



**HM PRISON  
SERVICE**

Public Sector Prisons

Annexe a

# **HMYOI Cookham Wood**

**Terms of Reference**

**Review of Behaviour Management Strategy**

**To:**  
Mark Crowhurst / Ikechi Adele – Heads of residence  
HMYOI Cookham Wood

**Date:** 8/6/2021

**From:**  
Simon Drysdale – Governing Governor  
HMYOI Cookham Wood

**RE: Review of Behaviour Management Strategy**

**Brief Summary:**

You are instructed to conduct a review into the procedures on the Residential Units.

**Timeline:**

Due to the nature of the request, there is a single and short deadline.

Date(s)	Checkpoint
30/6/21	Submit draft Behaviour Management Strategy to Simon Drysdale

**The Team:**

There is no additional resource required, however you should consult with the SLT as required.

**Background:**

The I&EP scheme is outdated and no longer fit for purpose. A Behaviour Management Strategy, bespoke to Cookham Wood should be drafted.

**Specific Considerations:**

- Incentive led
- Increased activity available linked to positive behaviour
- Reflects the principles of Building Bridges

**Required Deliverables:**

- Meet the timeline stipulated
- Produce a report of your recommendations
- Produce a guide for staff and young people

**Available resources:**

Advice may be sought from your Custodial Managers, or the SLT, Parc and other YOI's.

**Engagement:**

You will need to engage with relevant stakeholders, including SLT and the Custodial Managers.

You should consult with the young people

You are able to consult with the other YOI's to gain good examples.

POA.

**Communication:**

You will need to communicate the output to all relevant stakeholders via notice to colleagues, and through focus groups with relevant staff.

Specific communication should take place with the young people, including a notice, digital communication and focus group.

**Next Steps:**

Confirm you are in a position to proceed.

Yours Sincerely,

*S. Drysdale*

