

Appendix 2 - References

Head of Licensing for Havering Council

'We run monthly planning meetings via the SAG which are attended by Simon and his team, we've never had an issue in terms of engagement and participation. As part of the licence conditions, the organiser is expected to provide a 1st, 2nd and final version of the Event Safety Management Plan at 6, 3 and 1 month intervals. These timescales have been met by the organiser with updates contained within each version.'

'In relation to working with Simon, I have always found that he's willing to work with the Authority and partner agencies and I've had regular contact with him throughout the planning process. I also know that Simon has been in contact with the local ward Councillors and local businesses who may be affected by the event as well as notifying local residents who may be affected.'

Senior Environmental Health Officer for Melton Borough Council

Can you detail the events they have held in your borough and dates and locations and then provide further comments on the areas below.

Victoria Warehouse have held Forbidden Forest Festival on private land in the Borough of Melton in 2022 and 2023. The festival was held on 1st to 4th July 2022 and 2nd to 5th June 2023.

- **Event planning process and standards applied to all elements of their event documentation.**
Full engagement with the SAG and comprehensive documentation supplied.
- **Event delivery and ground reinstatement**
The events were held on private not Council land, build and break up monitored including litter collection as part of the SAG function with partners.
- **Financial management – payment of invoices**
Event on private land, only financial dealings license application and payment.
- **Community, business, and stakeholder engagement**
Full engagement with Melton Borough Council and SAG group members, plus community engagement via Parish Councils and letters to local residents.
- **Public safety and management of the surrounding area**
The organisers and their contractors worked closely with the SAG group including 2 police forces and Environmental Health re security and H&S.
All SAG group recommendations were met.
- **Any further comments/ feedback you think will help us**
The organisers and their sub-contractors responded promptly and positively to any enquiries and requirements from the SAG pre event and at debriefs.