

Work Programme
Children and Young People Overview and Scrutiny Committee 2023/2024

5 December 2023

Item	Work Type	Responsible officer	Objectives
Draft Capital and Revenue Budgets 2024/25	Finance Theme	Chief Finance Officer	To scrutinise the draft budgets for 2023/24
Capital and Revenue Budget Monitoring – Round 2 2023/24	Budget Monitoring	Chief Finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 2 2023/24.
Children’s Social Care Complaints and Compliments Annual Report	Information item	Assistant Director, Children’s Social Care	To scrutinise the annual information relating to Children’s social care complaints
Medway Safeguarding Children Partnership Annual Report	Holding to account	Assistant Director, Children’s Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership
Council Plan Performance Monitoring & Risk Register Review Quarter 2 2023/24	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 2 of 2023/24

11 January 2024

Item	Work Type	Responsible officer	Objectives
Schools Performance Report (Unvalidated Data)	Education Theme	Assistant Director, Education & SEND	To scrutinise the annual school’s performance report for the academic year 2022/2023
Adolescent Services	Information Item	Assistant Director, Education & SEND	To provide an update on the offer for adolescents in Medway
Annual Adoption Report	Holding to Account	Director of People - Children and Adult Services	To scrutinise the annual report
Cookham Wood	Holding to Account	Director of People - Children and Adult Services	To receive an update on the Improvement Journey

7 March 2024

Item	Work Type	Responsible officer	Objectives
Portfolio Holder for Education & Schools	Holding to account		To hold the Portfolio Holder to account for the areas within his portfolio
Portfolio Holder for Children's Services (Lead Member)	Holding to account		To hold the Portfolio Holder to account for the areas within her portfolio
Medway Youth Council Annual Report	Information Item	MYC	MYC Annual report – conference findings
Council Plan Performance Monitoring & Risk Register Review Quarter 3 2023/24	Council Performance Monitoring	Chief Operating Officer	To scrutinise the latest council plan performance and risk register review information for Quarter 3 of 2023/24
Capital and Revenue Budget Monitoring – Round 3 2023/24	Budget Monitoring	Chief Finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 3 2023/24.

To be determined:

Item	Work Type	Responsible officer	Objectives

Future 2023/2024 dates: 11 January 2024 and 7 March 2024.

Policy Framework Documents: Youth Justice Plan

CYP O&S Committee Work Completed in 2023/24:

14 June 2023

- Medway Youth Justice Plan 2023-24
- Council Plan Performance Monitoring Report and Strategic Risk Summary Quarter 4 2022/23
- People Directorate Risk Register Summary
- Meeting Theme – Public Health: Family Hubs and Start for Life Programme, Infant Feeding Strategy and Child Obesity

3 August 2023

- Meeting Theme – Education and Special Educational Needs and Disability: Medway Joint Local Area SEND Action Plan, SEND Inspection Performance Update and Post 16 Review.
- Annual Fostering Report (2022 – 2023)

5 October 2023

- Meeting Theme – Childrens Social Care: Inspecting Local Authority Children's Services (ILACS) Outcome, Childrens Sufficiency Overview, Workforce
- IRO Annual report
- Revenue and Capital Budget Monitoring
- Capital Budget Monitoring
- Council Plan Performance Monitoring & Risk Register Review Quarter 1 2023/24