

## EMPLOYEE DELEGATION SCHEME (Extract)

### Specific scheme of delegation

6.13	Legal Services:	
	<ul style="list-style-type: none"> <li>Subject to budgetary cover and regular reports being made to Cabinet to determine liability and authorise payment in respect of claims against the Council as follows:           <ol style="list-style-type: none"> <li>In consultation with the relevant director where the claim does not exceed £5,000;</li> <li>In consultation with the relevant director, the Chief Operating Officer and the relevant portfolio holder where the claim exceeds £5,000 but does not exceed £10,000</li> </ol> </li> </ul>	Leader/Cabinet
	<ul style="list-style-type: none"> <li>Institute, defend and conduct <u>(including settling / withdrawing)</u> any legal proceedings and to make any representations affecting the property rights or interests of the Council or which the Council may be entitled to authorise, institute or defend. Proceedings shall only be instituted, defended or conducted with the approval of the relevant director and that regular reports be made on the conduct of proceedings;</li> </ul>	Leader/Cabinet <a href="#">Council</a>
	<ul style="list-style-type: none"> <li>Retain counsel, independent solicitors or consultants, where appropriate;</li> </ul>	Leader/Cabinet
	<ul style="list-style-type: none"> <li>Give notices to quit and other notices or formal demands which are deemed requisite to serve in the interests of the Council.</li> </ul>	Leader/Cabinet
	<ul style="list-style-type: none"> <li>To convey and lease houses and flats under the Right to Buy Scheme;</li> </ul>	Leader/Cabinet
	<ul style="list-style-type: none"> <li>Sign discharges on behalf of the Council signifying repayment of a mortgage or discount;</li> </ul>	Leader/Cabinet
	<ul style="list-style-type: none"> <li>The Assistant Director, Legal and Governance to authorise employees to appear on behalf of the Council in the County Court and/or Magistrates' Court pursuant to Section 60 of the County Courts Act 1984 and Section 223 of the Local Government Act 1972.</li> </ul>	Leader/Cabinet
	<ul style="list-style-type: none"> <li>Manage the Coroner's Service in compliance with current legislation and the policies of the Council.</li> </ul>	Leader/Cabinet