

Work Programme
Children and Young People Overview and Scrutiny Committee

Appendix 2

28 July 2022

Item	Work Type	Responsible officer	Objectives
IRO Annual Report	Holding to Account	Assistant Director, Children's Social Care	To hold the Portfolio Holder to account for the areas within his portfolio
Portfolio Holder for Adults Services (IRO only)	Holding to Account	Assistant Director, Children's Social Care	To hold the Portfolio Holder to account for the areas within his portfolio
Annual Fostering Report	Information Item	Assistant Director, Children's Social Care	To scrutinise the annual information relating to the fostering service
Persistent Absence	Information item	Assistant Director, Education and SEND	To scrutinise a report providing the latest data relating to persistent absences in Medway.

29 September 2022

Item	Work Type	Responsible officer	Objectives
Joint SEND Strategy	Pre-Decision Scrutiny	Assistant Director, Education and SEND	To scrutinise the refreshed SEND Strategy
<i>Children's Social Care Complaints and Compliments Annual Report</i>	<i>Information Item</i>	<i>Assistant Director, Children's Social Care</i>	<i>To scrutinise the annual information relating to Children's social care complaints.</i>
Council Plan Performance Monitoring & Risk Register Review Quarter 1 2022/23	Information Item	Council Performance & Budget Monitoring	To scrutinise the latest council plan performance and risk register review information for Quarter 1 of 2022/23

29 November 2022

Item	Work Type	Responsible officer	Objectives
<i>NEET</i>	<i>Information Item</i>	<i>Assistant Director, Education and SEND</i>	<i>To scrutinise the latest data, progress made and impact on Medway's children</i>

Council Plan Performance Monitoring & Risk Register Review Quarter 2 2022/23	Information Item	Council Performance & Budget Monitoring	To scrutinise the latest council plan performance and risk register review information for Quarter 2 of 2022/23
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To be determined:

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Secure School	Information Item		To consider a report on the implementation of the Secure School (Requested on 9 June 2021)
Workforce- Recruitment and Retention	Information Item	Director of People - Children and Adult Services	To consider a report of recruitment challenges and options to address issues. Requested on 3 March 2021

Future 2022/23 dates: 8 June 2022, 28 July 2022, 29 September 2022, 29 November 2022, 5 January 2023 and 2 March 2023.

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

11 August 2022

Item	Work type	Responsible officer	Objectives
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Front Line Services / Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan
Shared Prosperity Fund and Investment Plan	Information Items	Assistant Director Regeneration	Added from RCE O&S Committee on 22 March 2022
Petition Referrals	Petitions	Assistant Director Front Line Services	To consider the Committee response in relation to Petition responses referred to the Committee for further consideration

13 October 2022

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation	Holding to Account		
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 1	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 1st quarter of 2022/23
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste contracts

8 December 2022

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Resources	Holding to Account		
Draft Capital and Revenue Budget 2023/24	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2023/24
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Front Line Services	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 2	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 2nd quarter of 2022/23

17 January 2023

Item	Work type	Responsible officer	Objectives
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Holding to Account		
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

21 March 2023

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Business Management	Holding to account		
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account		
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 3	Council Performance and Budget Monitoring	Chief Organisational Culture Officer	To consider performance against the Council's key measures of success for the 3rd quarter of 2022/23

DATES TO BE DETERMINED

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Front Line Services	Holding to Account		
Innovation Park Medway	Information item	Assistant Director Regeneration	To consider a progress report
Medway Local Plan	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan – <i>Agreed by RCE O&S Committee 13 January 2022 that this will be considered at a Special Meeting along with an update on HIF consultation (if timing is appropriate)</i>
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway

Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 <i>Date dependent upon the adoption of the Environment Bill</i>
Report on potential for increasing commercial use of the river	Information item	Assistant Director Regeneration	Added at RCE O&S Committee 23 March 2021 (Report to include Kingsnorth Jetty agreed at RCE O&S on 12 August 2021)
S106 Developer Contributions	Information Item	Assistant Director Culture and Community	To consider details of funding received and how it has been spent Added from RCE O&S Committee on 22 March 2022

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially via a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

16 AUGUST 2022

Item	Work type	Responsible officer	Objectives
Long Covid	Information item	Abigail Kitt – Deputy Director Health Improvement & Transformation, Kent and Medway CCG	To receive an update on the Kent and Medway understanding of Long Covid, including prevalence, current service arrangements and planned future developments.
Medway's Pharmaceutical Needs Assessment for Medway (2022-2025).	Pre-decision scrutiny	Director of Public Health	To scrutinise the draft plan prior to approval by the Health and Wellbeing Board
Medway NHS Foundation Trust	Scrutiny of External Organisations	Interim Chief Executive, Medway NHS Foundation Trust	To consider a progress report.

11 OCTOBER 2022

Item	Work type	Responsible officer	Objectives
Kent and Medway Adult Learning Disability and Autism Collaborative Options	Pre-decision scrutiny	Director of Public Health	To receive a progress report on the new arrangements to improve health and social care outcomes for adults with learning disability and autistic people across Kent.
Annual Complaints and Compliments report 1 April 2021 to 31 March 2022	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2021 - March 2022
Council Plan Performance Monitoring and Risk Register Review Quarter 1 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Women's Health	Information Item	Integrated Care Board/Director of Public Health	To examine local women's health services in the light of the outcome of a Government consultation on the development of a Women's Health Strategy.

1 DECEMBER 2022

Item	Work type	Responsible officer	Objectives
Draft revenue and capital budget 2023/24	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2023/24
Council Plan Performance Monitoring report & Risk Register Quarter 2 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Care Quality Commission (CQC) reviews of Adult Social Care	Information Items	Director of People - Children and Adults Services	To consider plans for reviews of adult social care by the Care Quality Commission.

12 JANUARY 2023

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Adults' Services	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against his portfolio
Kent and Medway Safeguarding Adults Board (KMSAB) Annual Report 2022-2022	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report
South East Coast Ambulance Service	Scrutiny of External Organisations	SECAMB	To receive a further update from the Trust

9 MARCH 2023

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Annual Public Health Report (TBC)	Information Item	Director of Public Health	To consider the Annual Report.
Council Plan Performance Monitoring report & Risk Register	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this

Quarter 3 2022/23			Committee
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Date to be Confirmed

Item	Work type	Responsible officer	Objectives
Relocation of Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway CCG	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of patients, staff, families and carers.