

## **REGENERATION, CULTURE AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE**

**15 JUNE 2023**

### **WORK PROGRAMME**

Report from/author: Nicola Couchman, Democratic Services Officer

#### Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

#### 1. Budget and policy framework

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### 2. Background

- 2.1 Appendix A to this report sets out the proposed work programme for this Committee.

#### 3. Agenda Planning Meeting

- 3.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 1 June 2023.
- 3.2 At the pre-agenda meeting a previous request made by the Business Support Overview and Scrutiny Committee was discussed. It was requested that it be provided a report in relation to delayed building condition surveys and progress on bringing the Council's building stock up to standard. As such a report would fall under this Committee's terms of reference, rather than Business Support O&S, it was agreed at pre-agenda to recommend that a report be added to the Committee Work Programme for consideration at the August 2023 meeting.

- 3.3 It was also noted that further information on the development of Medway's new Local Plan, as previously requested by the Committee, could be provided later in the year.
- 3.4 As requested previously by the Business Support Overview and Scrutiny Committee, a list of outstanding actions and an overview of reports presented to the Committee during the previous four years is included at Appendix B.
- 3.5 As agreed previously by this Committee, a list of briefing notes relevant to the work of this Committee which have been circulated in 2021, 2022 and to date in 2023 are attached as Appendices C to E.

#### 4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 15 May 2023. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<b><u>Title of Decision:</u></b>	<b><u>Anticipated Decision Date:</u></b>
Flood Risk Strategy Review	11 July 2023
Gateway 3 Contract Award – Supported Bus Contracts	11 July 2023
Medway Development Company Limited – Six Monthly Report	11 July 2023
Medway Norse Operational Update	11 July 2023
Medway Outdoor Events Policy	11 July 2023
Safer, Healthier Streets – Proposed 11 School Streets	11 July 2023
Council Plan Performance Monitoring & Risk Register Review for Quarter 1 2023/24	8 August 2023

## 5. Financial and legal implications

5.1 There are no financial or legal implications arising from this report.

## 6. Recommendations

6.1 The Committee is asked to:

- a) Agree the proposed work programme, set out at Appendix A to the report, including the addition of a report on Building Condition Surveys, as set out at paragraph 3.2 of the report.
- b) Identify any additional items for inclusion in the work programme.

### Lead officer contact

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### Appendices

Appendix A – Work programme  
Appendix B – Outstanding matters and actions  
Appendix C – Index of briefing notes 2021  
Appendix D – Index of briefing notes 2022  
Appendix E – Index of briefing notes 2023

### Background papers

None