

# **BUSINESS SUPPORT OVERVIEW AND SCRUTINY COMMITTEE**

**24 NOVEMBER 2022**

## **BUSINESS SUPPORT DEPARTMENT RISK REGISTER SUMMARY**

Report co-ordinated by: Phil Watts, Chief Operating Officer

Contributors: Finance and Business Improvement Division  
Legal Division  
Housing Services

### Summary

This report presents the Departmental Risk Register for the Business Support Department following a request from Members.

#### 1. Budget and policy framework

- 1.1. Risk management is an integral part of good governance. The Council recognises that it has a responsibility to identify and manage the barriers to achieve its strategic objectives and enhance the value of services it provides to the community.
- 1.2. The Cabinet is responsible for ensuring the effective operation of risk management in the Council. The Audit Committee is responsible for providing independent assurance on the adequacy of the risk management framework and the associated control environment, including consideration of the Council's approach to risk management.

#### 2. Background

- 2.1. At the Business Support Overview and Scrutiny meeting on 25 August 2022, Members requested sight of directorate risk summaries. The Business Support Department risk summary is attached at Appendix 1.
- 2.2. Members of Business Support Overview and Scrutiny Committee have also proposed that the Regeneration, Culture and Environment Directorate risk summary be shared with the Regeneration, Culture and Environment Overview and Scrutiny Committee and the People Directorate Risk summary be shared with the Children and Young People Overview and Scrutiny Committee and the Health and Adult Social Care Overview and Scrutiny Committee.
- 2.3. The Committee is asked to consider whether to recommend to the other overview and scrutiny committees that they have sight of Directorate risk summaries.

### 3. Risk management

- 3.1. The Risk Management process helps the Council understand, evaluate, and act on all their risks. It supports effective decision making, identification of priorities and objectives and increases the probability of success by making the most of opportunities and reducing the likelihood of failure.
- 3.2. The Council's Risk Management Strategy incorporates and:
  - promotes a common understanding of risk.
  - outlines roles and responsibilities across the Council.
  - proposes a methodology that identifies and manages risk in accordance with best practice thereby seeking to prevent injury, damage, and loss.

### 4. Financial and legal implications

- 4.1. There are no direct finance or legal implications arising from this report.

### 5. Recommendations

- 5.1. Members are asked to note the Business Support Directorate Risk Summary as shown in Appendix 1: BSD Risk Summary
- 5.2. Members are asked to consider whether to recommend to the other overview and scrutiny committees that they have sight of Directorate risk summaries as outlined in section 2.2 and 2.3.

#### Lead officer contact

Lesley Jones, Corporate Performance Lead. 01634 332472

[lesley.jones@medway.gov.uk](mailto:lesley.jones@medway.gov.uk)

#### Appendices

Appendix 1 BSD Risk Summary

#### Background papers

None