

## Climate Change - Member Advisory Board Meetings Action List

### Actions from the last meeting (13th July 2022)

Item No.	Date of Meeting	Points raised	Action to be taken	Responsible /Lead Officer	Update	Status
1	13/07/22	3.4.The Chair asked if businesses could be asked to appoint a climate champion to be responsible for making changes. The Public Health Project Officer advised that the programme includes workplace health champions which can include climate champions and that conversations will be had to develop this further and to also develop training to support this. It was noted that a number of businesses naturally have this role and an example was given of a firm that has been recognised for cutting air pollution and increasing recycling which could be used as case study.	The Climate Response Team and Public Health Project officer to meet to review items discussed.	Michelle Saunders	Officers have met and this work will be taken forward. The Public Health Project officer has shared a number of contacts with the Climate Change team where businesses are already taking proactive steps on the Climate Change agenda, which will form case studies and hopefully be some early adopters for any future Climate Change Champion roles.	Complete
2	13/07/22	3.6.The Chair commented that it would be good to see aspects such as travel, car idling and more direct climate change impacts included in pledges and more promotion to be undertaken.	Public Health team to seek to include more direct climate pledges and to increase promotion of actions being taken.	Michelle Saunders and Katie Hargrave Smith	The additional pledges have been drafted and will be included in the next pledge update (Q3 2022)	Complete
3	13/07/22	3.8.The group asked about the breakdown between small/medium and large/corporate businesses involved with the award.	The Public Health Project Officer to update Cllr Maple on split of businesses involved in the awards.	Michelle Saunders	94% of the businesses we are working with in Medway are SMEs.	Complete
4	13/07/22	3.16.The Chair agreed that too many award schemes are confusing for businesses and that this would need to be considered through communications and perhaps the combining of schemes with a series of awards. The group agreed and suggested it is taken forward as an item at Business Support O&S as it is not just a climate change issue. The Deputy Chief Executive and Director of Place highlighted that the approach must ensure all schemes align with wider accreditations, are fit for purpose and clear for businesses	Economic Development to lead on setting up a group to seek to align the various business schemes and to review examples of what has been done elsewhere.	Sean Henry	Monthly meetings have been set up between Economic Development, Skills & Employment and Workplace Health officers to ensure the council's business support is more joined up and that there is communication on key pieces of work.	Complete

5	13/07/22	3.23.The presentation on this item was not available and the Chair requested for a couple of case studies to be presented at the next meeting. It was noted that we should be finding out what a wide range of businesses are doing as an exemplar to encourage others.	Business case studies to be included in the agenda for the next meeting, including lessons to be learnt.	Katie Hargrave Smith	Business case studies have been included on the agenda for the November MAG meeting.	Complete
6	13/07/22	4.4.The Climate Response Engagement Officer updated that the first School's Network meeting has been held and the importance of sharing best practice from schools already making changes was highlighted. Network meetings will be held each term. The Chair requested that the School Network is included in Medway Matters	Communications to include an item on the school network in Medway Matters	Celia Glynn Williams & Katie Hargrave Smith	Included in Autumn edition issued September 2022	Complete
7	13/07/22	4.7.The Chair commented on the success of the Walk to COP26 school initiative where all were contributing to a joint total and how it would be good to see a similar activity.	Climate Response Engagement Officer to consider a challenge for all to get involved	Katie Hargrave Smith	A second walk to school is being developed for COP27.	Complete
8	13/07/22	4.10.The Chair requested representation of Climate Response at the Medway Mile	Climate Response to look at attending the Medway Mile.	Katie Hargrave Smith	The team did not have capacity to attend on this date but Climate Change information was included on the Public Health team's stand with a QR code link to the CC Action Plan and Kent Air Cards with links to kent air alerts available.	Complete
9	13/07/22	7.3.In terms of high levels of emissions, the Chair confirmed that there are legal levels and asked for the Environment Team to advise Cllr Van Dyke on these.	Environmental Protection Team and Public Transport Planner to advise Cllr Van Dyke on legal levels of emissions of air pollutants.	Lucy Kirk	Update 23.09.22: Response shared 13.07.22	Complete
10	13/07/22	7.5.The Climate Response and Environmental Protection Manager added that nitrogen dioxide is monitored across Medway and that there are four air quality management areas including measures to work towards low emissions buses in Medway	The Climate Response and Environmental Protection Manager to provide a written response to Cllr Van Dyke.	Lucy Kirk	Update 23.09.22: Response shared 13.07.22	Complete
11	13/07/22	7.7.The Assistant Director of Front Line Services confirmed that conversations are being had with bus operators and a bus improvement programme is being developed.	Public Transport Manger to advise on Arriva's 5-10 year plan	Rob Carmen	Arriva have advised that they are experiencing challenging times which has limited their investment opportunities. Electric and hydrogen buses are still a lot more expensive to purchase than diesel, and are also more operationally challenging due to issues with range and battery degradation. However, technology is moving very close to the point where over the lifetime of a vehicle, the business case for electric vehicles makes sense, particularly where there is available with Zebra funding. It was noted that Hydrogen is somewhat from being comparable. Arriva are still working on their future investment plans and are keen to work with Medway to make bids for electric bus funding when available.	Complete

12	13/07/22	3.9.The group suggested promoting the scheme at a breakfast session with the Medway champions where there are many individuals that could advocate for it.	Public Health Team to promote the award programme via the Medway Champions	Michelle Saunders	The Public Health Project Officer is planning to attend the next Medway Champions meeting in November to make links and request to present at the following meeting in January.	Ongoing
13	13/07/22	3.12.The Chair requested that Climate Response and Economic Development continue to work closely together, including on the potential kite mark scheme.	Climate Response and Economic Development Teams to liaise over Kite mark scheme	Sean Henry	The PA9 (Supporting Low Carbon Business) sub-group is in the process of being set up and the idea for a kite mark scheme will be taken to this group for discussion.	Ongoing
14	13/07/22	It was noted that the company had a single business card with a QR code which the council could consider.	The Chair asked for Business Change to look at the business card idea.	Paul Boyd	The use of QR codes for staff would require the development and maintenance of webpages for each individual. This would be too costly to create and maintain, however it would be viable for Councillors as there are already pages on the official Council website that can be linked to. Officers who use business cards could potentially have QR codes directing to LinkedIn accounts. Electronic business cards with QR codes on mobiles could also remove the need for a single reusable card. Economic Development are taking this action forward in discussion with the Comms team to see if the idea is viable.	Ongoing
15	13/07/22	3.14.The Principal Economic Development Officer updated on another local project to reduce food waste, highlighting the work by the University of Greenwich in Medway which is leading on research at the Medway Food Innovation Centre. The Chair asked for a feature on this in a future edition of Medway Matters.	Economic Development to share contacts with Communications for future article	Sean Henry	Unfortunately, the Medway Matters deadline for Christmas was too short to work with Greenwich on a story. However, the Comms team have started liaising with Greenwich to make sure we have a story to be included in the next edition. Officers from Economic Development, Climate Response and the Communications Teams visited the Medway Food Innovation Centre on Thursday 13 October and further links have been made, with plans to write a Medway Matters article in January about the Centre and also feature it in the Medway 1 Regeneration Magazine.	Ongoing
16	13/07/22	3.19.The Deputy Chief Executive and Director of Place agreed this is a fundamental challenge and highlighted the importance of the work of the Economic Development Team in supporting businesses to navigate through the metrics to be considered to reduce their carbon footprint and the systems to be adopting	Economic Development Team to support businesses to navigate their way to systems that can assist with measuring and reporting their carbon footprint and opportunities for adopting energy efficiency improvements	Sean Henry	A carbon footprint audit and small grant scheme for businesses to enact recommendations have been included as part of the investment plan submitted for the Shared Prosperity Fund. A similar audit scheme is currently offered by Kent Invicta Chamber of Commerce without the grant and ED is in talks with them as our business support partner on how best to replicate/enact this.	Ongoing
17	13/07/22	4.3.The Chair asked if the actions being taken in schools can be used as an exemplar.	Climate Response Engagement Officer to share school actions as an exemplar.	Katie Hargrave Smith	Through our Schools Network, we are working with schools to share best practice with other schools. It has been highlighted that we would like school case studies for our local projects and progress page. However, at the beginning of term, the schools were all at capacity. We intend to raise this again at the next schools network meeting on Tuesday 8th November, and offer to support the writing of case studies. The Howard Trust have offered to write a case study on their LED lighting scheme and we are currently awaiting this.	Ongoing

18	13/07/22	4.12.The Head of Communications and Marketing advised that the branding was developed to link to the Council's work but that this does not mean that others could not use it and that can be considered with a potential brand guideline toolkit to ensure it is used in the right way	Head of Communications and Marketing to review brand sharing options	Celia Glynn Williams	A tool kit will be developed by the end of 2022.	Ongoing
19	13/07/22	4.13.With regard to social media, the Head of Communications and Marketing responded that the Comms Team will look at how the climate change channels can be used to develop conversations, with people directed from the corporate channels.	Head of Communications and Marketing to seek to progress dedicated social media conversations.	Celia Glynn Williams	Good engagement is being recorded on social media. We will use our next round of Small Changes campaign to direct these conversations further. The challenge we have is ensuring that we are able to resource this properly as online engagement that is not maintained can also damage your reputation.	Ongoing
20	13/07/22	4.14.The Chair highlighted that the standard of dialogue at events was impressive, and it would be good to take this further, and commented that in seeking to get all schools participating, it would be good to get a small plaque or similar to show they are participating.	The Climate Response Engagement Officer and Head of Communications and Marketing to consider the plaque and climate champion idea.	Celia Glynn Williams & Katie Hargrave Smith	A logo has been designed and will be presented at the meeting on 10 November.	Ongoing
21	13/07/22	4.15.The group mentioned the Refill project and how it does not appear that all council buildings have been investigated to check for suitability for the scheme.	The Climate Response Team to take this back to the Refill project officer to investigate.	Katie Hargrave Smith - Lena Bhoji and Stevie Hunt to pick up	Three council locations are currently registered to Refill, the cafes at Gun Wharf, Riverside Country Park and Capstone Farm Country Park. The Refill project officer has collated a list of council owned properties for review of suitability and over the next few months will work to drive awareness and encourage sign ups. Initial conversations have been had with libraries who are keen to offer Refill but who have highlighted that most libraries do not have access to drinkable water in public areas and have expressed concern over staff leaving counters to head back to their staff kitchen to fill up bottles. Funding would be required to install a drinking water station in the public areas. Another barrier highlighted by the Innovation Centre and theatres has been a loss of revenue from bottled water.	Ongoing

## Update on actions from previous meetings

1	26/06/22	The group commented that the improvements in cycling were encouraging but that there is still much to do. In particular in terms of advice and support to get into cycling and further cycle storage.	Sustainable Transport team to speak with public health around a cycling advice campaign and including secure cycle storage in future funding bids	James Sutton	<p><b>Update</b> 20.06.22: Officers are currently working with Systra to develop a Local Cycling &amp; Walking Infrastructure Plan 'LCWIP' and build upon the 80+ miles of cycle route on Medway's network, as part of the Council's Capability Fund allocation from the DfT. This will include other active travel revenue workstreams, including schools and workplace initiatives, resources and a dedicated officer. Consideration will be given to further funding opportunities linked to cycling infrastructure wherever possible. The Public Health Team currently run two cycling programmes for adults, the 'Active Medway Cycling Project' which includes adult led bike rides, and the 'On Ur Bike' programme designed to teach people to ride over a period of 4-weeks.</p> <p><b>Update</b> 26.09.22: Capability Fund revenue workstreams continue to be progressed, including the development of a Local Cycling and Walking Infrastructure Plan (LCWIP), with the completed document expected next quarter, Rights of Way Improvement Plan (ROWIP) outputs, Volunteer walks and cycle rides, active travel business engagement and schools initiatives. Recruitment to a one-year fixed contract for a Transport Initiatives Coordinator started in August, to help progress a number of the assigned active travel workstreams. The Public Health Team continue to run two cycling programmes for adults, the 'Active Medway Cycling Project' which includes adult led bike rides, and the 'On Ur Bike' programme designed to teach adults to learn to ride/cycle with confidence over a period of 4-weeks.</p>	Complete
2	27/07/21	(4.1) The Chair advised that there is continued engagement with KCC and the Kent District. When Government grants become available, strategic Kent and Medway bids will be looked at as joint strategic bids are more likely to command attention.	A working group will be formed to work on this liaison for when grants become available.	Ian Gilmore (Climate Response and Environmental Services)	<p><b>Update</b> 01.12.2021: Existing Kent Climate Change Network (CCN) exists to support collaboration between districts. Climate Emergency Funding sub-group to take forward.</p> <p><b>Update</b> 30.03.22: Setting up this subgroup will be a priority for 2022/23.</p> <p><b>Update</b> 20.06.22: The Climate Emergency Funding sub-group has its first meeting planned for July 2022. Funding is now a standing agenda item at the quarterly CCN meetings. Medway partnered with KCC on a successful bid for a LGA Behavioural Insights programme to target households who will be impacted by rising fuel costs but who are likely to be ineligible for Household Support Grants/property improvement grants. The Housing team are currently engaging with colleagues across the council to take this project forward. Greenspaces are currently working with KCC on the Woodland Creation Accelerator Fund due to be submitted in July.</p> <p><b>Update</b> 29.09.22: The Climate Emergency Funding sub-group has now formed and currently meets monthly. A review of current and potential bids, including those undertaken in partnership, are on the standing agenda.</p>	Complete
3	27/07/21	(4.4) On point 1.2 regarding monitoring annual carbon emissions data, as we will be consistently monitoring in the future at some point it may be worth devolving some of the work to universities and interns. This could be included in the action plan, how we will monitor and accumulate data over the longer term	Officers to take this up with the Head of Business Change to potentially look at as part of a transformation project.	Vicki Emrit (Climate Response)	<p><b>Update</b> 01.12.2021: Business Intelligence team will be looking at streamlining carbon emissions data for 2020/21. We will continue to have university interns who will be able to assist with the collection and analysis of data. An Energy Officer has been appointed to the Capital projects team to assist with energy data, including that which pertains to the Re:fit programme. Officers will explore how universities may play a role in extrapolating Scope 3 emissions data.</p> <p><b>Update</b> 21.04.22 – Data has been collected for 2020/21 and the carbon reporting working group are in the process of reviewing how the work can be streamlined. It is intended that additional reporting work will be undertaken by a student industry work placement in 2022 subject to appointment.</p> <p><b>Update</b> 20.06.22: Appointment to industry placement to be confirmed in July.</p> <p><b>Update</b> 25.10.22: Industrial placement student is due to commence work in November 2022 until end of May 2023 and will be reviewing scope 3 emissions.</p>	Complete

4	08/12/20	It is proposed that a year on year tree planting programme at scale is taken forward, subject to Forestry Commission funding, as part of a new Medway Tree Week.	Request made for a year-on-year tree planting programme to be taken forward as part of a new Medway Tree Week. Communications team to publicise planting and explore possibility of Medway Tree Week.	Peter Garrett (GAB)/ Colinda LeGall (Norse) / Celia GW (Comms)	<p><b>Update 20/04/21:</b> The Climate Change Action plan includes an action to develop a Tree Strategy for Medway and funded action plan, setting clear actions and targets to increase tree canopy cover and encourage community action. The draft of the strategy is being finalised following a review by officers and will then follow the appropriate governance approvals. The Urban Tree Challenge Fund was promoted via social media. Further to some incidents of anti-social behaviour, signs were put up to deter any further incidents and to explain the benefits of planting more trees across Medway</p> <p><b>Update 30.03.22 :</b> The final draft of the Tree Strategy is complete and will seek Council approval in Q1 of 22/23. Consideration will be given to specialist local provenance trees and we will plant appropriately in all open spaces. New funding rounds for LATF and UTCF have opened and we hope to submit bids in Q1 for next planting season.</p> <p><b>Update 21.06.22:</b> Council approval of the tree strategy is being sought this autumn with full adoption due by Dec 2022. Applications have been submitted for the LATF and UTCF tree funds and we expect to hear the outcome in August.</p> <p><b>Update 12.10.22:</b> We have successfully been awarded £115,668.00 from the LATF for 150 trees to be planted across the 2022/23 and 2023/24 planting seasons, as replacements for trees lost on the highway. We have not yet heard the outcome of the UTCF. The Climate Response and Greenspace Teams continue to seek funding opportunities for tree planting, noting that funding is needed for the ongoing maintenance of trees as well as the supply.</p>	Complete
5	08/12/20	Cllr Gulvin queried possible investment opportunities to plant specialist native trees as with Fort Amherst planting walnut trees for harvest	Consider possible future funding opportunities to plant specialist native trees as with Fort Amherst planting walnut trees for harvest. Priority being to increase tree stock for now.	Peter Garrett (GAB)	Linked with above - please see update 30.03.22	Complete
6	08/12/20	Cllr Maple's request to understand the factors that may lead to a resident declining the installation offer, for example cost or inconvenience.	Officers responded that this will be investigated after the offer deadline of 11 December 2020 passes and will be reported back to the group once information is available.	Vicki Emrit (Climate Response)	<p><b>Update 20/04/21:</b> iChoosr anticipate that information will be made available during Summer 2021, post installation</p> <p><b>Update 01/12/2021:</b> An evaluation report has been completed by KCC and is with officers for review and consideration for participation in the next round scheduled for Spring 2022.</p> <p><b>Update 30.03.22:</b> Data on reasons for decline by district have been requested from iChoosr.</p> <p><b>Update 20.06.22:</b> iChoosr have been chased.</p> <p><b>Update 23.09.22:</b> Data on the reason for customer declines/cancellations in round one has been obtained and the reasons cited include:  Additional mandatory costs – 1  Changed Mind - 10  Fewer Panels Than Offer - 5  Lost Faith In Supplier - 3  No Contact - 2  Roof Unsuitable – 4  Blank - 1</p> <p>This is consistent with the reason for drop out across Kent. We have assurance that this information will be tracked and reported consistently during round 2.</p>	Complete

7	26/09/19	<p>Discussion around the thought that is given to new building works, are new houses fitted with solar photovoltaic included, is this something that we are able to look into.</p> <p>Is this something that Medway Development Company can consider?</p> <p>Is this something that Planning are able to encourage or insist that new builds incorporate?</p> <p>Need to understand what LPA can influence and how much is governed by national policy.</p>	<p>Agreed that Dave Harris is to be invited to the next meeting to give Planning input/advice into this.</p> <p>Forward actions to DH ahead of December meeting.</p> <p>CLlr Doe to discuss with Lewis Small at MDC.</p> <p><b>Update</b> 17.06.20 - Planning team to capture which of the items discussed at the June 2020 MAB will be picked up by the Local Plan, what additional resources will be required (including cost) and how we can achieve them. Officers to consider if there are any funds that we can bid for or learn from experience elsewhere. Agreed that opportunities will come from the development of the Local Plan.</p>	<p>Dave Harris (Planning)</p>	<p>Planning officers attending Local Plan Climate Change workshop on 28th November hosted by Dover District Council – an update on how climate change mitigation and adaptation will be included in the Local Plan will be provided at December MAB.</p> <p>Full update on Local Plan to be given in March 20 once the climate change element of the Local Plan is further along.</p> <p>Planning officers provided update on Strategic plans to MAG in June 20 instead of March 2020.</p> <p><b>Update</b> 30.03.22 -This will be considered as part of the Local Plan work.</p> <p><b>Update</b> 20.06.22 - Work will develop as part of the emerging local plan.</p> <p><b>Update</b> 23.09.22: MDC's Project Manager presented their Sustainability paper to MAG in February 2022.</p> <p>Updated policies in the New Local Plan are dependent on the wider timetable to adoption. Climate change is a consideration on the planning validation checklist and developers are required to state how they exceed building regulations which can include the inclusion of photovoltaic panels. Developers can only be encouraged to exceed Building Regs however the regulations are improving in this area and the Planning team intend to update on this at the next MAG meeting.</p> <p>The Climate Change team will also be presenting at the annual major developers forum in November 2022.</p>	Complete
8	01/02/22	(3.5) The group asked if the Pentagon will be part of Refit.	<p>Once reviewed, the Head of Capital Projects to provide an update on the Pentagon Centre.</p>	<p>Rob Dennis</p>	<p>The strategy for the Pentagon works remains with the Portfolio Holder for Resources, who is in dialogue with Ellandi and MDC. There are no timescales on this to date.</p> <p><b>Update</b> 07.09.2022 - Re:fit Phase 2 will be solely based on Heat Pumps so this site could only be considered for future Re:fit Phases. The site could be considered alongside other corporate sites including schools. There are still no timescales on this to date but the request is noted and Capital Projects will continue to keep the group updated. Action closed.</p>	Closed
9	26/05/22	The group welcomed actions addressing the tendering system and advised that they would like to hear more about this in due course	<p>Category Management to present an update to the group in future – format to be agreed.</p>	<p>Mike Kelly</p>	<p><b>Update</b> 20.06.22: Under review, no update.</p> <p><b>Update</b> 05.10.22: Head of Category Management to attend the November MAG meeting.</p>	Ongoing
10	01/02/22	(3.9) The group raised that at the Business Support Meeting, the issue of the retendering for the Mears contract was raised, and can it be confirmed if this work and the maintenance will take a significant role in the tendering process	<p>The Head of Strategic Housing to confirm procurement process.</p>	<p>Mark Breathwick</p>	<p><b>Update</b> 23.05.22: Carbon neutrality will play a significant role in both the work undertaken by the contractor but also in their commitments for their own organisations. A further update will be provided once more work has been undertaken to scope the new contracting arrangement .</p> <p><b>Update</b> 05.10.22: The procurement process is in the very early stages. A project board is to be set up and the Climate Response Team will feed in to this.</p>	Ongoing

11	01/02/22	(5.8) Medway Norse are working on a document on replacement timescales for the whole fleet and there are ongoing conversations about alternatives if it is not possible to move to electric now, smaller measures to improve energy efficiency and reduce CO2 and NOX emissions. These are ongoing works and once more information is received it will be shared with the Group.	The Head of Environmental Services to share Medway Norse plans with group once received.	Ian Gilmore – James Stubbs	Medway's Environmental Services team and Norse are working in partnership to explore options for fleet replacement. Once options have been explored, information will be returned to the group, however this will likely take several more months before detailed information will be available. <b>Update</b> 22.06.22: Environmental Services are still working with Norse, Category Management and Finance to produce a fleet replacement strategy for portfolio holder approval, a weekly steering group has been initiated. The fleet has been risk assessed for priority of replacement and the group are in the process of refining financial modelling to inform any final strategy. <b>Update</b> 03.10.22: Work is ongoing.	Ongoing
12	01/02/22	(7.3) Request that recycling in parks is looked at. The Chair requested a pilot scheme as soon as possible.	The Climate Response Team to liaise with Waste and Greenspaces to take forward recycling pilot.	Marion Phillips and Colinda LeGall	A pilot is planned at Riverside Country Park. The aim is to provide two recycling bins at the park, one at the café and one elsewhere on site. Once in place, the Environmental Engagement Team will be undertaking some public engagement and light monitoring of their use and survey the levels of contamination, one of the biggest issues affecting the success of recycling in parks. The Environmental Engagement and Climate Response Teams attended the 2022 English Festival to promoting recycling and the Climate Change Action Plan. 590 attendees were engaged on recycling. A bespoke duck recycling bin was in place to monitor and engage people on correct use, however due to high visitor numbers on the day this could not be monitored as closely as planned and there was some contamination. <b>Update</b> 23.06.22: We have been advised that the waste provider currently working at RCP is unable to provide the recycling service and Medway Norse are looking at alternative providers. <b>Update</b> 29.09.22: There are currently a number of barriers to implementing a successful public recycling scheme at the Country Parks. These barriers are being assessed and a separate briefing paper will be produced on this issue.	Ongoing
13	01/12/21	More enquiries are being received around corporate volunteering opportunities from local businesses looking for ways to engage their staff in environmental improvements. The group requested a list of ways in which businesses could engage.	Climate Response Engagement Officer to create list of corporate volunteering opportunities that support the Climate Change agenda	Katie Hargrave-Smith	VE has emailed ASL (Child Friendly City) regarding developing a shared offer of volunteer opportunities for young people however ASL does not have capacity to work on this at the moment. CR Team to compile list of potential opportunities. Insurance and H&S requirements to be checked. VE has also emailed Annamarie Lawrence as she was involved previously in collating volunteer opportunity info across the council, may be a useful reference. <b>Update</b> 30.03.22: This work is being progressed. <b>Update</b> 20.06.22: Included as an action in the refreshed action plan and incorporated within the Climate Change Comms and Engagement Strategy as an action for Oct-Dec. <b>Update</b> 03.10.22: The Climate Change Communications meeting will be reviewing how this action will be taken forward this quarter.	Ongoing
14	01/12/21	A draft social value policy has been produced.	Climate Response Officer to share the draft policy with the group.	Michael Kelly/Vicki Emrit	The draft social value policy is awaiting sign off from Cllr Gulvin and the Assistant Director of Legal at Procurement Board. Further to any additional requirements, the report will then be shared with the group. <b>Update</b> 22.06.22: Social Value policy is to be considered as part of Contract Procedure Rule review. <b>Update</b> 05.10.22: Contract Procedure Rule is still to be signed off and the social value policy will follow.	Ongoing



15	01/12/21	The group commented that a large proportion of housing in Medway might not be suitable for heat pumps due to the insulation issue. Need fairly robust advice and guidance on this for people, to safeguard residents.	Climate Response Engagement Officer and Head of Strategic Housing to ensure provision of robust advice and guidance on heat pumps	Katie Hargrave-Smith and Mark Breathwick	The refreshed climate change web pages include a link to Simple Energy, which has information about Ground Source Heat Pumps. <a href="https://www.simpleenergyadvice.org.uk/measures/meta_ground_source_heat_pump">https://www.simpleenergyadvice.org.uk/measures/meta_ground_source_heat_pump</a> . Officers will explore options for providing additional guidance to residents such as planning permission. <b>Update</b> 30.03.22: This will be progressed in Q1. <b>Update</b> 20.06.22: Climate Response Intern has commenced research on additional guidance that could be given to residents. <b>Update</b> 04.10.22: Our Climate Intern completed their research. Draft heat pump guidance has been reviewed by the planning team and is now undergoing further review by other teams to see if we can add any further information before being uploaded to our website.	Ongoing
16	27/07/21	(4.15) The group asked that natural capital calculations (4.3 robust financial strategy) be included. All big metropolitan centres have done these calculations. Cost savings down the line are huge and in terms of investment. People want to live in cleaner, greener areas, brings in work and business.	Look to incorporate natural capital calculations/green accounting as part of the action plan  <a href="https://www.gov.uk/government/publications/enabling-a-natural-capital-approach-enca-guidance/enabling-a-natural-capital-approach-guidance#introduction-to-natural-capital">https://www.gov.uk/government/publications/enabling-a-natural-capital-approach-enca-guidance/enabling-a-natural-capital-approach-guidance#introduction-to-natural-capital</a>	Peter Garrett (Greenspaces)	<b>Update</b> 01.12.2021: Officers are exploring an ecosystem services approach that will place a value on natural capital assets in Medway to enable better planning of biodiversity enhancements and mitigation measures against climate change. A pilot project is being delivered in East and West Sussex and officers have been in discussion with the South East Park Managers Forum to assess the best practice being developed when that project completes by April 2022. Officers have also been involved in the Kent Nature Partnership and its Biodiversity Recovery Network sub group that will be developing a strategic approach to this area of work that has just become a legal requirement of the new Environment Act. This is still very much in its early stages and will be further developed in 2022. It is planned that the State of Nature in Kent will be published by the end of 2021 that will further enable this work to be better planned. <b>Update</b> 30.03.22: Publication of State of Nature in Kent report delayed - now due by the end of June 2022. <b>Update</b> 21.06.22: The Kent Local Nature Recovery Strategy is paused until secondary legislation is published, which is not expected to be in place until Autumn 2022 earliest. Funding is being sought for a Nature-based Solutions Assessment to be undertaken which will look at Medway's current biodiversity, carbon sequestration and nutrient neutrality potential and habitat networks and outline strategic opportunities (type and scale) for biodiversity net gain, carbon capture and nutrient neutrality. <b>Update</b> 12.10.22: Officers continue to attend the Kent Local Nature Recovery Strategy Working Group meetings. The Nature Recovery Strategy work is still awaiting secondary legislation, now due in the new year, which will dictate how local authorities take actions forward. In the meantime we continue to work with the KNP to make sure we are ready and best placed to immediately deal with new legislation, for example by ensuring all mapping across Kent and Medway is up to an appropriate standard.	Ongoing
17	20/04/21	(6.1) The Chair noted that a stakeholder board will be required to embrace businesses, public bodies such as the NHS. The board should have a robust structure.	Set up stakeholder board	Celia Glynn Williams (Comms)	<b>Update</b> 01.12.2021: Networks to be set up as per Climate Change Communications and Engagement Strategy. Currently establishing a community network. <b>Update</b> 30.03.22: the establishment of a business network is included in the Communications and Engagement Strategy for 2022/23. <b>Update</b> 20.06.22: Consideration is currently being given to the best format for the business network and potential funding for a launch event. The intention is to progress this network once the community network has been established. <b>Update</b> 19.10.22: As we are still in the early stage with the community network this has not yet been progressed but we will do this from early 2023	Ongoing

18	08/12/20	Request for EV strategy to be presented at a future meeting	Present EV strategy at a future meeting	Michael Edwards (Transport)	<p><b>Update</b> 20/04/21: Medway's EV officer working group continue to meet on alternative months to progress the EV workstream</p> <p><b>Update</b> 31.01.22: EV Strategy is going to Cabinet April 2022 following which it will be shared with the group.</p> <p><b>Update</b> 25.04.22 - The draft did not go to cabinet in April as it required further refinement following January's CMT. It is now being signed off before going through the internal governance approval processes. Following this it will be shared with the group.</p> <p><b>Update</b> 06.10.22: The draft strategy is currently subject to a review which is expected to be completed by January, with the final document ready for consultation in Spring 2023.</p>	Ongoing
19	26/09/19	Can we provide <b>energy stats involved in waste management</b> . Where does our waste end up?	Obtain energy stats	Vicki Emrit (Climate Change)	<p>Current Waste and Recycling stats are available at: End Destination Reports</p> <p>Energy stats to be included in review of scope 3 emissions.</p> <p><b>Update</b> 29.04.22: work to commence Summer 2022 subject to appointment of work placement.</p> <p><b>Update</b> 20.06.22: Appointment to industry placement to be confirmed in July.</p> <p><b>Update</b> 25.10.22: Industrial placement student is due to commence work in November 2022 until end of May 2023 and will be reviewing scope 3 emissions.</p>	Ongoing