

**From:** Hellen Kelly <[REDACTED]>  
**Sent:** Monday, April 17, 2023 3:37 PM  
**To:** Lisa Hopson <[REDACTED]>  
**Subject:** RE: Arena Grill and Lounge 307 High Street Chatham

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Hi Lisa,

I confirm, we have agreed these with Police Licensing.

We still haven't heard back from Environmental Health or Planning.

Kind regards,

**Hellen Kelly**  
Premises Licensing Agent



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**From:** Alexander Guise PC  
**Sent:** 12 April 2023 13:12  
**To:** [licensing@gravesham.gov.uk](mailto:licensing@gravesham.gov.uk)  
**Subject:** Arena Grill & Lounge licence application

Hi,

I have liaised with the Agent for Arena Grill & Lounge Ltd, Chatham High Street, and we have agreed the following conditions listed below for their premises application. Could you please add these along with the standard conditions.

In relation to the opening times they have agreed that on Thursdays they will close at 23:00 hours and Friday & Saturdays they will close at 02:00 hours. I am not sure if they need to submit a new application for the change of times but I have advised the agent to contact you in relation to this.

Could you also advise if EH have made any representations in relation to the live music?

Best regards

Alex

CCTV

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition.
  - Cameras shall encompass all ingress and egress to the premises, fire exits and all areas where the sale and supply of alcohol occurs.
  - Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be kept on the hard drive and kept for a period of 31 days and handed to Police upon reasonable request.
  - The premises licence holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format to the Police and Local Authority upon reasonable request.
  - In the event of technical failure of the CCTV equipment the premises licence holder or DPS must report the failure to the Police Licensing Officer within 24 hours unless the CCTV will be repaired before that time ([licensing.north.division@kent.police.uk](mailto:licensing.north.division@kent.police.uk))

Bottles or Glasses

The premises licence holder and designated premises supervisor shall ensure that no customers take drinking glasses or open bottles from the premises.

Incident Register

The premises licence holder or designated premises supervisor must keep an incident register. Staff are to be trained to complete an incident book/records immediately after the incident but no later than the end of their shift.

The register must be kept on the premises and will detail

- Day, date and time of incident
- Nature of incident
- Resolution
- Each entry is to be checked and signed by the DPS/Licensee no later than 1 week after the entry has been made.

The register must be made available to Police, Police Licensing Officers and authorised officers from the Local Authority either electronically or hard copy.

#### Noise

The Licence holder shall erect and maintain clear and prominent notices displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

#### Lighting

In the absence of adequate daylight, any artificial lighting provided by the premises in any area accessible to the public shall be angled as to not cause a glare on the dual carriageway. Flashing or bright lights on or outside the premises shall be positioned or screened in such a manner so as not to distract drivers on the High Street.

#### Waste Management

1. A member of staff every 30 minutes whilst the premises is trading will remove all empty drinking vessels, bottles or containers after the contents have been consumed or they become empty. The licence holder and the Designated premises Supervisor shall ensure that the arrangement for the storage of empty bottles prevents unauthorised access to those bottles.
2. There will be no collection of waste, which includes bottles, recycling and litter between the hours of 22:00 and 08:00 (10pm to 8am). The licence holder and the Designated premises Supervisor shall ensure that the arrangement for the storage of empty bottles prevents unauthorised access to those bottles. (Amend times as appropriate)

#### Drugs

The premises shall have a written drugs policy, this will detail the strategies to minimise the use and supply of illegal drugs within the premises. The drugs policy shall include a structured training policy for all staff covering the issues of misuse of drugs in relation to licensed premises. Records must be kept to show members of staff who have taken the training.

#### Door Supervision

1. The premises licence holder or DPS shall maintain an accurate and up to date register in respect of all stewards, security staff or door supervisors working at the premises when it is open to the public. The register will comprise of
  - (a) The name, address, telephone number of the member of staff
  - (b) Any registration number relating to the steward or door supervisor whether employed directly by the licensee or through an agency
  - (c) The name, address and telephone number of the agency providing stewards, security staff or door supervisor where not employed directly by the licensee
  - (d) The dates and times of commencement and finishing of work
  - (e) Signature of the member of staff
  - (f) Details of any incident in which the member of staff is involved including any calls to the police and any police action taken.
2. When the premises is open between 20:00hrs and 02:00 hours on Friday's and Saturday's and there is a Live Music Event (DJ or Live Band) there will be a minimum of 2 SIA Door Supervisors present. No SIA Door Supervisors will be required on Fridays and Saturday for standard operations.
3. Door supervisors will be stationed at a location {inside or outside} the premises at times when licensable activity is taking place and 30 minutes thereafter to assist with dispersal of customers from the premises.
4. There will be a door control policy that outlines clear instruction and understanding of the door supervisors responsibilities at the premises. This policy will contain

- (a) how door staff prevent overcrowding
- (b) to ensure the dispersal of patrons from the curtilage and grounds of the licensed premise immediately after the end of licensable activities
- (c) Prevent patrons from leaving the premises with open containers and bottles
- (d) To provide evidence by written statement to police in any criminal investigation as and when required.

7. The Designated Premise Supervisor will undertake a risk assessment in respect of the provision of door supervisors for any unusual events and where deemed appropriate a minimum of 2 door supervisors will be employed.

#### Notices

1. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
2. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.

#### Supply of alcohol

No supply of alcohol maybe made under this licence:-

- (a) At a time when there is no designated premises supervisor in respect of it or
- (b) At a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.

Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

#### Challenge 25

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy Challenge 25 is adopted in respect of the premises in relation to the sale or supply of alcohol
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 25 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
  - (a) a holographic mark, or
  - (b) an ultraviolet feature

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**MEDWAY COUNCIL**  
**Responsible Authority**  
**Objection Notice**

<b>Responsible Authority</b>	Environmental Protection
<b>Name of Officer</b>	Stuart Steed
<b>Date of Representation</b>	12.04.2023

<b>Name of Applicant</b>	Mr [REDACTED] Awe
<b>Premises Name</b>	Arena Lounge
<b>Address of Premises</b>	307 High Street, Chatham, ME4 4BN

<b>Objection: Prevention of Public Nuisance</b>	<p>This type of application is likely to give rise to noise from use of the premises as a restaurant, take away and venue for entertainment, including noise from patrons internally and externally (including smokers), vehicle noise, plant noise (assuming a commercial kitchen extract system will be required for operation of the restaurant), odours from cooking, disposal of refuse and noise from live and recorded music.</p> <p>The premises intends to operate during extended night time hours on Thursday, Friday and Saturday until 03:00 which has the potential to cause serious disturbance and nuisance to any nearby residential properties.</p> <p>Section M(d) contains very limited proposals in relation to the prevention of public nuisance, with the applicant only committing to reducing the volume of music between 02:30 and 03:00 Thursday-Sunday.</p> <p>Its is not clear that the premises is suitable for the intended uses, and that noise can/will be adequately controlled. Music noise, especially in the low frequency range can be very challenging to control. The current/former use of the premises is relatively innocuous in terms of noise, and the proposed uses are likely to require improvements to the building fabric to control noise transfer, as well as additional measures, such as the use of a noise limiting device for any amplification equipment. Percussive music, e.g. drums, and non-amplified music, cannot be controlled by a noise limiter.</p> <p>The premises does not appear to benefit from planning permission for the intended use. And whilst some noise issues can be dealt with through the licensing regime this is not</p>
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comprehensive enough in its scope to ensure all noise issues will be effectively controlled at all times, for example through conditions, and therefore the planning permission could be more restrictive than the premises licence. Should an application be made for planning permission it is highly likely that the Environmental Protection Team will require a noise impact assessment to be submitted prior to permission being granted.

The premises is situated in a commercial street, with what appears to be residential units in close proximity above the various commercial properties in the area. Activity on the High Street is relatively low during night time hours and therefore noise impacts could be significant.

Experience tells us that uncontrolled noise generated from music, mechanical plant, the comings and goings of customers, and vehicles if relevant, is likely to cause a public nuisance (in licensing terms) to local residents. This becomes more likely and increasingly problematic the later a premises stays open.

I consider that unless adequate safeguards are in place, the application if granted has the potential to lead to an unacceptable increase in noise and disturbance to the detriment of the amenity, health and quality of life of residents in the locality.

I consider that it is necessary to strike a balance between the use of the premise and the protection of local residents from undue disturbance. The application as it stands is not acceptable due to the potential for significant noise disturbance and that the balance should be in favor of refusal.

**I therefore object to the application in relation to the Prevention of Public Nuisance licensing objective.**

**Planning Representation in relation to an application for grant of premises licence  
made under Part 3 Section 17 Licensing Act 2003**

Details of person making representation	
Name of Officer:	Stephie Theedom
Department:	Development Management
Postal Address:	Medway Council Gun Wharf Dock Road Chatham Kent ME4 4TR
E-mail address	██████████@medway.gov.uk
Telephone Number:	██████████
Signed:	Stephie Theedom

Details of premises representation is about	
Name and Address of Premises:	Arena Grill And Lounge 307 High Street Chatham Medway ME4 4BN
Development Management Enquiry Number	ENQ/23/0693
Date application received:	16 March 2023
Date representation sent to Licensing Authority:	29.03.2023

<p>Planning has received an application for the granting of a premises licence made under the provisions of Section 17 Licensing Act 2003. Under Section 18 of that Act, asks the Licensing Authority to consider these representations. We are making our representation based on the following licensing objectives:-</p>	
<p><b>Prevention of crime and disorder</b>  <i>Planning enforcement must deal with matters arising from breaches of planning control under planning law and therefore this representation prevents applicants from breaching planning law as a result of applying for this licence under the Licensing Act 2003.</i></p>	
<p><b>Public Safety</b>          Has been addressed in the submission</p>	
<p><b>Prevention of public nuisance</b>  <i>Such development/use of the building can cause serious harm to the way that people live. Residents and businesses have a right to expect a quality of life. These can include a number of factors which were discussed when planning permission was granted for example, to limit the opening and operating hours of the business.</i></p>	
<p><b>Protection of children from harm</b>          Has been addressed in the submission</p>	

<p>Please give the reason for the representation and detail the evidence supporting it:</p> <p>I understand that the applicant is seeking to apply for a Premises Licence to authorise for the alteration to opening hours, live music, recorded music and the sale of alcohol. There is no planning history in relation to the use or opening hours for this site.</p> <p>The proposed hours the premises are open to the public are Monday Wednesday and Sunday 14:00 -22:30 Thursday, Friday, and Saturday 14:00 – 03:00. Christmas Eve, New Year’s Eve, Bank Holidays 14:00 – 03:00</p> <p>The live music will take place indoors on a Thursday, Friday and Saturday night between 23:00- 3:00. Christmas Eve, New Year’s Eve, Bank Holidays 14:00 – 03:00</p> <p>The recorded music will take place indoors on a Thursday, Friday and Saturday night between 23:00- 3:00. Christmas Eve, New Year’s Eve, Bank Holidays 14:00 – 03:00</p> <p>Late night refreshments will take place indoors on a Thursday, Friday and Saturday night between 23:00- 3:00. Christmas Eve, New Year’s Eve, Bank Holidays 14:00 – 03:00</p> <p>The supply of alcohol will take place on the premises on a Monday Wednesday and Sunday 14:00 -22:30 Thursday, Friday, and Saturday 14:00 – 02:30. Christmas Eve, New Year’s Eve, Bank Holidays 14:00 – 03:00</p>
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The site is located to residential flat therefore having opening times until 03:00 with music does not seem suitable in this location. From what I can see there are no other restaurants in the proximity to the site that have opening hours past 23:00.

**Suggested alterations to the application that could remedy the representation or other suggestions the Licensing Sub Committee may take into account:-**

There are no existing hours of operation relating to the site as granted by planning.

However, the noise and disturbance could create a public nuisance given that the site is in close proximity to residential units.

**Please contact us to discuss this representation**

We welcome and positively encourage discussions in relation to your licensing application. We can also advise you about submitting the relevant planning applications. These discussions can result in better quality applications that stand a better chance of a successful outcome.

A planning application need to be submitted in relation to the use of the site and hours of operation will need to be assessed.

**From:** mahmut AĞDAŞ

**Sent:** Wednesday, April 12, 2023 12:23 AM

**To:** Licensing <licensing@gravesham.gov.uk>

**Subject:** Licensing Application below shop 307 High street Chatham ME4 4BN.

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To whom may it concern:

I Mahmut Agdas Person who lives . Has noticed Arena Grill and Louhe LTD applied for late nighth opening hours and live music at 307 High street Chatham ME4 4BN.

I kindly would like to inform you that this is really concerning for me and other tangents and their guests in the property. Concerns are listed below:

- All the tangent s are professional in their fields we do not even allow any noise in the property.
- Chatham high street already noisy by people who lives on the street any more noise will create inevitable problems for people who has to go to bed and wake up early in the morning.
- Chatham already welcoming multinational people around the world but wellcoming other traditions will bring more consequences with them.
- I believe if concil grand this application this will lead increase the rate of crime in Chatham more than ever.

In contrast as residents of Chatham I wish Medway and Wildmill street concil not the grand their application.

Sincerely  
Mahmut Agdas