

## Stardust TM Planning Meetings and Milestones (Issued 8th February 2023)

Item	Details
Meeting 1	8th November 2022 - Introductory meeting at Gun Wharf to discuss the event with Medway highways officers. Broad principles of Traffic Management arrangements for other events at the park were discussed, and next steps agreed.
Meeting 2	15th December 2022 - Sub-group via MS Teams to discuss the draft traffic management proposals that were prepared following the meeting on the 8th November. Kent police were in attendance at the meeting.
Meeting 3	19th December 2022 - Traffic sub-group at Gun Wharf to discuss draft traffic management proposals in more detail, in a face to face setting with printed copies of the proposals. Requests for traffic impact surveys were made by Medway officers to understand the impact of proposed road closures. ██████████, a Medway Traffic Management consultant, was appointed to work for The Last Mile as an advisor in the development of the plans. Kent police were in attendance at the meeting.
Surveys	Traffic surveys were undertaken on the 13th, 14th and 15th January 2023
Submission of draft Traffic Management Plan	23rd January 2023 - Submission of the following draft documentation: <ul style="list-style-type: none"> <li>- Traffic Management Plan</li> <li>- Traffic Survey and Impact Assessment</li> <li>- Transport Use Forecast and Impact Assessment</li> </ul>
Meeting 4	27th January 2023 - Traffic sub-group at Gun Wharf Traffic and Transport plans were presented to officers at Gun Wharf. Constructive conversations were had, and requests made for more details as to the arrangements proposed for: <ul style="list-style-type: none"> <li>- The greenfields park and ride location</li> <li>- The bus loading and barrier plans</li> </ul> Kent police were in attendance at the meeting.
Submission of updated draft Traffic Management Plan	3rd February - Submission of the following updated documentation: <ul style="list-style-type: none"> <li>- Traffic Management Plan - With details of confirmed park and ride facilities, mitigation measures and diversion routes</li> <li>- Traffic Survey and Impact Assessment</li> <li>- Transport Use Forecast and Impact Assessment - With bus loading details and barrier plans</li> </ul>
Surveys	4th February - Surveys of the egress of the event at Gillingham Football Club were undertaken  4th February - Surveys of the traffic flows in close proximity to the Greenfields park and ride location were undertaken
Meeting 5	6th February - Traffic sub-group at Gun Wharf. Plans were given agreement in principle by Medway officers. Kent police were in attendance at the meeting.
Meeting 6	8th February - Parking enforcement meeting with Medway officers via MS Teams - Next steps were agreed with regards to parking suspensions and enforcement
Meeting 7	8th February - Local bus operator meeting via MS Teams. Bus operators were made aware of the event and planned road closures
<b>Next Steps</b>	
Meeting 8 - 14th February - Meeting to discuss Medway car parks that have been hired for the events Meeting 9 - 24th February - Traffic Sub Group Meeting at Gun Wharf 24th February - Submission of Traffic Order Application	

Meeting 10 - 23rd March - Traffic Sub Group Meeting at Gun Wharf  
Meeting 11 - 28th April - Traffic Sub Group Meeting at Gun Wharf