



## **LICENSING AND SAFETY COMMITTEE**

**23 AUGUST 2023**

### **GRAVESHAM AND MEDWAY SHARED LICENSING SERVICE UPDATE**

Report from: Bhupinder Gill - Assistant Director, Legal and Governance

Authors: Mandy Francis - Licensing Manager

Mark Lees – Regulatory Services Manager (Gravesham & Medway)

#### Summary

This report updates Members on the progress of the Shared Licensing Service between Gravesham Borough Council and Medway Council.

#### 1. Recommendation

- 1.1. It is recommended that the Committee notes and comments on the report at Appendix A.

#### 2. Budget and Policy Framework

- 2.1. The Council's statement of licensing policy is in respect of its functions under the Licensing Act 2003. The Council also has in place policies in respect of Gambling, Taxi Licensing, Scrap Metal and Sexual Entertainment Venues.

#### 3. Background

- 3.1. Medway Council's Licensing Team and Gravesham Borough Council's Licensing Team formally entered into a shared service arrangement with effect from 1 January 2019.
- 3.2. A report providing an overview and update on progression of the Gravesham and Medway Shared Licensing Services is attached for Members' information at Appendix A.

#### 4. Risk Management

- 4.1. It is important that the Licensing and Safety Committee is kept fully informed of relevant work being carried out in respect of all licensing matters.

## 5. Financial, legal and climate change implications

- 5.1. There are no direct financial or climate change implications arising from this report.
- 5.2. The Council has produced effective policies in respect of licensing matters.

### Lead officer contact

Mandy Francis, Licensing Manager for the Gravesham and Medway Shared Licensing Service

Telephone No: 01474 337438

Email [mandy.francis@gravesham.gov.uk](mailto:mandy.francis@gravesham.gov.uk)

### Appendices

Appendix A – Shared Services Update

### Background papers

None