

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Consultation	Supporting Documents		Portfolio
Adult Social Care Assessment	Key (Forward Plan)	21 Dec 2010	Cabinet
<p>* The purpose of this report is to inform Cabinet formally of the outcome of the Annual Performance Assessment of Adult Social Care in Medway for 2009/2010, undertaken by the Care Quality Commission.</p> <p>Relevant Overview and Scrutiny Committee: Health and Adults Social Care David Quirke-Thornton, Assistant Director, Adult Social Care, Tel: (01634) 331212, Email: david.quirkethornton@medway.gov.uk</p>			
	None.		Portfolio Holder for Adult Services: Mason
Annual Monitoring Report: Local Development Framework	Key (Forward Plan)	21 Dec 2010	Cabinet
<p>* This is the sixth Annual Monitoring Report to be reported and it analyses progress against a number of indicators associated with the adopted development plan and the emerging Local Development Framework.</p> <p>Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Brian McCutcheon, Local and Regional Planning Manager, Tel: 01634 331149, Email: brian.mccutcheon@medway.gov.uk</p>			
	None.		Portfolio Holder for Strategic Development and Economic Growth: Chitty

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<p>Children's Services Assessment</p> <p>To report on the Children's Services Assessment carried out by Ofsted.</p> <p>Relevant Overview and Scrutiny Committee: Children and Adults Sally Morris, Assistant Director, Commissioning and Strategy, Tel: (01634) 334049, Email: sally.morris@medway.gov.uk</p>	Key (Forward Plan)	21 Dec 2010	Cabinet
	None.		Portfolio Holder for Children's Services, Portfolio Holder for Children's Social Care: Wicks, Wildey
<p>Gateway 1 Options Appraisal: Building Works for Lordswood School</p> <p>Cabinet approval is sought to commence the procurement process for building works at Lordswood School.</p> <p>Relevant Overview and Scrutiny Committee: Children and Adults Sarah Woods, Capital Project Manager, Tel: 01634 332116, Email: sarah.woods@medway.gov.uk</p>	Key (Forward Plan)	21 Dec 2010	Cabinet
	None.		Portfolio Holder for Children's Services: Wicks

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Gateway 1 Options Appraisal: Medway Drug and Alcohol Services	Key (Forward Plan)	21 Dec 2010	Cabinet
Cabinet approval will be sought to commence the procurement process for Medway Drug and Alcohol Services.			
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Michelle Howells, Interim Adult Joint Commissioning Manager, Tel: 01634 334041, Email: michelle.howells@medway.gov.uk			
	None.		Portfolio Holder for Community Safety and Enforcement: O'Brien
Gateway 4 Contract Management: Bishop of Rochester Academy Environmental Improvements	Key (Forward Plan)	21 Dec 2010	Cabinet
To report on the Environmental Improvement works at the Bishop of Rochester Academy.			
Relevant Overview and Scrutiny Committee: Children and Adults Chris McKenzie, Head of School Organisation and Student Services, Tel: 01634 334013, Email: chris.mckenzie@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks

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Gateway 4 Contract Management: Brompton Academy Environmental Improvements	Key (Forward Plan)	21 Dec 2010	Cabinet
To report on the environmental improvement works at the Brompton Academy.			
Relevant Overview and Scrutiny Committee: Children and Adults Chris McKenzie, Head of School Organisation and Student Services, Tel: 01634 334013, Email: chris.mckenzie@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks
Gateway 4 Contract Management: Grounds Maintenance Contract (Bereavement Services)	Key (Forward Plan)	21 Dec 2010	Cabinet
To report on the contract management review of the Grounds Maintenance Contract for Bereavement Services.			
Relevant Overview and Scrutiny Committee: Business Support Paul Edwards, Bereavement and Registration Services Manager, Tel: 01634 337744, Email: paul.edwards@medway.gov.uk			
	None.		Portfolio Holder for Customer First and Corporate Services: Janice Bamber

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Consultation	Supporting Documents		Portfolio
Provisional Local Government Settlement 2011/2012	Key (Forward Plan)	21 Dec 2010	Cabinet
This report provides Cabinet with details of the provisional local government settlement			
Relevant Overview and Scrutiny Committee: Business Support Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: mick.hayward@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Recruitment Freeze	Key (Forward Plan)	21 Dec 2010	Cabinet
This report sets out vacancies that Directors would like to fill.			
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett

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Statement of Licensing Policy (Policy Framework)	Key (Forward Plan)	21 Dec 2010	Cabinet
<p>* This report will set out a review of the Statement of Licensing Policy (which is required on a three yearly basis). This report will be considered, initially, by Licensing and Safety Committee on 18 November 2010 and Business Support Overview and Scrutiny Committee on 2 December 2010. The Cabinet will be asked to consider any proposed changes to the Policy and refer it to Council on 13 January 2011 for approval as part of the policy framework.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Alison Poulson, Business Development and Licensing Manager, Tel: (01634) 332774, Email: alison.poulson@medway.gov.uk</p>			
	None.		Portfolio Holder for Customer First and Corporate Services: Janice Bamber
Capital Budget Monitoring	Key (Forward Plan)	18 Jan 2011	Cabinet
<p>To report on the latest monitoring position.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Peter Bown, Accounting Manager, Tel: 01634 332311, Email: peter.bown@medway.gov.uk</p>			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett

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Consultation	Supporting Documents		Portfolio
Gateway 1 Options Appraisal: Building Works for Oaklands Primary School	Key (Forward Plan)	18 Jan 2011	Cabinet
Cabinet approval is sought to commence the procurement process for building works at Oaklands Primary School.			
Relevant Overview and Scrutiny Committee: Children and Adults Sarah Woods, Capital Project Manager, Tel: 01634 332116, Email: sarah.woods@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks
Gateway 1 Options Appraisal: Building Works for Thames View Primary School	Key (Forward Plan)	18 Jan 2011	Cabinet
Cabinet approval is sought to commence the procurement process for building works at Thames View Primary School.			
Relevant Overview and Scrutiny Committee: Children and Adults Sarah Woods, Capital Project Manager, Tel: 01634 332116, Email: sarah.woods@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks

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<p>* Medway's Strategy for the Voluntary and Community Sector</p> <p>To seek approval to the Council's Strategy for the Voluntary and Community Sector.</p> <p>Relevant Overview and Scrutiny Committee: Health and Adults Social Care Jane Love, Voluntary Sector Grants and Contracts Manager, Tel: (01634) 333099, Email: jane.love@medway.gov.uk</p>	Key (Forward Plan)	18 Jan 2011	Cabinet
	None.		Portfolio Holder for Housing and Community Services: Doe
Recruitment Freeze	Key (Forward Plan)	18 Jan 2011	Cabinet
<p>This report sets out vacancies that Directors would like to fill.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk</p>			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Revenue Budget Monitoring	Key (Forward Plan)	18 Jan 2011	Cabinet
<p>To report on the latest monitoring position.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Peter Bown, Accounting Manager, Tel: 01634 332311, Email: peter.bown@medway.gov.uk</p>			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett

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* South Thames Gateway Building Control Partnership - Business Plan 2011/2014	Key (Forward Plan)	18 Jan 2011	Cabinet
This report seeks agreement to the draft South Thames Gateway Partnership Business Plan for 2011/2014. The partnership's business plan outlines how the building control function for the three partnership Councils (Medway, Gravesham and Swale) will be delivered over the next period.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Tony VanVeghel, Director, South Thames Gateway Building Control, Tel: 01634 331552, Email: tony.vanveghel@medway.gov.uk			
	None.		Portfolio Holder for Strategic Development and Economic Growth: Chitty
* Council Plan (Policy Framework)	Key (Forward Plan)	15 Feb 2011	Cabinet
To consider the proposals for the Council Plan prior to consideration and approval at Council on 24 February 2011.			
Relevant Overview and Scrutiny Committee: Business Support Steve Long, Senior Research and Review Officer, Tel: 01634 331490, Email: steve.long@medway.gov.uk			
	None.		Portfolio Holder for Customer First and Corporate Services: Janice Bamber

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Consultation	Supporting Documents		Portfolio
Gateway 4 Contract Management: Responsive Repairs Contract	Key (Forward Plan)	15 Feb 2011	Cabinet
<p>This report will consider the provision of the responsive repairs contract including options to extend the contract for a further two years, under the terms of the contract or to retender.</p> <p>Relevant Overview and Scrutiny Committee: Business Support Marc Blowers, Head of Performance and Service Improvement, Tel: 01634 334382, Email: marc.blowers@medway.gov.uk</p>			
	None.		Portfolio Holder for Housing and Community Services: Doe
Local Transport Plan 3 (Policy Framework)	Key (Forward Plan)	15 Feb 2011	Cabinet
<p>* This report will set out the draft Local Transport Plan 3 (policy framework document).</p> <p>This report will be initially considered by the Regeneration, Community and Culture Overview and Scrutiny Committee on 10 February 2011 and will then be referred to Council on 3 March 2011 for approval.</p> <p>Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Mark Johnson, Senior Transport Planner, Tel: 01634 331505, Email: mark.johnson@medway.gov.uk</p>			
	None.		Portfolio Holder for Front Line Services: Filmer

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Planning Application Validation Procedures	Key (Forward Plan)	15 Feb 2011	Cabinet
This report sets out proposed revisions to the validation checklist for planning applications.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Rachel Flintoft, technical assistant, Tel: (01634) 331099, Email: rachel.flintoft@medway.gov.uk			
	None.		Portfolio Holder for Strategic Development and Economic Growth: Chitty
Recruitment Freeze	Key (Forward Plan)	15 Feb 2011	Cabinet
This report sets out vacancies that Directors would like to fill.			
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett

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Consultation	Supporting Documents		Portfolio
Revenue and Capital Budgets 2011/2012	Key (Forward Plan)	15 Feb 2011	Cabinet
To seek Cabinet's views on the 2011/2012 Revenue and Capital budgets prior to consideration and approval at Council on 24 February 2010.			
Relevant Overview and Scrutiny Committee: Business Support/All Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: mick.hayward@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Treasury Management	Key (Forward Plan)	15 Feb 2011	Cabinet
This report will present the following documents for Members consideration: Treasury Management Policy Statement; Treasury Management Strategy; Annual Investment Strategy; Minimum Revenue Provision; policy; and, Treasury Management Practices.			
Relevant Overview and Scrutiny Committee: Business Support Andy Larkin, Finance Support Officer, Tel: 01634 332317, Email: andrew.larkin@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Gateway 1 Options Appraisal: Building Works for Napier Primary School	Key (Forward Plan)	8 Mar 2011	Cabinet
Cabinet approval is sought to commence the procurement process for building works at Napier Primary School.			
Relevant Overview and Scrutiny Committee: Children and Adults Sarah Woods, Capital Project Manager, Tel: 01634 332116, Email: sarah.woods@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks

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Gateway 3 Contract Award: Building Works for Lordswood School	Key (Forward Plan)	8 Mar 2011	Cabinet
Cabinet approval is sought to approve the contract for building works at Lordswood School.			
Relevant Overview and Scrutiny Committee: Children and Adults Sarah Woods, Capital Project Manager, Tel: 01634 332116, Email: sarah.woods@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks
Gateway 3 Contract Award: Sir Joseph Williamson's Mathematical School New Design/Technology Building	Key (Forward Plan)	8 Mar 2011	Cabinet
Cabinet approval is sought to approve the contract for building works at Sir Joseph Williamson's Mathematical School.			
Relevant Overview and Scrutiny Committee: Children and Adults Sarah Woods, Capital Project Manager, Tel: 01634 332116, Email: sarah.woods@medway.gov.uk			
	None.		Portfolio Holder for Children's Services: Wicks

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Recruitment Freeze	Key (Forward Plan)	8 Mar 2011	Cabinet
This report sets out vacancies that Directors would like to fill.			
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Capital Budget Monitoring	Key (Forward Plan)	29 Mar 2011	Cabinet
To report on the latest monitoring position.			
Relevant Overview and Scrutiny Committee: Business Support Peter Bown, Accounting Manager, Tel: 01634 332311, Email: peter.bown@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett

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This report sets out vacancies that Directors would like to fill.			
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Revenue Budget Monitoring	Key (Forward Plan)	29 Mar 2011	Cabinet
To report on the latest monitoring position.			
Relevant Overview and Scrutiny Committee: Business Support Peter Bown, Accounting Manager, Tel: 01634 332311, Email: peter.bown@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett
Six Month Review of the Risk Register	Key (Forward Plan)	29 Mar 2011	Cabinet
* This report set out details of a 6 month review of the Council's corporate business risk register.			
Relevant Overview and Scrutiny Committee: Business Support Joy Kirby, Quality Assurance and Client Manager, Tel: 01634 331422, Email: joy.kirby@medway.gov.uk			
	None.		Portfolio Holder for Finance and Deputy Leader: Jarrett