

**Terms of Reference of the Licensing and Safety Committee Sub-Committees**

**(A) Licensing Sub-Committee**

- To determine hackney carriage private hire and other licensing and registration issues not covered by the Licensing Act 2003 nor the Gambling Act 2005.
- To act in an advisory quasi-judicial capacity to the Chief Legal Officer, when considering representations from applicants for licences under the Scrap Metal Dealers Act 2013 where the authority is minded to refuse, vary or revoke a licence.
- To determine applications for the registration of land as a town or village green, where representations have been received and not withdrawn.

**(B) Licensing Hearing Panel**

- To consider all Licensing Act 2003 matters;
- With regard to Licensing Act 2003 matters, to determine:
  - (i) an application for a personal licence if there is a police objection
  - (ii) an application for a personal licence with relevant unspent convictions
  - (iii) an application for a premises licence/club premises certificate, if relevant representation made
  - (iv) an application to vary a Designated Premises Supervisor, if there is a police objection
  - (v) an application for provisional statement, if a relevant representation made
  - (vi) an application to vary premises licence/club premises certificate, if a relevant representation made
  - (vii) an application for a minor variation to a premises licence or club premises licence, if a relevant representation is made
  - (viii) an application for transfer of premises licence, if there is a police objection
  - (ix) applications for interim authorities, if there are police objections
  - (x) an application to review premises licence/club premises certificate
  - (xi) a decision to object when the local authority is a consultee and not the relevant authority considering the application

- (xii) a police objection to a temporary event notice.
- (xiii) whether to suspend, for a period of up to six months, or revoke a personal licence where a Personal Licence Holder has been convicted of a relevant offence or foreign offence, or has been required to pay an immigration penalty, on or after 6 April 2017.

Note: A relevant representation is one which relates to the likely effect of the grant of the licence on the promotion of at least one of the four licensing objectives specified in the Licensing Act 2003.

- With regard to Gambling Act 2005 matters, to determine:
  - (i) applications for premises licences where representations have been received and not withdrawn
  - (ii) applications for a variation to a licence where representations have been received and not withdrawn
  - (iii) applications for a transfer of licence where representations have been received by the Commission
  - (iv) applications for a provisional statement where representations have been received and not withdrawn
  - (v) a review of a premises licence
  - (vi) applications for club gaming/club machine permits where objections have been made and not withdrawn
  - (vii) a cancellation of club gambling/club machine permits
  - (viii) a decision to give a counter notice to a temporary use notice.

**(C) 1982 Act Hearing Panel**

- To determine any applications under Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 where relevant representations have been received or where conditions have been proposed by officers but not accepted by the applicant.