0	0	0	0	0	0	0	0	0	0	0	0		0
TOTAL	59	14	25	12	110	12	6	12	23	53	12	15	16		43

District Enforcement

DISTRICT ENFORCEMENT ISSUED FPNS	Q1 21/22	Q2 21/22	Q3 21/22	Q4 21/22	Q1 22/23	Q2 22/23	Q3 22/23	Q4 22/23	Q1 23/24	Q2 23/24	Q3 23/24	Q4 23/24
LITTER	1532	1597	1129	988	872	1038	867	864	1005	908	1154	
DOG FOULING	3	0	2	0	0	0	0	1	0	2	0	
DOGS ON LEAD	1	0	0	0	0	0	0	0	0	0	0	
TOTAL	1,536	1,597	1,131	988	872	1,038	867	865	1,005	910	1,154	

Breakdown of Prosecutions

Due to the timeliness of reporting, there can be an increase or decrease in the number of prosecutions previously reported in Pentana.

PROSECUTIONS	2021/22					2022/23					2023/24				
	Q1	Q2	Q3	Q4	YEAR TOTAL	Q1	Q2	Q3	Q4	YEAR TOTAL	Q1	Q2	Q3	Q4	YEAR TO DATE
FLY TIPPING	2	8	0	2	12	1	2	0	5	8	1	1	3		5
DUTY OF CARE FOR WASTE	2	5	0	0	7	1	1	0	0	2	6	6	0		12
LITTER	1	0	1	0	2	1	1	0	0	2	0	0	0		0
FAILURE TO COMPLY WITH S108 NOTICE	1	0	0	0	1	0	0	1	0	1	0	0	0		0
UNTIDY LAND	1	0	0	0	1	0	0	0	0	0	0	0	0		0
VEHICLE SALES/REPAIR	0	0	0	0	0	0	0	0	0	0	0	0	0		0
FAILURE TO COMPLY WITH CPN	0	1	0	0	1	0	0	0	0	0	0	0	3		3

Appendix 2

UNREGISTERED WASTE/SCRAP	0	1	2	1	4	0	0	0	2	2	1	1	0		2
SMOKE FREE	0	0	0	0	0	0	0	0	0	0	0	0	0		0
ILLEGAL STREET TRADING	0	0	0	0	0	0	0	0	0	0	1	0	0		1
TOTAL	7	15	3	3	28	3	3	1	7	45	9	8	6		23