

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Myilvaganam Thayanathan

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description 1A VICTORIA STREET GILLINGHAM Kent ME7 1ED			
Post town	GILLINGHAM	Postcode	ME7 1ED
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ 15750	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as	Please tick as appropriate
a) an individual or individuals *	please complete section (A) X
b) a person other than an individual *	
i as a limited company/limited liability partnership	please complete section (B)
ii as a partnership (other than limited liability)	please complete section (B)
iii as an unincorporated association or	please complete section (B)
iv other (for example a statutory corporation)	please complete section (B)
c) a recognised club	please complete section (B)
d) a charity	please complete section (B)
e) the proprietor of an educational establishment	please complete section (B)
f) a health service body	please complete section (B)

APPENDIX A

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; **X** or

I am making the application pursuant to a
 statutory function or a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr.		Other Title (for example, Rev)	
Surname Thayananthan		First names Myilvaganam	
Date of birth 18/07/1974			
I am 18 years old or over		YES	
Nationality British			
Current residential address if different from premises address		42 St Lawrence Crescent Maidstone Kent ME17 4FS	
Post town	Maidstone	Postcode	ME17 4FS
Daytime contact telephone number			
E-mail address (optional)			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)			

SECOND INDIVIDUAL APPLICANT (if applicable)

		Other Title (for example, Rev)	
Surname		First names	
Date of birth		I am 18 years old or over	
Nationality			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.)

Telephone number (if any)

E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

29/12/2023

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises (please read guidance note 1)

Convenience store

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Please
tick all

Provision of regulated entertainment (please read guidance note 2)

that apply a) plays (if ticking yes, fill in box A)

b) films (if ticking yes, fill in box B)

c) indoor sporting events (if ticking yes, fill in box C)

d) boxing or wrestling entertainment (if ticking yes, fill in box D)

e) live music (if ticking yes, fill in box E)

f) recorded music (if ticking yes, fill in box F)

g) performances of dance (if ticking yes, fill in box G)

anything of a similar description to that falling within (e), (f) or (g) h
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue			Please give further details here (please read guidance note 4)		
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur			State any seasonal variations for performing plays (please read guidance note 5)		
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

APPENDIX A

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)		
Day	Start	Finish			
Mon					
Tue					

			<p>State any seasonal variations for indoor sporting events (please read guidance note 5)</p> <p>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)</p>
Wed			
Thur			
Fri			
Sat			
Sun			

D

<p>Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)</p>			<p>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</p>	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<p>Please give further details here (please read guidance note 4)</p>		
Tue					
Wed			<p>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)</p>		
Thur					
Fri					

			<p><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Sat			
Sun			

E

<p>Live music Standard days and timings (please read guidance note 7)</p>			<p><u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors				
				Outdoors				
				Both				
Day	Start	Finish						
Mon			<p><u>Please give further details here</u> (please read guidance note 4)</p>					
Tue								
Wed						<p><u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)</p>		
Thur								
Fri			<p><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>					
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					

Wed			State any seasonal variations for the performance of dance (please read guidance note 5)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			
Sun			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					

Sat		<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Sun		

<p>Late night refreshment Standard days and timings (please read guidance note 7)</p>	<p>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)</p>	Indoors	
		Outdoors	
		Both	

Day	Start	Finish	<p><u>Please give further details here (please read guidance note 4)</u></p>
Mon			
Tue			

Wed			<p><u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)</p>
Thur			

Fri			<p><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Sat			

Sun		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	X
				Both	
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	09:00	23:00	None		
Tue	09:00	23:00			
			None		
Wed	09:00	23:00			
Thur	09:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	09:00	23:00			
			None		
Sat	09:00	23:00			
Sun	09:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Mr. Myilvaganam Thayanathan	
Date of birth	
Address	
Postcode	

Personal licence number (if known)

Issuing licensing authority (if known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	06:00	23:00	None
Tue	06:00	23:00	
Wed	06:00	23:00	
Thur	06:00	23:00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
			None

Fri	06:00	23:00
Sat	06:00	23:00
Sun	06:00	23:00

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

It is recognised that the premises are located within the Cumulative Impact Policy area for Gillingham High Street. It is further recognised that the cumulative impact policy is aimed towards 'off licence' premises.

It is firmly believed that the robust measures contained within the operation schedule will ensure that these premises will not adversely affect the evidenced alcohol related problems and issues in the area.

Staff working at the premises who are involved in the sale of alcohol shall be trained in respect of their legal and social responsibilities. They will also be trained in respect of the contents of the premises licence.

A record of such training shall be maintained by the premises licence holder, and this record shall be made available for inspection by Police and Authorised Officers of the Licensing Authority upon request.

Training records for staff shall be updated every 6 months.

b) The prevention of crime and disorder

A CCTV system shall be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence.

The CCTV system shall be capable of capturing a clear facial image of every person who enters the premises and all licensable areas including the outside terrace.

The CCTV footage shall be kept for a period of 31 days and shall, upon request, be made immediately available to Officers of the Police and the Council.

Appropriate signs will be displayed advising customers that CCTV is in operation at the premises.

All alcohol shall be sold in sealed containers only, for consumption away from the premises.

All alcohol products shall be stored in the areas as indicated on the attached layout plan of the premises. No singular cans of beer, lager and cider will be sold at the premises - A minimum purchase of 4 cans of these products will be required.

No singular bottles of beer, lager or cider which are less than 500ml shall be sold at the premises.

No beers, lagers or ciders which exceed 5.5% alcohol by volume (ABV) shall be sold at the premises. No spirits where the quantity is less than 200ml, are to be displayed, sold or offered for sale from or stored on the premises.

Spirits shall be displayed on shelves behind the serving counter of the premises

A refusals policy shall be adopted by the premises licence holder whereby alcohol shall not be sold to:

1. Any person recognised or identified as a street drinker (regardless of their level of inebriation at the time)
2. Any person found to be drinking alcohol in the street
3. Any person who is drunk or appears to be drunk
4. Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk
5. Any person unable to provide valid ID when requested by staff
6. Any person who is verbally or physically abusive towards staff or customers.

A notice shall be prominently displayed at the premises advising customers of this

c) Public safety

Staff will be trained in respect of the Fire Risk Assessment, Health and Safety Risk Assessment and other policies and procedures in respect of the emergency evacuation of the premises.

First Aid facilities shall be provided at the premises.

d) The prevention of public nuisance

A notice will be displayed in a prominent position at the exit of the premises, asking customers to respect nearby residents and to leave quietly, not to loiter outside the premises and not to drink alcohol products in the street.

The area immediately in front of the premises shall be kept clean and tidy at all times the premises are open to the public

e) The protection of children from harm

All persons involved in alcohol sales must receive full and adequate training on the law relating to underage sales. A written record of the training that each person has received shall be maintained. Regular refresher training is also to be given and recorded. The training records / log are to be kept on site and shall be provided to the Police, the Local Authority or Licensing Authority on request.

An effective 'Challenge 25' policy shall be implemented and maintained in place at the premises. Any person appearing to be under the age of 25 who attempts to purchase alcohol must be challenged in respect of their age and required to provide adequate proof that they are over the age of 18 before they are sold or supplied with alcohol. Only photographic based forms of identification shall be accepted as proof of age in respect of suspected underage sales. These must be accredited to the PASS scheme or subsequent equivalent but could also include passport, HM Forces ID card, driving licence, national ID card.

Staff shall be trained in respect of the Challenge 25 policy and a notice shall be displayed in a prominent position at the premises to advise customers that Challenge 25 is in operation at the premises.

The premises licence holder shall maintain a refusals log (which shall be either a hard copy or electronic format), which shall record details of when a sale of alcohol is refused. The refusals log shall be produced for inspection on request of Police or Authorised Officers of the Council.

An electronic point of sale (EPOS) system shall be installed at the tills on the premises and it shall be configured to prompt the operator to check proof of age when an 'age restricted' product is scanned. The prompt shall require the operator to confirm that the purchaser is over 18 (or any other age required by the relevant law for other products) before the next item can be scanned or the transaction completed.

Checklist:**Please tick to indicate agreement**

I have made or enclosed payment of the fee.

I have enclosed the plan of the premises.

I have sent copies of this application and the plan to responsible authorities and others where applicable.

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.

I understand that I must now advertise my application.

I understand that if I do not comply with the above requirements my application will be rejected. [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
frank@fflicensingolutions.co.uk