

## **REGENERATION, CULTURE AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE**

**13 OCTOBER 2022**

### **WORK PROGRAMME**

Report from/author: Jon Pitt, Democratic Services Officer

#### Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

#### 1. Budget and policy framework

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### 2. Background

- 2.1 Appendix A to this report sets out the proposed work programme for this Committee.

#### 3. Agenda Planning Meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 15 September 2022.

- 3.2 The Chairman and Opposition Spokesperson were updated on the Committee's current work programme and advised on the reports to be submitted to this meeting.

- 3.3 At the pre-agenda meeting it was requested that the following reports be brought forward:

- i) River Strategy to 8 December 2022 (to incorporate potential for increasing commercial use of the river added Committee meeting on 23 March 2021).
- ii) Highway Asset Management Strategy to 8 December 2022.

- 3.4 It was also requested that a report in relation to Innovation Park Medway be presented to the Committee at the 21 March 2023 meeting. It had previously been listed on the Work Programme as a date to be determined. It was also requested that a briefing note be provided to Committee Members in January outlining progress.
- 3.5 Officers advised that there was a delay on bringing forward the Ultra Low Emission Vehicle (ULEV) Strategy for approval. Further work on the Strategy was required. It was therefore proposed that this report be presented to the Committee at the 21 March 2023 meeting. It was requested that as a briefing note be provided to Committee Members in January by way of an update.
- 3.6 Since the pre-agenda meeting, officers have proposed that the report on S106 Developer Contributions be deferred to the meeting on 8 December 2022. This will enable full and complete information to be presented to the Committee.
- 3.7 As agreed at the meeting of this Committee on 13 August 2020, a list of briefing notes relevant to the work of this Committee which have been circulated in 2019, 2020, 2021 and to date in 2022 are attached as Appendices B to E.

#### 4. Business Support Overview and Scrutiny Committee – 25 August 2022

- 4.1 On 25 August 2022, the Business Support Overview and Scrutiny Committee received a report on its current work programme and discussed the future scrutiny of Medway Norse. Members were supportive of the proposal for the Committee to receive an annual strategic report, with the Regeneration, Culture and Environment Overview and Scrutiny Committee being asked to consider an annual operational report.
- 4.2 It was suggested that the Members of both Committees have sight of the latest Service Level Agreement between the Council and Medway Norse, prior to the next reports.
- 4.3 Amongst other things, the Business Support Overview and Scrutiny Committee agreed:
- (i) the programming of an annual strategic report on Medway Norse at the most appropriate meeting and the recommendation to the Regeneration, Culture and Environment Overview and Scrutiny Committee that it programmes an annual operational Medway Norse report, subject to any necessary amendments to its terms of reference.
- 4.4 For this recommendation to be implemented a change to the Overview and Scrutiny Rules set out within the Council's Constitution (Chapter 4, Part 5) would be required. This is a matter for Full Council.

- 4.5 An excerpt from the Council's Constitution with proposed tracked changes is set out at Appendix F to the report. It should be noted that any Medway Norse operational matters considered by the Regeneration, Culture and Environment Overview and Scrutiny Committee ought to fall within the existing remit of the Committee e.g., it would not include Special Educational Needs and Disabilities (SEND) Travel Assistance (this will still be reported to the Business Support Overview and Scrutiny Committee).
- 4.6 At the most recent pre-agenda meeting, adding this report to the Committee's work programme with a date to be determined (subject to Full Council agreement to change the Overview and Scrutiny Rules within the Council's Constitution) was recommended.
- 4.7 The Committee is therefore asked to agree the proposed work programme, which has been updated in light of the pre-agenda meeting, set out at Appendix A to the report and agree to recommend to Full Council to change the Overview and Scrutiny Rules set out in the Council's Constitution (Chapter 4, Part 5) as set out in Appendix F to the report.

## 5. Cabinet Forward Plan

- 5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 16 September 2022. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<b><u>Title of Decision:</u></b>	<b><u>Anticipated Decision Date:</u></b>
Car Park, Union Place, Chatham	18 October 2022
Enforcing Moving Traffic Offences in Medway	18 October 2022
Medway 2037	18 October 2022
Medway Local Development Scheme	18 October 2022
Neighbourhood Planning	18 October 2022
Update on Plans Relating to the First Floor of the Pentagon Centre	18 October 2022

Council Plan Performance Monitoring and Risk Register Review Quarter 2 2022/2023 - <i>On this Committee's work programme for December 2022</i>	15 November 2022
Draft Capital and Revenue Budgets 2023/24 - <i>On this Committee's work programme for December 2022</i>	15 November 2022
Planning Service: Authority Monitoring Report and Infrastructure Funding Statement	13 December 2022
Medway Development Company Ltd - Six Month Report	10 January 2023

## 6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

## 7. Recommendations

7.1 The Committee is asked to:

- a) Agree the proposed work programme, set out at Appendix A to the report, which includes the recommendations of the pre-agenda meeting outlined in paragraphs 3.3 to 3.5 and 4.6 to 4.7 of the report and the proposed deferral at paragraph 3.6 of the report.
- b) Agree to recommend to Full Council to change to the Overview and Scrutiny Rules set out in the Council's Constitution (Chapter 4, Part 5) as set out in Appendix F to the report.
- c) Agree to receive the following briefing notes ahead of the reports being presented to the Committee:
  - Innovation Park Medway
  - Ultra-Low Emissions Vehicles Strategy
- d) Identify any additional items for inclusion in the work programme.

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### Appendices

Appendix A – Work programme

Appendix B – Index of briefing notes 2019

Appendix C – Index of briefing notes 2020

Appendix D – Index of briefing notes 2021

Appendix E – Index of briefing notes 2022

Appendix F – Proposed tracked changes to Council Constitution

Background papers  
None