

Regeneration, Culture and Environment Overview and Scrutiny Committee

15 November 2023

Work Programme

Report from/author: Nicola Couchman, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Recommendations

- 1.1 The Regeneration, Culture and Environment Overview and Scrutiny Committee is asked to note the report and agree the work programme as set out at Appendix A to the report.
- 1.2 The Regeneration, Culture and Environment Overview and Scrutiny Committee is asked to note and comment on the draft action log and agree the proposed format as set out at Appendix B to the report.

2. Budget and policy framework

- 2.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

3. Background

- 3.1 Appendix A to this report sets out the proposed work programme for this Committee.

4. Agenda Planning Meeting

- 4.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 12 October 2023.

- 4.2 At the agenda planning meeting it was noted that January would be too early to present an update on Safer, Healthier Streets – Proposed 11 School Streets as there would not be enough available data so it was agreed to move this to date to be determined on the Work Programme.
- 4.3 Members were also informed that the Community Safety Plan 2024 – 2028 has been added to the Work Programme for 26 March 2024.
- 4.4 At the previous meeting Members requested that an action log providing updates on previous decisions and actions was included in reports to future meetings. A draft action log is set out at Appendix B to the report for Members comments/approval.
- 4.5 As agreed previously by this Committee, a list of briefing notes relevant to the work of this Committee which have been circulated in 2021, 2022 and to date in 2023 are attached as Appendices C to E.

5. Cabinet Forward Plan

- 5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 23 October 2023. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Capital Budget Monitoring 2023/2024 Round 2	21 November 2023
Revenue Budget Monitoring 2023/2024 Round 2	21 November 2023
Council Plan Performance Monitoring and Risk Register Review Quarter 2 2023/24	21 November 2023
Draft Capital and Revenue Budgets 2024/25	21 November 2023
Kent and Medway Business Fund Launch	21 November 2023
Neighbourhood Plans – Outcome of Examination (Arches)	21 November 2023
Authority Monitoring Report and Infrastructure Funding Statement	19 December 2023
Gateway 1 Procurement Commencement: Refuse Collection Vehicle Fleet Replacement	19 December 2023
Planning Enforcement Policy	19 December 2023

Tree Policy	19 December 2023
Delegated Authority to Sign Leases for Temporary Accommodation	16 January 2024
Capital and Revenue Budgets 2024/25	13 February 2024
Capital Budget Monitoring 2023/2024 Round 3	13 February 2024
Council Plan Performance Monitoring and Risk Register Review Quarter 3 2023/24	13 February 2024
Gateway 3 Contract Award: Housing Revenue Account Repair Contracts	13 February 2024
South Thames Gateway Building Control Partnership Business Plan	13 February 2024

7. Financial and legal implications

7.1 There are no financial or legal implications arising from this report.

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Appendices

Appendix A – Work programme
 Appendix B – Action Log
 Appendix C – Index of briefing notes 2021
 Appendix D – Index of briefing notes 2022
 Appendix E – Index of briefing notes 2023

Background papers

None