

Work Programme
Children and Young People Overview and Scrutiny Committee

29 September 2022

Item	Work Type	Responsible officer	Objectives
Joint SEND Strategy	Pre-Decision Scrutiny	Assistant Director, Education and SEND	To scrutinise the refreshed SEND Strategy
High Needs Block Deficit Recovery Plan/Safety Valve Intervention Programme	Information Item	Assistant Director, Education & SEND	To receive a report on the High Needs Bock
Children's Social Care Complaints and Compliments Annual Report	Information Item	Assistant Director, Children's Social Care	To scrutinise the annual information relating to Children's social care complaints.
Council Plan Performance Monitoring & Risk Register Review Quarter 1 2022/23	Information Item	Council Performance & Budget Monitoring	To scrutinise the latest council plan performance and risk register review information for Quarter 1 of 2022/23
Workforce/Recruitment and Retention	Information Item	Director of People - Children and Adult Services	To receive a report on the department's workforce and recruitment

29 November 2022

Item	Work Type	Responsible officer	Objectives
NEET	Information Item	Assistant Director, Education and SEND	To scrutinise the latest data, progress made and impact on Medway's children
Medway Safeguarding Children Partnership Annual Report	Holding to account	Assistant Director, Children's Social Care	To scrutinise the annual report of the Medway Safeguarding Children Partnership
Secure School and Cookham Wood progress	Information Item	Assistant Director, Children's Social Care	To consider a report on the implementation of the Secure School

Draft Capital and Revenue Budgets 2022/23	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft budgets for 2023/24
Council Plan Performance Monitoring & Risk Register Review Quarter 2 2022/23	Information Item	Council Performance & Budget Monitoring	To scrutinise the latest council plan performance and risk register review information for Quarter 2 of 2022/23

5 January 2023

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Curriculum Diversity	Information Item	Assistant Director, Education & SEND	A report to consider the work completed on curriculum diversity
MYC Annual Report	Information Item	MYC	MYC Annual report – conference findings

To be determined:

Item	Work Type	Responsible officer	Objectives

Future 2022/23 dates: 29 September 2022, 29 November 2022, 5 January 2023 and 2 March 2023.

8 June 2022

- Annual Report on Schools Performance for the Academic Year 2020 to 2021
- Missing Children
- Council Plan Performance Monitoring & Risk Register Review Quarter 4 2021/22
- Medway Safeguarding Children Plan (MSCP) Update Report
- Member's Item Gillingham Football Club (GFC) School

28 July 2022

- IRO Annual Report
- Portfolio Holder for Adults Services (IRO only)
- Annual Fostering Report
- Persistent Absence
- Co-educational grammars – outcome of consultation
- Update on Monitoring Visit

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

11 OCTOBER 2022

Item	Work type	Responsible officer	Objectives
Annual Complaints and Compliments report 1 April 2021 to 31 March 2022	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2021 - March 2022
Council Plan Performance Monitoring and Risk Register Review Quarter 1 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Long Covid	Information item	Abigail Kitt – Kent and Medway NHS	To receive an update on the Kent and Medway understanding of Long Covid, including prevalence, current service arrangements and planned future developments.

1 DECEMBER 2022

Item	Work type	Responsible officer	Objectives
Draft revenue and capital budget 2023/24	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2023/24
Council Plan Performance Monitoring report & Risk Register Quarter 2 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Care Quality Commission (CQC) reviews of Adult Social Care	Information Items	Director of People - Children and Adults Services	To consider plans for reviews of adult social care by the Care Quality Commission.

Kent and Medway Adult Learning Disability and Autism Collaborative Update	Pre-decision scrutiny	Director of Public Health	To receive a progress report on the new arrangements to improve health and social care outcomes for adults with learning disability and autistic people across Kent.
Deprivation of Liberty Safeguards (DOLS) to Liberty Protection Safeguards	Information Item	Assistant Director – Adult Social Care	To consider changes to the Deprivation of Liberty Safeguards (DoLS) arrangements.
GP Access Task Group	Task Group	Director of Public Health	To consider the draft report from the GP Task Group
Integrated Care Strategy	Pre-decision scrutiny	Integrated Care Board	To scrutinise the draft Strategy

12 JANUARY 2023

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Adults' Services	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against his portfolio
Kent and Medway Safeguarding Adults Board (KMSAB) Annual Report 2022-2022	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report
South East Coast Ambulance Service	Scrutiny of External Organisations	SECAmb	To receive a further update from the Trust

9 MARCH 2023

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Annual Public Health Report (TBC)	Information Item	Director of Public Health	To consider the Annual Report.
Council Plan Performance Monitoring report &	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall

Risk Register Quarter 2 2022/23			within the remit of this Committee
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Date to be Confirmed

Item	Work type	Responsible officer	Objectives
Relocation of Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway CCG	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of patients, staff, families and carers.
Pharmacy provision	Information item	Local Pharmaceutical Committee,	To discuss local pharmacy provision.

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

13 October 2022

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Front Line Services	Holding to Account		
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation	Holding to Account		
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 1	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 1st quarter of 2022/23
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste contracts
S106 Developer Contributions	Information Item	Assistant Director Culture and Community	To consider details of funding received and how it has been spent

8 December 2022

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Resources	Holding to Account		
Draft Capital and Revenue Budget 2023/24	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2023/24
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Front Line Services	Annual scrutiny of the Community Safety Partnership

Council Plan Monitoring and Risk Register Review 2022/23 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2nd quarter of 2022/23
Ultra Low Emission Vehicle (ULEV) Strategy	Pre-decision scrutiny	Assistant Director Front Line Services	To undertake pre-decision scrutiny of the Strategy
Shared Prosperity Fund Investment Plan Update	Information Item	Assistant Director Regeneration	To consider year one proposals.

17 January 2023

Item	Work type	Responsible officer	Objectives
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Holding to Account		
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

21 March 2023

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Business Management	Holding to account		
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account		
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3rd quarter of 2022/23

DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Innovation Park Medway	Information item	Assistant Director Regeneration	To consider a progress report
Medway Local Plan	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan – <i>Agreed by RCE O&S Committee 13 January 2022 that this will be considered at a Special Meeting along with an update on HIF consultation (if timing is appropriate)</i>
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 <i>Date dependent upon the adoption of the Environment Bill</i>
Report on potential for increasing commercial use of the river	Information item	Assistant Director Regeneration	Added at RCE O&S Committee 23 March 2021 (Report to include Kingsnorth Jetty agreed at RCE O&S on 12 August 2021)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially via a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Work Completed in 2022/23

9 June 2022

- Petitions
- Member's Item - Sewage Discharges
- Council Plan Performance Monitoring Report and Risk Register Quarter 4 2021/22

- Work Programme

11 August 2022

- Petitions
- Call-in – Future Hoo Progress Report
- Four Elms Hill Air Quality Action Plan
- Shared Prosperity Fund Investment Plan Submission