

Work Programme Appendix 2  
 Children and Young People Overview and Scrutiny Committee 2022/2023

**29 November 2022**

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
OFSTED Monitoring Update	Information Item	Director of People - Children and Adult Services	To receive an update on the latest monitoring visit and outcome letter.
Children Young People Plan	Pre- Decision Scrutiny	Director of People - Children and Adult Services	To endorse the plan
Update on the Safety Valve Intervention Programme	Pre-Decision Scrutiny	Assistant Director, Education and SEND	To receive a report on the High Needs Block recovery plan
NEET	Information Item	Assistant Director, Education and SEND	To scrutinise the latest data, progress made and impact on Medway's children
Medway Safeguarding Children Partnership Annual Report	Holding to account	Assistant Director, Children's Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership
Secure School and Cookham Wood progress	Information Item	Director of People - Children and Adult Services	To consider an update report on secure school
Draft Capital and Revenue Budgets 2022/23	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft budgets for 2023/24
Council Plan Performance Monitoring & Risk Register Review Quarter 2 2022/23	Information Item	Council Performance & Budget Monitoring	To scrutinise the latest council plan performance and risk register review information for Quarter 2 of 2022/23

## 5 January 2023

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Curriculum Diversity	Information Item	Assistant Director, Education & SEND	A report to consider the work completed on curriculum diversity
Medway Youth Council Annual Report	Information Item	MYC	To receive the MYC Annual report – conference findings
Annual Adoption Report	Information Item	Director of People - Children and Adult Services	To scrutinise the annual report

## 2 March 2023

Item	Work Type	Responsible officer	Objectives
Annual School Performance Report	Council Performance & Budget Monitoring	AD, Education & SEND	To scrutinise the annual schools performance report for the academic year 2021/22
Portfolio Holder for Education & Schools	Holding to account		To hold the Portfolio Holder to account for the areas within his portfolio
Portfolio Holder for Children's Services (Lead Member)	Holding to account		To hold the Portfolio Holder to account for the areas within her portfolio
Council Plan Performance Monitoring & Risk Register Review Quarter 3 2022/23	Information Item	Council Performance & Budget Monitoring	To scrutinise the latest council plan performance and risk register review information for Quarter 3 of 2022/23

**To be determined:**

Item	Work Type	Responsible officer	Objectives
Medway Joint Area SEND Update	Information Item	Assistant Director, Education & SEND	To receive and update on the activities of the service

**Future 2022/23 dates: 5 January 2023 and 2 March 2023.**

### **CYP O&S Committee Work Completed in 2022/23:**

8 June 2022

- Annual Report on Schools Performance for the Academic Year 2020 to 2021
- Missing Children
- Council Plan Performance Monitoring & Risk Register Review Quarter 4 2021/22
- Medway Safeguarding Children Plan (MSCP) Update Report
- Member's Item Gillingham Football Club (GFC) School

28 July 2022

- IRO Annual Report
- Portfolio Holder for Adults Services (IRO only)
- Annual Fostering Report
- Persistent Absence
- Co-educational grammars – outcome of consultation
- Update on Monitoring Visit

29 September 2022

- Medway Joint Local Area SEND Strategy 2022-25
- High Needs Block Deficit Recovery Plan/Safety Valve Intervention Programme
- Children's Social Care Complaints and Compliments Annual Report
- Council Plan Performance Monitoring & Risk Register Review Quarter 1 2022/23
- Workforce/Recruitment and Retention
- Petition – Free School Meals



## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

**1 DECEMBER 2022**

Item	Work type	Responsible officer	Objectives
Draft revenue and capital budget 2023/24	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2023/24
Council Plan Performance Monitoring report & Risk Register Quarter 2 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Care Quality Commission – Local Authority Assessment Framework	Information Items	Director of People - Children and Adults Services	To receive a report on the introduction of a new assurance regime for Local Authority Adult Social Care Services which is due to be introduced from April 2023.
Kent and Medway Adult Learning Disability and Autism Collaborative Update	Pre-decision scrutiny	Director of Public Health	To receive a progress report on the new arrangements to improve health and social care outcomes for adults with learning disability and autistic people across Kent.
Community Diagnostic Centres	Scrutiny of External Organisations	Medway and Swale Health and Care Partnership	To scrutinise plans to develop community diagnostic centres in Medway and Swale.
GP Access Task Group	Task Group	Director of Public Health	To consider the draft report from the GP Task Group ( <i>NB – the Committee will be recommended to move this to the January meeting</i> )
Integrated Care Strategy	Pre-decision scrutiny	Integrated Care Board	To scrutinise the draft Strategy
Better Care Fund Plan 2023-25	Pre-decision scrutiny	Director of Public Health	To scrutinise the Plan ( <i>NB – the Committee will be recommended to move this to the March meeting</i> )

**12 JANUARY 2023**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Attendance of the Portfolio Holder for Adults' Services	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against his portfolio
Kent and Medway Safeguarding Adults Board (KMSAB) Annual Report 2022-2022	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report
South East Coast Ambulance Service	Scrutiny of External Organisations	SECAmb	To receive a further update from the Trust
Deprivation of Liberty Safeguards (DOLS) to Liberty Protection Safeguards	Information Item	Assistant Director – Adult Social Care	To consider changes to the Deprivation of Liberty Safeguards (DoLS) arrangements.

**9 MARCH 2023**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Annual Public Health Report (TBC)	Information Item	Director of Public Health	To consider the Annual Report.
Council Plan Performance Monitoring report & Risk Register Quarter 2 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

**Date to be Confirmed**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Relocation of Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway CCG	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of

			patients, staff, families and carers.
Pharmacy Services	Information Item	Local Pharmaceutical Committee	To discuss the provision of local pharmacy services.





**Work Programme**  
**Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

8 December 2022

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Attendance by the Portfolio Holder for Resources	Holding to Account		
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Front Line Services	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2nd quarter of 2022/23
Draft Capital and Revenue Budget 2023/24	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2023/24
Highway Asset Management Strategy	Pre-decision scrutiny	Assistant Director Front Line Services	To undertake pre-decision scrutiny of the Strategy
River Strategy	Pre-decision scrutiny	Assistant Director Regeneration	To undertake pre-decision scrutiny of the Strategy
S106 Developer Contributions	Information Item	Assistant Director Culture and Community	To consider details of funding received and how it has been spent
Shared Prosperity Fund Investment Plan Update	Information Item	Assistant Director Regeneration	To consider year one proposals.

17 January 2023

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Holding to Account		
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

21 March 2023

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Attendance by the Portfolio Holder for Business Management	Holding to account		
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account		
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3rd quarter of 2022/23
Innovation Park Medway	Information item	Assistant Director Regeneration	To consider a progress report
Ultra-Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Assistant Director Front Line Services	To undertake pre-decision scrutiny of the Strategy

## DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Medway Norse Annual Operational Report	Information item	Chief Operating Officer	To review the performance of the Joint Venture <b><i>Subject to Full Council approval to amend the O&amp;S Rules within the Council's Constitution</i></b>
Medway Local Plan	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan – <i>Agreed by RCE O&amp;S Committee 13 January 2022 that this will be considered at a Special Meeting along with an update on HIF consultation (if timing is appropriate)</i>
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 <i>Date dependent upon the adoption of the Environment Bill</i>

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially via a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

## Work Completed in 2022/23

### 9 June 2022

- Petitions
- Member's Item - Sewage Discharges
- Council Plan Performance Monitoring Report and Risk Register Quarter 4 2021/22
- Work Programme

## **11 August 2022**

- Petitions
- Call-in – Future Hoo Progress Report
- Four Elms Hill Air Quality Action Plan
- Shared Prosperity Fund Investment Plan Submission

## **13 October 2022**

- Attendance by the Portfolio Holder for Front Line Services
- Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
- Annual Review of Waste Contracts, Contract Year October 2021 - September 2022
- Council Plan Performance Monitoring Report and Risk Summary Quarter 1 2022/23
- Petitions
- Work programme