

Regeneration, Culture and Environment Overview and Scrutiny Committee

14 December 2023

Work Programme

Report from/author: Nicola Couchman, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Recommendations

- 1.1 The Regeneration, Culture and Environment Overview and Scrutiny Committee is asked to note the report and agree the work programme as set out at Appendix A to the report.
- 1.2 The Regeneration, Culture and Environment Overview and Scrutiny Committee is asked to note the action log as set out at Appendix B to the report.

2. Budget and policy framework

- 2.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

3. Background

- 3.1 Appendix A to this report sets out the proposed work programme for this Committee.

4. Agenda Planning Meeting

- 4.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 14 November 2023.

- 4.2 At the agenda planning meeting it was agreed that it would be timelier to move the Building Conditions Survey report to January rather than December as this would allow for it to align with the relevant Portfolio Holder attendance and ensure more effective scrutiny.
- 4.3 Due to the volume of agenda items for the January meeting it was also agreed to move the Annual Review of Volker’s Highway Contract from the January meeting to March.
- 4.4 As agreed previously by this Committee, an updated action log is attached at Appendix B and a list of briefing notes relevant to the work of this Committee which have been circulated in 2021, 2022 and to date in 2023 are attached as Appendices C to E.

5. Cabinet Forward Plan

- 5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 20 November 2023. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Annual Authority Monitoring Report and Infrastructure Funding Statement	19 December 2023
Neighbourhood Plan – Outcome of Examination (Arches)	19 December 2023
Planning Enforcement Policy	19 December 2023
Property Disposal	19 December 2023
Publication of Hoo St Werburgh and Chattenden Neighbourhood Plan	19 December 2023
Delegated Authority to Sign Leases for Temporary Accommodation	16 January 2024
Gateway 1 Procurement Commencement: Refuse Collection Vehicle Fleet Replacement	16 January 2024
Transition of Local Enterprise Partnership Responsibilities to Medway Council	16 January 2024
Gateway 3 Contract Award: Housing Revenue Account (Gas)	13 February 2024

Gateway 3 Contract Award: Housing Revenue Account Repair Contracts	13 February 2024
Housing Revenue Account Capital and Revenue Budgets 2024/2025	13 February 2024
South Thames Gateway Building Control Partnership Business Plan	13 February 2024
Star Hill to Sun Pier Conservation Area Appraisal and Management Plan	13 February 2024
Star Hill to Sun Pier Conservation Area Significance Led Development Framework Supplementary Planning Document	13 February 2024
Gateway 3 Contract Award: Housing Revenue Account (Electricity)	12 March 2024
Housing Strategy	12 March 2024
Tree Policy	12 March 2024

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

Lead officer contact

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Appendices

Appendix A – Work programme
 Appendix B – Action Log
 Appendix C – Index of briefing notes 2021
 Appendix D – Index of briefing notes 2022
 Appendix E – Index of briefing notes 2023

Background papers

None